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Causeway Street Bridge 2003

MEDFIELD

Annual Town Report of the Town Offices

2003



Causeway Street Bridge prior to reconstruction

CAUSEWAY STREET BRIDGE REPLACEMENT

The Department of Public Works started the Causeway Street Bridge Replacement project in the fall of 2003. This project was no small undertaking as the existing bridge had to be removed, the Charles River needed to be redirected and new box culverts and headwalls had to be constructed. The weather was also quite a player in this project. During the reconstruction the project was flooded out by a rainfall of over three and three quarter inches and the day the project was completed Medfield had a Nor'easter with snow accumulations of over thirty inches. The project was completed in December 2003.

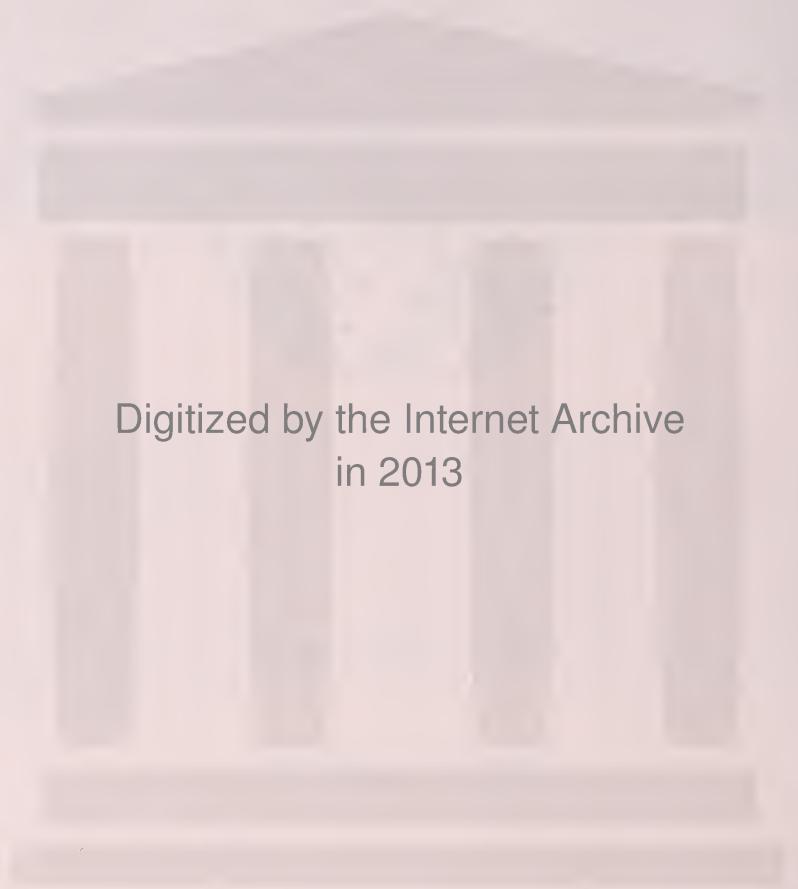
PHOTOGRAPH

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Inside photograph courtesy of HNTB Associates



353rd Anniversary

ANNUAL REPORT



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DEDICATION

During the winter months we walk out the door, hop in our cars and the streets are clear and passable, even while the snow is still falling. And when the winter season ends, the tons of salt and sand that have been on the roads all winter just seem to disappear. Should the pipes freeze, a call to the Town Garage brings willing assistance from men who alternate between digging the frozen soil and trying to keep their hands warm. A septic system or a storm drain that must be located to plan a new addition to the house? Try the patient, helpful folks at town hall.

In the spring the plastic traffic cones spring from the roadways like daffodils and the smell of asphalt hangs heavy in the air as the crews repair the winter ravaged roads and begin the never-ending cycle of road repair and construction. And the signs sprout, warning of the impending hydrant flushing program to keep the water fresh and pure. The swim pond is drained and cleaned for an ever new generation of swimmers and the cemetery is spruced up so that friends and relatives can pay respects to loved ones under a canopy of trees or on a hillside overlooking Vine Lake.

While many are away on summer vacation the miles of subterranean pipes and drains are inspected and repaired, catch basins cleaned and roads crack filled and stone sealed. Bridges and stonewalls are rebuilt and traffic-ravaged guardrails straightened out. The jungle of roadside brush is tamed once again, and culverts opened up to handle the flush of sudden summer storms. Bus routes are reviewed to assure safe and dependable passage for our young and overhanging branches cleared to make way for joggers.

And then, the rush is on. Children reappear in great profusion and traffic lines along route 109 lengthen, signaling that fall is upon us. Time to clean the yard and bring those leaves and piles of brush to the transfer station to add them to the mountains already there. How is it that next year those leaves and brush will make loam to spread on fields and roadsides? And where do all those papers, cans and bottles go. Giggling children tour the wastewater treatment plant and learn firsthand how waste is treated and water purified; more exciting than spending the morning in a classroom reading about it in books. Developers scramble to make water and sewer connections before the roads are closed for winter. Trees, now bare of leaves are pruned and shaped to better face the winter.

It's a never-ending cycle. One that most of us take for granted, or perhaps, accept with annoyance as we wait in traffic for the orange truck, with it's incessant beeping, to back up and drive off, or as we curse the dirty brown water in our glasses from the annual hydrant flushing, or as we stand in anger as the plow pushes more snow into our newly shoveled driveways. But it's a cycle that makes life in our Town bearable during the dog days of summer or the windy, frigid, bitter days of winter and that make life a joy when the trees begin to leaf in spring and the grass greens up along the

roadsides, or when the clean crisp fall air encourages us to take a leisurely walk on country roads and flagrantly-colored leaves greet us along the way.

To those men and women of the Medfield Public Works Department who work to make our lives in Medfield a little more bearable or a little more pleasant, as the case may be, we extend our appreciation for the myriad of things you do to make Medfield such a wonderful place to live. And if, in the rush of our daily lives, we forget to say thank you, please know that we appreciate what you do and how hard you work on our behalf.



IN MEMORIAM

Eva Helen Grover
Election Officer

Cecilia M. "Sis" Haney

Medfield Housing Authority 1987-1990

Charles Kenny

Board of Appeals 1962-1973
Finance Study Committee 2001-2003

Ronald E. Kerr

Keeper of Lock Up and Constable 1970-2003
Special Police Officer 1970-1971
Patrolman 1971-1983
Sergeant 1983-2003

William K. Krawec

Assistant Building Inspector 2002-2003

Thompson S. Lingel

Warrant Committee 1987-1994
Public Safety Committee 1990-1992
Kingsbury Pond Committee 1990-1995

Bruno James Palumbo

Development and Industrial Committee 1963-1964
Architectural Barriers Committee 1983-1998

John C. Willis

Water and Sewer Board 1971-1972

SENATORS AND REPRESENTATIVES FOR MEDFIELD

STATE



Senator in General Court
Norfolk, Bristol, and Plymouth District
Jo Ann Sprague
State House Room 206
Boston, MA 02133
(617) 722-1222
jsprague@senate.state.ma.us

Governor's Councillor
2nd District
Kelly A. Timilty
State House Room 184
Boston, MA 02133
(617) 727-2795



Representative in General Court
13th Norfolk District, Precinct 1 & 2
Lida Harkins
State House Room 343
Boston, MA 02133
(617) 722-2883
Rep.LidaHarkins@hou.state.ma.us



Representative in General Court
9th Norfolk District, Precinct 3 & 4
Scott P. Brown
State House Room 237
Boston, MA 02133
(617) 722-2396
Rep.ScottBrown@hou.state.ma.us

FEDERAL



U.S. Representative to Congress, 9th District
Stephen F. Lynch
John J. Moakley Federal Courthouse
Suite 3110
Boston, MA 02210
(617) 428-2000
stephen.lynch@mail.house.gov



United States Senator
Edward M. Kennedy
2400 J.F.K. Federal Building
Boston, MA 02203
(617)565-3170
senator@kennedy.senate.gov



United States Senator
John F. Kerry
1 Bowdoin Square, 10th Floor
Boston, MA 02114
(617) 565-8519
john_kerry@kerry.senate.gov

FACTS ABOUT MEDFIELD

Incorporated	1651																								
Population	12,877 as of December 31, 2003																								
County	Norfolk																								
Size	14.43 square miles																								
Miles of Highway	74.72																								
Elevation	180 feet above sea level at the Town House																								
 Registered Voters	 7,691 as of December 31, 2003																								
	Democrats 1,478																								
	Republicans 1,516																								
	No Party or Designation 4,650																								
	Other 47																								
 Government	 Board of Selectmen																								
	Annual Town Election is the last Monday in March																								
	Open Town Meeting is the last Monday in April																								
 Official Notices	 All Town Board and Commission meetings are posted on the Town House bulletin board																								
 Tax Rate	 15.96 per thousand of assessed valuation (7/1/02-6/30/03) 12.69 per thousand of assessed valuation (7/1/03-6/30/04)																								
 Taxes Due	 August 1 st , November 1 st , February 1 st , and May 1 st																								
 Town House Hours	 Monday, Tuesday, Wednesday, 8:30 AM to 4:30 PM Thursday, 8:30 AM to 7:30 PM Friday, 8:30 AM to 1:00 PM																								
 Library Hours	 Monday-Thursday, 10:00 AM to 8:00 PM Friday, Saturday, 10:00 AM to 5:00 PM Sunday, Closed																								
 Transfer Station Hours	 <table border="1"><thead><tr><th></th><th>Wed</th><th>Fri</th><th>Sat</th></tr></thead><tbody><tr><td>April</td><td>9 to 4</td><td>9 to 4</td><td>9 to 4</td></tr><tr><td>July</td><td>9 to 4</td><td>9 to 4</td><td>9 to 4</td></tr><tr><td>August</td><td>9 to 4</td><td>9 to 4</td><td>9 to 4</td></tr><tr><td>November</td><td>9 to 4</td><td>9 to 4</td><td>9 to 4</td></tr><tr><td>All other months</td><td>9 to 4</td><td>9 to 4</td><td>9 to 4</td></tr></tbody></table>		Wed	Fri	Sat	April	9 to 4	9 to 4	9 to 4	July	9 to 4	9 to 4	9 to 4	August	9 to 4	9 to 4	9 to 4	November	9 to 4	9 to 4	9 to 4	All other months	9 to 4	9 to 4	9 to 4
	Wed	Fri	Sat																						
April	9 to 4	9 to 4	9 to 4																						
July	9 to 4	9 to 4	9 to 4																						
August	9 to 4	9 to 4	9 to 4																						
November	9 to 4	9 to 4	9 to 4																						
All other months	9 to 4	9 to 4	9 to 4																						

ELECTED AND APPOINTED OFFICIALS 2002-2003

Elected Officials

Moderator	Richard D. Jordan	2004
Scott F. McDermott	L. Paul Galante, Sr.	2005
Town Clerk	Valerie A. Mariani, <small>state appointment</small>	2006
Carol A. Mayer	Lisa Donovan	2007
Board of Selectmen	James T. Regan	2008
Ann B. Thompson		
Paul B. Rhuda		
Osler L. Peterson		
Board of Assessors		
Clara B. Doub	Trust Fund Commissioners	2004
Francis W. Perry	Stephen T. Pelosi	2004
Bruce J. Beardsley	Evan S. Weisenfeld	2005
	Georgia Colivas	2006
School Committee		
Steven E. Kramer	Appointed by the Board of Selectmen	
Carolyn P. Casey	Fire Chief	
Susan C. Cotter	William A. Kingsbury	2004
Debra Noschese		
Susan L. Ruzzo	Chief of Police	
	Richard D. Hurley	2004
Trustees of the Public Library		
James J. Whalen	Sergeants	
Robert Luttmann	Ronald E. Kerr	2004
Geoffrey C. Tritsch	Raymond J. Wheeler	2004
Patricia S. Fitzgerald	John L. Mayer	2004
Maura Y. McNicholas	John W. Wilhelm	2004
Jane M. Ready	Ray M. Burton	2004
Planning Board		
Elissa G. Franco	Police Officers	
George N. Lester	Richard D. Bishop	2004
Stephen J. Browne	Daniel J. Burgess	2004
Timothy P. Sullivan	Patrick J. Caulfield	2004
Wright Dickinson	Lorna C. Fabbo	2004
	Robert G. Flaherty	2004
Park and Recreation Commissioners	Dana P. Friend	2004
James C. Landry	Shawn P. Garvey	2004
Thomas A. Caragliano	John D. Geary	2004
Lisa Louttit	Stephen H. Grover	2004
Stephen Farrar	Thomas M. LaPlante	2004
	Kevin W. Robinson	2004
	Ray Wheeler	2004
	Eric Bazigian	2004
	Kevin McClay	2004
	Town Administrator	
	Michael J. Sullivan	2004

Treasurer/Collector		Inspection Department
Georgia K. Colivas	2006	John P. O'Toole, Building Inspector
Superintendent of Public Works		Christopher Cronin, Asst Bldg Inspector
Kenneth P. Feeney	2004	John J. Foster III, Asst. Building
Town Accountant		James C. Landry, Asst. Building
Joy Ricciuto	2006	Peter Navis, Gas, Asst. Plumbing
Town Counsel		John A. Rose, Jr., Plumbing, Asst. Gas
Mark G. Cerel	2004	John F. Fratolillo, Asst. Plumb., Asst. Gas
Board of Health		James J. Leonard, Wiring Inspector
Marcia Aigler	2004	Joseph Wallace, Asst. Wiring
Kathleen Schapira	2004	Joseph F. Erskine, Asst. Wiring
Frances Sullivan	2004	William F. McCarthy, Asst. Wiring
Lucy Schlesinger	2006	
Vincent Lavallee	2006	
Elizabeth Dorisca, Associate	2004	
Keith Diggans, Associate	2004	
Cemetery Commissioners (3 years)		Official Greeter of the Town of Medfield
David F. McCue	2004	Joseph E. Ryan
Eric W. O'Brien	2004	
Walter F. Reynolds, Jr.	2006	
Water and Sewer Commissioners		Official Historian of the Town of Medfield
Gary A. Lehmann	2004	Richard P. DeSorgher
Mark R. Tishler	2005	
Neil D. Mackenzie	2006	
Jeremy Marsette, Associate	2004	
Superintendent of Insect Pest Control		Official Keepers of the Town Clock
Edward M. Hinkley	2004	Marc R. Tishler
Tree Warden		David P. Maxson
Edward M. Hinkley	2004	
Field Driver and Fence Viewer		Board of Registrars
John P. O'Toole	2004	William H. Dunlea, Jr.
Animal Control Officer		Anna M. Murphy
Jennifer Shaw Gates	2004	Roberta A. Kolsti
Inspector of Animals		Veterans' Service Officer
Jennifer Shaw Gates	2004	G. Marshall Chick
Pound Keeper		Sealer of Weights and Measures
Jennifer Shaw Gates	2004	Michael J. Clancy
		Measurer of Wood and Bark
		Michael J. Clancy
		Public Weigher
		Michael J. Clancy
		Constables and Keepers of the Lockup
		Eric Bazigian
		Richard D. Bishop
		Daniel J. Burgess
		Ray M. Burton, Jr.
		Robert W. Brady
		Patrick J. Caulfield

Lorna C. Fabbo	2004	John Gerlach	2004
Robert B. Flaherty	2004	Barry Glassman	2004
Dana P. Friend	2004	Thomas Hamano	2004
Shawn P. Garvey	2004	Jeffrey Hill (Millis)	2004
John T. Garvey	2004	Paul Hogan	2004
John D. Geary	2004	John Holmes (Norfolk)	2004
John F. Gerlach	2004	Robert Holst (Norfolk)	2004
Stephen H. Grover	2004	Paul Kearns	2004
Richard D. Hurley	2004	Michael Kiessling	2004
Ronald E. Kerr	2004	Stephen Kirchdorfer	2004
George W. Kingsbury	2004	Dana Kozak (Millis)	2004
Thomas M. LaPlante	2004	William LeBlanc (Millis)	2004
Kevin McClay	2004	Albert Leverone (Norfolk)	2004
William H. Mann	2004	Donna McGowan (Norfolk)	2004
John L. Mayer	2004	Albert Manganello	2004
Louise Papadogiannis	2004	John Maloney (Millis)	2004
Patricia A. Rioux	2004	Nicholas Meleskis	2004
Kevin W. Robinson	2004	Charles Morreales	2004
Thomas A. Tabarani	2004	R. Patrick Murphy (Dover)	2004
Raymond J. Wheeler	2004	John Nash	2004
John W. Wilhelm	2004	Lori Niles	2004
		Frederick Paulette	2004
		Andrea Pierce-Leary	2004

Police Matrons

Christine Davavage	2004	Donald Reed	2004
Jessie A. Erskine	2004	Patricia Rioux	2004
Lorna C. Fabbo	2004	Wayne Sallale	2004
Jennifer A. Shaw Gates	2004	Carl Sheridan	2004
Mary V. Gillis	2004	Christopher Sousa (Millis)	2004
Elizabeth R. Hinkley	2004	Richard Strauss	2004
Elisabeth T. Mann	2004	Thomas Tabarani	2004
Louise Papadogiannis	2004	Sally Wood	2004
Andrea Pierce Leary	2004		
Patricia A. Rioux	2004		
Mary Louise Secola	2004		
Mary L. Solari	2004		
Sally Wood	2004		
Renata Walter	2004		

Special Police Officers

Herbert Burr	2004	Richard Hurley, Director	2004
Jon Cave	2004	Arline F. Berry	2004
Douglas Common (Dover)	2004	Scott Brooks	2004
William J. Davis (Norfolk)	2004	Ray M. Burton	2004
Joseph Deptula (Norfolk)	2004	Jon R. Cave	2004
Jeffrey Drees (Dover)	2004	John L. Evers	2004
Louis Droste (Norfolk)	2004	Barry Glassman	2004
John Evers	2004	Neil I. Grossman	2004
William Fitzpatrick	2004	Thomas S. Hamano	2004
Russell Flannery (Millis)	2004	William Johnson	2004
Robert Forsythe (Norfolk)	2004	Paul Kearns	2004
Jennifer Gates	2004	Steven Krichdorfer	2004

Permanent Intermittent Officers

Christine Davange	2004
Andrew D. Clark	2004
Albert J. Manganello	2004
Mary Louise Secola	2004

Emergency Management Agency

Richard Hurley, Director	2004
Arline F. Berry	2004
Scott Brooks	2004
Ray M. Burton	2004
Jon R. Cave	2004
John L. Evers	2004
Barry Glassman	2004
Neil I. Grossman	2004
Thomas S. Hamano	2004
William Johnson	2004
Paul Kearns	2004
Steven Krichdorfer	2004

Charles A. Morreale	2004	Stephen M. Nolan	2006
Donald W. Reed	2004	Charles H. Peck, Associate	2004
Wayne A. Sallale	2004	Burgess P. Standley, Associate	2004
Armando R. Vieira	2004	Thomas M. Reis, Associate	2004
Sally Wood	2004		
Traffic Supervisors		Medfield Cultural Council (3 year appt)	
Robert W. Brady	2004	William F. Pope	2004
Joseph Carvalho	2004	Martha M. Moon	2004
John T. Garvey	2004	Karen Delio	2005
Mary Gillis	2004	Tobey Reed	2005
Elizabeth R. Hinkley	2004	Ron Gustavson	2005
George W. Kingsbury	2004	Ann Marie Sweeney	2005
Robert T. LaPlante	2004	Michael Sweeney	2005
Priscilla Mahoney	2004	Lucinda Davis	2006
Elisabeth T. Mann	2004	Isabella Wood	2006
William H. Mann	2004	Lee Knowles Howell	2006
Armando B. Palmieri	2004	Francis A. Iafolla	2006
Louise Papadoyiannis	2004		
Mary Solari	2004		
Renata Walter	2004		
Affordable Housing Committee		Cemetery Agent	
Bonnie Wren-Burgess	2004	Lawrence G. Whitestone, resigned	2004
Charles H. Peck	2004		
Diane L. Maxson	2004		
Stephen M. Nolan	2004		
Joseph Zegarelli	2004		
John W. McGeorge	2004		
Dorothy J. Steeves	2004		
Jeffrey Hanson	2004		
Kristine Trierweiler, Ex Officio	2004		
Ann B. Thompson, Ex Officio	2004		
Council on Aging		Charles River Natural Storage Area	
Ruth Nadler	2004	Designees	
Louis Fellini	2004	Kenneth P. Feeney	2004
Ann Ciancarelli	2004	Michael J. Sullivan	2004
Kathleen Kristoff	2004		
Mary Warren, resigned	2003		
Americans with Disabilities Compliance		Collective Bargaining Team	
Review Committee		Ann B. Thompson	2004
Kenneth P. Feeney	2004	Richard D. Hurley	2004
Richard D. Hurley	2004	Michael J. Sullivan	2004
Michael J. Sullivan	2004	Daniel Nye	2004
Frederick A. Rogers	2004	Kristine Trierweiler	2004
Board of Appeals on Zoning (3 year appt.)		Community Gardens Committee	
Robert F. Sylvia	2004	Leonard C. Haigh	2004
Russell J. Hallisey	2005	David J. Noonan	2004
		Conservation Commission	
		Bruce Redfield	2004
		I. Lorah Igo	2004
		Ralph Parmigiane	2004
		Deborah Bero	2005
		Michael Perloff	2005
		Philip J. Burr	2005
		Robert Kennedy, Jr.	2006
		Caroline D. Standley, Associate	2004
		Constables for Election	
		Carol A. Mayer	2004

Contract Compliance Officer	Fair Housing Officer
Michael J. Sullivan	2004
Economic Development Commission (3yr)	Geographical Information System
Ann B. Thompson	2004
Paul E. Hinkley	2004
Patrick Casey	2005
Paul B. Rhuda	2005
John T. Harney	2006
Eric O'Brien	2006
Charles Peck	2006
Representative to Regional Hazardous Waste Committee	Historical Commission (3 year appt.)
Kenneth P. Feeney	2004
Capital Budget Committee	Historical Commission (3 year appt.)
Stephen S. Curran	2004
Joseph Cucinotta	2004
Donald H. Harding	2004
Osler L. Peterson	2004
Kristine Trierweiler	2004
Timothy P. Sullivan	2004
Emergency Medical Services Response Committee	Historical Commission (3 year appt.)
David Binder, M.D.	2004
William A. Kingsbury	2004
Joan M. Kiessling	2004
Robert E. Meaney, Jr.	2004
James D. Sullivan, M.D.	2004
Michael J. Sullivan	2004
Ann B. Thompson	2004
Emergency Planning Commission	Historic District Commission
Kenneth P. Feeney	2004
Edward M. Hinkley	2004
Richard D. Hurley	2004
William A. Kingsbury	2004
Michael J. Sullivan	2004
Ann B. Thompson	2004
Enforcing Officer for Zoning	Insurance Advisory Committee
John P. O'Toole	2004
Christopher Cronin	2004
Enterprise Fund Committee	Kingsbury Pond Committee
Georgia K. Colivas	2004
Kenneth P. Feeney	2004
Michael J. Sullivan	2004
Mark R. Tishler	2004

Weston Kolsti	2004	Municipal Planning and Building Committee	
Local Auction Permit Agent		Bruce O. Tobiasson	2004
Evelyn Clarke	2004	Drew C. Adams	2004
Local Water Resource Management Official		Representatives to Neponset Watershed Initiative Committee	
Kenneth P. Feeney	2004	Michael J. Sullivan	2004
Medfield MBTA Advisory Board Designee		Open Space Planning Committee	
Michael J. Sullivan	2004	Jonathan Bennett	2004
Medfield State Hospital Reuse Committee		Christine M. Hajjar	2004
Frank L. Garrison	2004	Eric W. O'Brien	2004
Paul B. Rhuda	2004	Martha L. Smick	2004
Burgess P. Standley	2004	Caroline D. Standley	2004
Martha L. Smick	2004	I. Lorah Igo	2004
Leo J. Surette	2004	Marie Zack Nolan	2004
Ann B. Thompson	2004	Parking Clerk and Hearing Officer	
John T. Harney	2004	Carol A. Mayer	2004
Philip J. Burr	2004	Right-To-Know Coordinator	
Thomas Sweeney	2004	William A. Kingsbury	2004
Metropolitan Area Planning Council		Radio Tower Study Committee	
Paul Rhuda	2006	David P. Maxson	2004
Memorial Day Committee		Willis H. Peligian	2004
Karl Schwartz	2004	Paul B. Rhuda	2004
Donna Dragotakes	2004	Michael J. Sullivan	2004
Richard D. Hurley	2004	Safety Committee	
William A. Kingsbury	2004	Kenneth P. Feeney	2004
Jane M. Lomax	2004	Michael J. Sullivan	2004
Albert J. Manganello	2004	Solid Waste Study Committee	
William H. Mann	2004	Kenneth P. Feeney	2004
Frederick Miller, Jr.	2004	Kristine Trierweiler	2004
Ann B. Thompson	2004	Ann B. Thompson	2004
Michelle Doucette	2004	Cynthia Greene	2004
G. Marshall Chick	2004	Sandra Frigon	2004
Committee to Study Memorials		Karen Shapiro	2004
Richard P. DeSorgher	2004	Technology Study Committee	
G. Marshall Chick	2004	Richard Boucher	2004
Robert A. Kinsman	2004	Alan Joffe	2004
Jane M. Lomax	2004	Gary Lehmann	2004
David F. Temple	2004	Raymond Moore	2004
Francis Iafolla	2004	Michael J. Sullivan	2004
Municipal Census Supervisor		Kristine Trierweiler	2004
Carol A. Mayer	2004	Geoffrey Tritsch	2004

Three Rivers Interlocal Council (MAPC)
Kristine Trierweiler 2004

Adult Community Center Study Committee

Louis Fellini	2004
Robert Luttmann	2004
Vincent Lavallee	2004
Elizabeth Dorisca	2004
Carl Mellea	2004

Elderly Taxation Aid Committee

Georgia Colivas	2004
Clara Doub	2004
Nan Rogers	2004
Michael Sullivan	2004

Downtown Study Committee

Robert Dugan	2004
Brandi Erb	2004
Eric O'Brien	2004
Judith Calaguirre, resigned	2004
Lisa Falcone, resigned	2003
Craig Neubecker, Alternate	2004
Millie Downing, Alternate	2004
Matthew Flotta, Alternate	2004
David Stephenson, Alternate	2004
Frank Perry, Alternate	2004
Trish Gedorovich, Alternate	2004
Nancy Kelly-Lavin, Alternate	2004

Cable TV Contract Negotiating Committee

Clara B. Doub	2004
Raymond Moore	2004
Oliver Brooks	2004
Willis Peligian	2004
Jack McNicholas	2004

Appointed by the Board of Assessors

Stanley E. Bergeron	2004
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Appointed by the Treasurer/Collector

Clara DeVasto	2004
Meline Karapetian	2004
Diane Adair	2004

Appointed by the Chairman of the Selectmen, Chairman of the School Committee and the Town Moderator

Vocational School Committee

Representative

Karl D. Lord

June 30, 2004

Appointed by the Fire Chief

Charles G. Seavey, Deputy	2004
Thomas Seeley, Captain	2004
Thomas M. LaPlante, Jr., Lt	2004
Richard M. Rogers, Lt	2004
David C. O'Toole, Lt	2004

Appointed by the Board of Health

William R. Domey, P.E.	2004
Mark Oram	2004
Nancy Bennotti	2004

Appointed by the Moderator

Deputy Moderator

Conrad J. Bletzer	2004
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Warrant Committee

Victoria Schepps	2004
Anne M. Curtin	2005
Richard E. Gordet	2005
Connie Jones	2005
John C. Moon	2005
Stephen S. Curran	2005
Joseph R. Parker	2006
Randy Rogers	2006
Mark Fisher	2006
Marie Zack Nolan, resigned	2003
Daniel W. Nye, resigned	2003

Permanent School Building and Planning Committee

David Binder	2004
C. Richard McCullough	2004
Keith Mozer	2004
Timothy J. Bonfatti	2004
Susan C. Cotter	2005

Appointed by the Town Moderator,
Chairman of the Board of Selectmen, and
Chairman of the Warrant Committee

Personnel Board

Susan Richard	2004
Debbie Shuman, Associate	2004
Rev. Robert Wood, Associate	2004

Appointed by the Planning Board

Long Range Planning Committee

Robert F. Tormey, Jr.	2004
Peter J. Fellman	2004
Margaret H. Gryska	2004
Burgess P. Standley	2004
Keith R. Diggans	2004

Sign Advisory Board

Alfred J. Bonoldi	2004
Jeffrey Hyman	2004
Thomas D. Erb	2005
Thomas J. Roycroft	2005
J. Matthew McCormick	2006

MEETING SCHEDULE

<u>Name</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>
Annual Town Election	Last Monday in March	6:00 AM to 8:00 PM	Memorial School
Annual Town Meeting	Last Monday in April	7:30 PM	High School
Appeals Board	Wednesday as needed	7:30 PM	Town House
Board of Assessors	1 st Thursday	6:00 PM	Town House
Board of Health	1 st and 3 rd Wednesday	6:30 PM	Town House
Cultural Council	Biannually	8:00 PM	Town House
Conservation	1 st and 3 rd Thursday	7:30 PM	Town House
Historical Commission	3 rd Wednesday	8:00 PM	Town House
Housing Authority	2 nd Wednesday	7:00 PM	Tilden Village
Library Trustees	2 nd Tuesday	7:30 PM	Library
MEMA	1 st Tuesday	7:00 PM	East Bldg, MSH
Park and Recreation	2 nd and 4 th Tuesday	7:30 PM	Pfaff Center
Planning Board	Mondays	8:00 PM	Town House
School Committee	1 st and 3 rd Mon Monthly (July-August)	7:30 PM 7:30 PM	High School High School
Selectmen	Tuesdays	7:00 PM	Town House
Warrant Committee	Tuesdays (Nov.-May)	7:30 PM	Town House
Water and Sewer	1 st and 3 rd Tuesday	7:00 PM	Town House

**DEPARTMENT REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2003**

BOARD OF SELECTMEN

To the Residents of Medfield:

The Board reorganized for the ensuing year in March. Ms. Ann B. Thompson was elected Chairman and Mr. Paul B. Rhuda was elected Clerk. Mr. Osler L. Peterson who was re-elected by the Townspeople, was the third member of the Board.

Personnel Developments

The Board of Selectmen sadly reports the loss of a Medfield Police Officer. Sergeant Ronald Kerr, a thirty three year veteran of the police department passed away in October of this year. The Board expresses its condolences to the family and friends of Sergeant Kerr.

Sergeant Raymond Wheeler retired from the Medfield Police Department in May of this year. Sergeant Wheeler served the town for thirty two years. The Board wishes him happiness in his retirement.

Medfield State Hospital

On April 13, 2003 Medfield State Hospital was officially closed to patients. The State Hospital has been in operation in the Town of Medfield since 1896. The Medfield State Hospital Reuse Committee in conjunction with the Towns of Dover, Sherborn and Millis, has been working diligently over the last year with the Commonwealth's Division of Capital Asset Management (DCAM) in an attempt to identify a redevelopment plan for the State Hospital. The Committee has been meeting regularly with DCAM to identify redevelopment options and determine the economic impact to the Town. The Board of Selectmen would like to thank the volunteers of the State Hospital Reuse Committee for their tireless efforts in taking on a project that is arguably one of the biggest issues the town has ever faced. At this time the Board of Selectmen have accepted a report from the Reuse Committee and are in active negotiations with the Commonwealth.

Capital Projects

This year the Department of Public Works undertook a major reconstruction project with the replacement of the Causeway Street Bridge. This was an incredible undertaking by the department that involved not only removing the existing bridge, but redirecting the Charles River. The reconstruction of the new bridge included new box culverts and headwalls. This construction of this project was solely done by the employees of the Public Works Department which resulted in a significant cost savings to the Town. The Board would like to thank all the employees of the Department of Public Works for their efforts in seeing this project through to completion.

The Geographic Information System (GIS) is an ongoing project funded through the Department of Public Works and the Board of Assessors. This year the Board of Assessors accepted the new GIS parcel maps as the official parcel map of the Town. In addition a new GIS Zoning map was accepted at Town Meeting and is available in the Planning Board. GIS is also being used to bring the Town into compliance with the Environmental Protection Agency's Storm water Phase II Regulations. The Board would also like to thank James O'Neil, Jr. an intern in the Board of Selectmen's office who spent the better part of the summer walking around town locating hydrants, and sewer catch basins for the GIS system.

The Board is happy to report that the Animal Shelter 2000 project has broken ground and should be completed in the spring of 2004. The Board thanks all the Shelter 2000 volunteers for their patience and hard work in making this project happen.

Other Developments

The Board of Selectmen would like to congratulate the World War II veterans who received their diplomas at a special graduation ceremony with the Medfield High School Graduating Class of 2003. These veterans should have celebrated at their own graduation ceremony sixty years earlier however their studies were interrupted when they responded to the call to serve their country in the Second World War

Once again the Board of Selectmen is pleased to announce that the Massachusetts Comprehensive Assessment System (MCAS) test scores were released placing Medfield students near the top in overall statewide rankings.

This was an extremely long and exhausting year for all those involved in the budgetary process. The Board of Selectmen would like to thank all town and school department heads and their staff, elected and appointed officials for their efforts in addressing the budgetary shortfalls while trying to minimize the impacts on the residents of Medfield. These town officials and volunteers worked closely to pursue a balanced budget in a time when the Commonwealth continues to struggle with a fiscal crisis and burden that is ever increasingly passed on to the towns. Without their dedicated and tireless efforts the Board of Selectmen would not be able to continue it's commitment to maintain the small town atmosphere which is treasured by all those who live here.

Respectfully Submitted,

Ann B. Thompson, Chairman
Paul B. Rhuda, Clerk
Osler L. Peterson

PUBLIC WORKS DEPARTMENT

To the Honorable Board of Selectmen
and the Residents of Medfield:

I hereby submit my 22nd Annual Report for the Public Works Department.

STREET DEPARTMENT

The following roads were resurfaced with a stone seal: Hartford Street, Causeway Street, Hickory Drive, Peter Kristof Way and Cross Street (South Street to Philip Street). Harding Street from School Street to Marlyn Road was overlaid. North Street from Green Street to Winter Street was resurfaced and a minor road relocation was made on North Street at Harding Street. Sidewalk overlaid: 3963 feet on North Street and 105 feet on Green Street.

State Aid: Spring Street from Main Street to South Street was cold planed and resurfaced and 3000 feet of new sidewalk was reconstructed. North Meadows Road from Main Street to the Sherborn line were cold planed and resurfaced and 1206 feet of sidewalk was reconstructed.

Under the 1B Sewer Project the following streets and sidewalks were reconstructed and resurfaced: Nebo Street, Ledgetree Road, Hearthstone Drive, Fairview Road, Hillcrest Road, Fieldstone Drive, Eastmount Road and Philip Street.

Under the 1C Sewer Project the following streets and sidewalks were reconstructed and resurfaced: Orchard Street and Indian Hill Road (from Mohave Road to Orchard Street).

On September 24th, the Highway Department started the Causeway Street Bridge Replacement Project. When the bridge was removed, remnants of two previous bridges were discovered; a cord wood bridge and a wood deck bridge. The scope of work consisted of removing the existing bridge, redirecting the river, excavating the existing headwalls and peat and then installing a box culvert and headwalls. To isolate the work area, we installed a cofferdam consisting of sand bags and concrete barriers. To divert the river, two 48" x 40' RCP pipes running side by side were put in place. Once the site was contained and dewatered, we excavated the peat to a depth of 13' and sub-graded to the bottom of the culvert with $\frac{3}{4}$ " stone. On October 22nd we set the culvert in place with a 150-ton crane. At that point we were ready to install the headwalls, however between October 19th and October 29th, approximately three and three quarter inches of rain fell flooding out the job and stopping the project until November 9th. When the Charles River flood plain went down we were able to continue installing the headwalls and redirect the river through the new culverts and remove the bypass pipes. With the headwalls in place we then backfilled and installed

approach pads and graded for a base hot top which was laid on December 3rd. HNTB and McCarthy Bros. Construction Co assisted the Highway Department.

Snow: Total snowfall for the year was 107 inches.

Transfer Station: The Medfield Highway Department trucked 3742.31 tons of rubbish to the Millbury incinerator.

The Town collected \$6292.50 in revenue from local businesses for non-recyclable trash taken to the Transfer Station.

The Public Works Department applied for and received \$5438 from the Municipal Recycling Incentive Program.

Approximately forty seven thousand pounds of CRTs were collected at the Special Collection Days that were held in April and September.

The Town held a combined Household Hazardous Waste Day with the Town of Dover. Approximately three hundred cars dropped off miscellaneous household waste.

The mercury collection program is ongoing at the Public Works Department at Town Hall. Residents are encouraged to drop off items containing mercury e.g. thermometers, thermostats and fluorescent bulbs.

<u>Recycling:</u>	Glass	91	tons
	Cans	9	tons
	Plastic	15	tons
	Light Metals	237	tons
	Newsprint/Cardboard	671	tons
	Grass/Leaves/Brush	742	tons

Revenue received from deposit cans and bottles: \$1,551.00

CEMETERY DEPARTMENT

The Cemetery Department continued their maintenance program of the cemetery grounds. This included the fertilization and liming program of turf grass as well as insect and grub control.

Approximately 7000 square yards of stone seal was applied to various roads in the cemetery as part of the ongoing Avenue Maintenance Program.

The Cemetery Commission voted an increase in cemetery fees starting July 1, 2003.

There were 51 interments and 43 burial plots sold during the year 2003.

After fifteen years of service, Superintendent Larry Whitestone relocated to Florida. We wish Larry good luck!

WATER DEPARTMENT

The Medfield Water Department installed eighteen new services and replaced seven hydrants. Five hundred new meters were installed.

A total of 526,927,321 gallons of water were pumped in 2003.

A Leak Detection Survey was conducted throughout the system and seventeen leaks were found. They have all been repaired.

Flushing Program: The Water Department continues to flush the water system twice a year in an effort to ensure quality water.

SEWER DEPARTMENT

In 2003 the Wastewater Treatment Plant treated 424,514,220 gallons of sewerage from homes and various businesses in town. The State Hospital discharged 24,594,840 gallons of sewerage and 328,150 gallons of septic from private systems was treated. The combined effluent was discharged to the Charles River with a better than 98% removal of impurities. One million four hundred and ninety gallons of sludge was shipped to Woonsocket, Rhode Island for incineration.

The final paving for Phase 1B and 1C Sewer Projects has been completed. Phase 1D Sewer Project will be completed in late spring.

Phase 1B and 1C Sewer Projects: all pipes and services are installed and ready for homeowners to connect.

There were forty-seven new sewer hook-ups in 2003

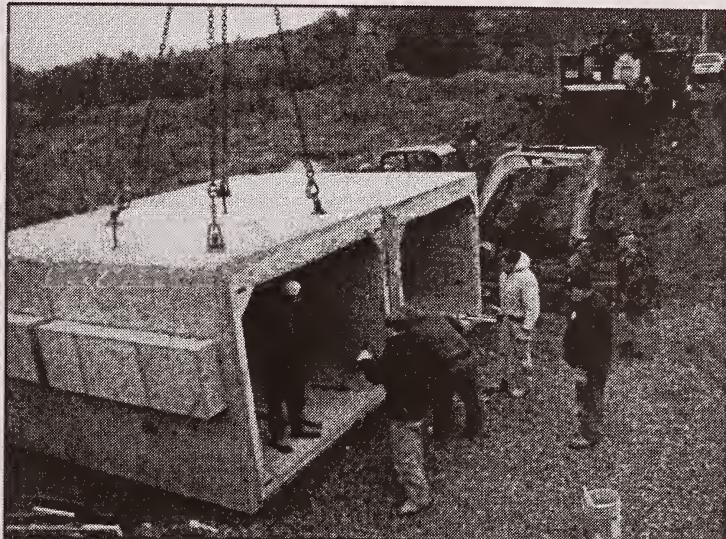
All upgrades to the Wastewater Treatment Plant have been completed. Both primary tanks have been rebuilt and painted. A new diffused Air System was installed, both secondary clarifiers were rebuilt, a new sand filter unit is on-line and a new ultra-violet system will take the place of the old chlorine systems. A new roof replaced the old roof. DEP inspected the plant in June 2003 and were pleased with the upgrades.

In conclusion, I wish to express appreciation to Administrative Secretaries Edie Fernald of the Highway Department and Mary Luciano of the Water and Sewer Department. Appreciation is also given to Robert Kennedy, Street Department

Foreman, Edward Hinkley, Water & Sewer Foreman and Peter Iafolla, Chief Operator of the Wastewater Treatment Plant as well as all the men of the various departments who are to be commended for their continuous conscientious public service.

Respectfully submitted,

Kenneth P. Feeney
Superintendent of Public Works



Board of Water and Sewerage

To the Honorable Board of Selectmen
and Residents of Medfield:

The Town continued to respond well to the water conservation signs keeping the consumption within the goals of the program. With wells 6 and 3 the Town has ample water pumping capacity and wells 1, 2 and 4 as stand-by.

Transfer of the hospital well field and adjacent parcel of land is in limbo. The original agreement with the state regarding compensation for the transfer of the well field to the Town is now up in the air. The agreement was to provide 80,000 gal/day of water in continuity and processing of sewerage from the hospital for three years.

The assessment of the value far exceeds the monies set aside by the Town. The assessor did not consider the water rights that belong to Medfield by Act of Legislation. Any other party interested in the well field could not withdraw any water from the potentially very productive field. A re-assessment will be necessary to account for the lack of water rights of any other potential buyer.

Work on the Wastewater Treatment Plant has been completed. The effluent now meets all present state and federal regulations. However, requirement for denitrification is looming, anticipating additional work and expenditures. The Enterprise Fund carried the cost of the effort of upgrading the plant and is no longer in a surplus mode. For that reason, water and sewer rates had to be increased after a public hearing.

The state-mandated Storm Water Management Plan has been submitted to DEP.

As part of the effort to recharge the Charles River aquifer the Board is considering to re-infiltrate part of the plant's effluent at the Wastewater Treatment Plant. This will require pre-treatment to minimize nitrates still remaining in the effluent.

Repair of the old sewer pipes continues on a yearly basis to further reduce the inflow/infiltration of storm water into the sewer system. This reduces the load for our plant and prevents storm-water to flow into the Charles River.

The Water & Sewerage Board has essentially concluded the sewer extension program. An up-to-date list of the completed sewer lines is available at the Office of the Water & Sewerage Board.

The Town has issued betterments to the abutants of the new sewer lines. The amount depends on the total cost of the work at their streets and can be paid off up to 20 years with a low interest rate. Connection is not mandatory unless the on-site system has failed a Title V test. A number of homes have already connected.

Abuttants of Hatters Hill Road, one of the remaining streets not sewered, have petitioned the Board for a low-pressure "force main" system since a number of on-site treatment systems are failing. A warrant for the effort is in preparation that would be paid 95% by the abuttants and 5% by the Town.

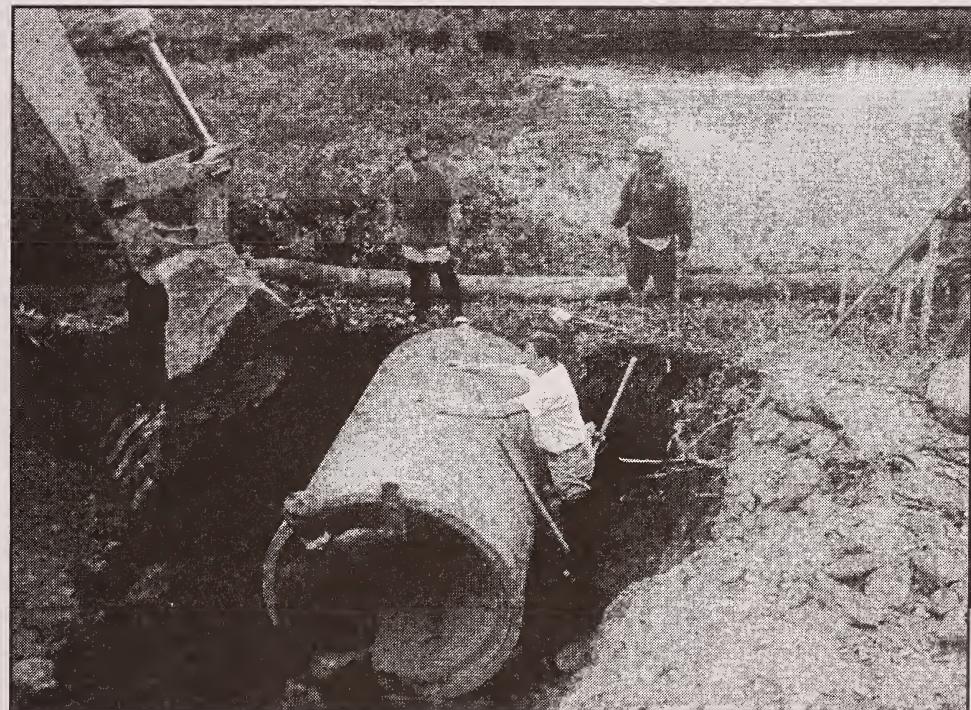
Respectfully submitted,

Marc Tishler, Chairman

Neil MacKenzie

Gary Lehmann

Jeremy Marcette, Associate Member



PLANNING BOARD

To the Honorable Board of Selectmen
and Residents of Medfield:

During 2003 the Planning Board approved two new definitive subdivision plans: Shining Valley Farm, a five lot subdivision off Pine Street, and Robinson Road, a four lot subdivision extending the existing way.

The Board endorsed five "approval-not-required" plans, creating three new buildable lots and redefining two lot lines. "Approval-not-required" plans are those plans necessary to create new lots along existing ways or change lot lines on existing lots but not rising to the level of a full subdivision approval process.

The Board also approved one Site Plan for a furniture storage business at Adams Street and West Mill Street.

Town Meeting Actions

The Planning Board placed eight articles on the Warrant for 2003, all of which were approved by the voters; however, the Attorney General for the Commonwealth disapproved one. Articles passed by Town Meeting and approved by the Attorney General include:

- Addition of an Historic Properties section to the *Zoning Bylaw* to preserve historic structures as defined therein by providing a regulatory process to enable a property owner to increase the productive use of the property
- Revised requirements for a special permit for an "accessory dwelling unit in a one-family dwelling."
- Establishing a Secondary Aquifer Zone for protection of the Town's water supply
- Upgraded Zoning Map to a GIS generated map
- Adopted a "Watershed Protection District Overlay Map" and a "Flood Plain District Overlay Map"
- Rezoned lots on the northwest corner of West Street and North Meadows Road to "Business-Industrial," thus allowing commercial uses on these lots
- Revised *Bylaw* to allow commercial or membership recreational facilities in the Industrial-Extensive and Business-Industrial zoning districts with a special permit from the Board of Appeals on Zoning

Sign Advisory Board

During 2003 the Sign Advisory Board continued to review applications for sign permits and to advise and assist sign applicants.

Other Business

Board members served on the Trails Study Committee and Capital Budget Committee.

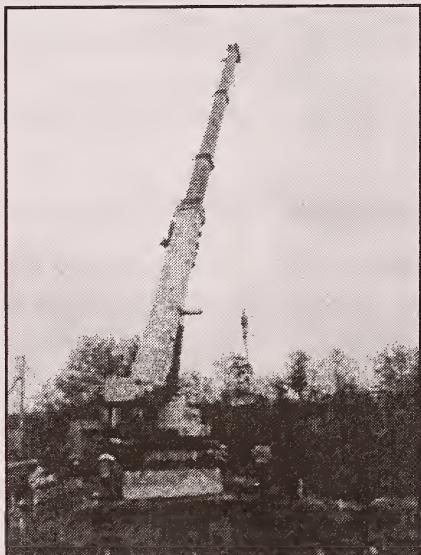
The Board continued to use the engineering services of Earth Tech, Inc. for subdivision review and street construction inspections.

The Planning Board acknowledges with thanks the cooperation and assistance of the Town Boards and Departments with special thanks to Town Counsel Mark G. Cerel; Superintendent of Public Works Kenneth P. Feeney; and Tree Warden Edward Hinkley.

Planning Board meetings are generally held on Monday evenings at 8:00 P.M. at the Town House. These meetings are open to the public. Appointments with the Board must be made by the Thursday noon prior to the meeting. Request for information or appointments should be directed to the Planning Board Administrator, Norma Cronin, at the Town House, 508-359-8505, ext. 645.

Respectfully submitted,

Elissa G. Franco, Chairman
George N. Lester, Vice-Chairman
Stephen J. Browne, Secretary
Timothy P. Sullivan, Member
Wright C. Dickinson, Member



BOARD OF APPEALS ON ZONING

To the Honorable Board of Selectmen
and Residents of Medfield:

During 2003 the Board of Appeals acted on thirty-four applications as follows:

GRANTED: Three Special Permits for Recreational Structures i.e. swimming pools
One Special Permit for a restaurant and parking
One Special Permit for food establishments and parking
One Special Permit for a home occupation
One Special Permit for an orthodontic office
Seventeen findings that proposed additions will not intensify the existing nonconformity
One amendment to a Special Permit for a fitness center
One Variance from height of fence requirement
One Special Permit for work in the Flood Plain District to build a new home
One Special Permit for an auto repair business

DENIED: One Variance from frontage
One Special Permit for work in the Flood Plain District
One finding on nonconformity because the applicants failed to present their case
One Special Permit for an accessory dwelling unit

One application was withdrawn without prejudice

One determination that a Special Permit was not required to replace a swimming pool

Five applications were withdrawn without prejudice.

The Board of Appeals would like to express its sincere thanks for all the support and consideration it has received this past year from the Town Boards and the residents of Medfield.

Respectfully submitted,

Robert F. Sylvia, Chairman
Russell J. Hallisey, Member
Stephen M. Nolan, Member
Charles H. Peck, Associate
Thomas M. Reis, Associate
Burgess P. Standley, Clerk

BOARD OF ASSESSORS

To the Honorable Board of Selectmen
and Residents of Medfield:

In December of 2003 proposed values for our triennial revaluation for Fiscal Year 2004 were certified by the Massachusetts Department of Revenue, and the Fiscal Year 2004 tax rate was approved at \$12.69/\$1,000 of assessed value. In late December 2003, tax bills were mailed in a timely manner for third quarter payments.

During Calendar Year 2003 the staff of the assessors' office completed a state-mandated triennial revaluation of all property for Fiscal Year 2004. This effort was spearheaded by the Town Appraiser/Deputy Assessor, Stan Bergeron, and assisted by Donna M. O'Neill, Kathy Berteletti and two members of the senior work off program, John McGowan and Eugene Swezey.

The triennial revaluation is a monumental task for the staff and is an update of all assessments in the community as of January 1, 2003. The Town's last revaluation was in Fiscal 2001 as of January 1, 2000. Overall, values increased an average of 35% between January 1, 2000 and January 1, 2003.

During Calendar Year 2003 the assessors office embarked on preparations for future conversion of our existing valuation software system to a new CAMA based system. Numerous interviews were conducted with leading software vendors in anticipation of the issuance of a "Request for Proposal" in early 2004. A new system and conversion of our existing system will have to be completed prior to our next revaluation.

In June of 2003 Donna O'Neill – the Board's administrator – was granted a Massachusetts Accredited Assessors' (MAA) designation by the Massachusetts Association of Assessing Officers. Congratulations Donna!

In April of 2003 Bruce Beardsley was elected to his second 3-year term on the Board of Assessors.

The Assessing Department voted in 2003 to adopt GIS Mapping compiled by Environmental Partners as our official assessors' maps.

Respectfully submitted,

C. B. Doub, Chairman
Bruce Beardsley, Clerk
Francis J. Perry, III, Third Member

POLICE DEPARTMENT

To the Honorable Board of Selectmen
and the Residents of Medfield:

I hereby submit the annual report for the Medfield Police Department for the year ending December 31, 2003.

This year found many changes in the police department. On February 23rd, Kevin J. McClay was appointed to replace Robert E. Naughton who had died in June the previous year. Kevin came to us from Nantucket Police Department. On March 15th, Sgt Raymond J. Wheeler retired after 32 years of service to the Town of Medfield. Ray was our canine officer for many years. We wish you luck in your retirement.

May was an exciting month for the police department. Four permanent intermittents were appointed as part time officers: Christine Davanage, Mary Louise Secola, Andrew Clark and Albert Manganello. All have had their physicals and training and are now helping to fill vacancies in the department.

The State ended the funding of the DARE monies, therefore, the last DARE graduation was held during the month of June. We celebrated this event by inviting the first DARE officer Needham Sgt. Thomas McNiff and three of his past students to this event. The students spoke on how DARE has influenced their lives and decisions. Also during the month of June, Mrs. Elizabeth Hinkley retired as a Traffic Supervisor. Mrs. Hinkley has faithfully served this town and its children as a traffic supervisor for 37 years. She has agreed to help out on a substitute basis. Thank you Mrs. Hinkley for a job well done.

Medfield State Hospital closed permanently during the summer. All patients and staff were sent to other state facilities. At present, the facility is at the mercy of the state for future development.

October was another sad month for the department with the passing of Sgt. Ronald E. Kerr. Sgt Kerr served the town well for 32 years. He leaves a large hole in the department family. He will be missed.

In November the department upgraded our "2000" computers.

With the loss of two Sergeants this year, the Board of Selectmen called for a Sergeant's exam in October. Three members of the department took the test. The results will be released in January 2004.

During December, the department employed the use of METLAC to locate a lost resident. METLAC is the Metropolitan Law Enforcement Council.

We have continued our partnership with the Sheriff's Department through our monthly meetings with TRIAD. Both the department and our Senior Citizens look forward to these events.

I would like to thank all the Officers, Dispatchers, Traffic Supervisors and Civilian personnel of the Medfield Police Department who serve this community every day.

Respectfully submitted,

Richard D. Hurley, Chief of Police



The Police Department handled 7,319 calls for service in 2003. This is a summary of those calls.

Accidents	126
Annoying phone calls	183
Arrests	44
Arson	1
Assault	17
Assists	352
Breaking and entering	15
Burglar alarms	610
Citations issued	1,207
Counterfeit/forgery	3
Credit card theft	3
Disturbance	60
Drug offenses	6
Fire alarms	158
Larceny	65
Malicious damage	33
Message delivery	25
Mischief	162
Miscellaneous complaints answered	558
Missing patients -MSH	1
Missing patients – returned	1
Missing persons reported	10
Missing persons returned	10
Parking tickets issued	86
Protective custody	5
Rape	1
Runaways	2
Shoplifting	6
Stalking	1
Stolen cars	3
Sudden deaths	6
Traffic/vehicle complaints	277
Weapon violation	2

MEDFIELD EMERGENCY MANAGEMENT AGENCY

To the Honorable Board of Selectmen
and the Residents of Medfield:

I hereby submit the annual report for the Medfield Emergency Management Agency for the year ending December 31, 2003.

The Medfield Emergency Management Agency provides coordination between the Selectmen, Town Departments, the Massachusetts Emergency Management Agency and the Federal Emergency Management Agency.

The Medfield Emergency Management Agency is divided into two sections. One section, the Management Group contains amateur radio operators, a transport section and shelter management people. The second section contains the auxiliary police officers. Both groups are under the control of the Emergency Management Director/Chief of Police.

The management group maintains backup communications systems, provides transportation to and runs shelter operations in cases where people need temporary shelter due to power outages, storm damages, etc. The auxiliary police unit provides additional manpower to the police department during emergencies and large events such as parades and other public gatherings. As in the past years both groups have combined to donate over 1,000 man-hours of community service to the town.

The agency is currently in the process of moving from its old headquarter at 7 Canal Street to the Stonegate house. The shutting down of Medfield State Hospital necessitated this move. The old building was located too far from the road to be connected to the town power, water and sewer systems. The new building which the State is allowing us to use is the closest useable one to Hospital Road. This is a big project that required moving all its communications equipment, antennas and back up generator.

I would like to thank all the men and women of the department for their continued support and contributions throughout the year. Also I wish to thank Michael Sullivan, his staff and the Medfield Police Department for their assistance and support.

Respectfully submitted,

Richard D. Hurley
Chief of Police

ANIMAL CONTROL OFFICER

To the Honorable Board of Selectmen
and the Residents of the Town of Medfield:

This report reflects my duties as Animal Control Officer and Animal Inspector from January 1, 2003, through December 31, 2003.

Total animal control calls	2,789
Total animal control incidents	886

(Incidents include removing bats from house, searching for dogs running loose and helping people with animal related problems not listed below)

Licensed dogs returned to their owners	127
Number of citations issued	154

Animals hit by cars:

Cats	31
Dogs	10
Raccoons	18
Deer	20
Skunks	27
Other (rabbits, etc)	<u>36</u>
Total number of animals hit by cars	142

Sick or injured wildlife that had to be euthanized:

Raccoons	12
Deer	12
Skunk	19
Other (bats, birds,etc)	<u>25</u>
Total	68

Dead birds picked up	46
Barking dog complaints	45

Animal shelter news:

Number of cats adopted	16
Number of kittens adopted	64
Number of dogs adopted	10
Number of rabbits adopted	4
Number of guinea pigs adopted	3

There were nineteen dog bites and three cat bites, each requiring a minimum 10-day quarantine.

All barns and livestock have been inspected and pass the requirements of the Town of Medfield and the Commonwealth of Massachusetts. All of the animals and barns are in the best of condition.

The following animals were counted in Medfield in 2003:

Beef cows	4
Donkeys	3
Llamas	2
Goats	4
Horses	103
Ponies	3
Mini horse	2
Poultry	86
Sheep	16

I appreciate the continuing support and cooperation of the Town of Medfield, the Medfield Police Department, Heritage Hill Veterinary Clinic, Main Street Veterinary Hospital and the new Medfield Veterinary Clinic. Thank you to my current Assistant Animal Control Officers, Melissa Savilonis and Danielle Landry and also Paul Hogan who has been available as a fill-in for the past four years. Elaine Yoke resigned this year but is also helping as a fill-in and is now working as Dover's Animal Control Officer. I also want to thank the Medfield residents for their ongoing donations and support of the animals at the Medfield Animal Shelter. Without them I could not have saved the cats, kittens and dogs that were adopted this year. Construction of Medfield's new private animal shelter is underway and they should be in their new building by summer.

Respectfully submitted,

Jennifer Shaw Gates
Animal Control Officer
Animal Inspector

MEDFIELD FIRE – RESCUE

To the Honorable Board of Selectmen
and Residents of Medfield:

I hereby submit my Annual Report as Chief of the Fire Department for the year ending December 31, 2003.

Fire Department

This year was another busy year. The long, cold and snowy winter brought along the problems associated with it. We responded to motor vehicle accidents, frozen pipes and heating equipment problems to name a few. In March we had a structure fire that involved a fatality. This was the first fatal fire in Medfield in over fifty years. In October we responded to another structure fire, as a result two families were displaced. The structure was heavily damaged; but repairs are underway and should be completed soon. Throughout the year we responded to many requests for assistance from the residents.

Our equipment is in good shape. In April Engine 3 was returned to us after a complete refurbishment. A former Pumper, it was converted into a Rescue/Pumper and now carries all of our rescue equipment needed for motor vehicle accidents as well as other rescue situations. Engine 1, a 1977 Mack should be replaced soon as it is nearing thirty years old. A problem associated with replacing this Engine is our space limitations in our small station. Lack of space is a major problem. In March we took delivery of a new Haz-Mat trailer and All Terrain Vehicle, these were a result of a Firefighter Safety State Grant. In August a new 4x4 Pickup truck was put into service. This will be used to tow our Haz-Mat, Air Supply and Snowmobile Trailers and haul equipment to and from a fire scene. In November we took delivery of a new Air Supply Trailer that was funded by the Federal 2002 Assistance to Firefighters Grant Program. This unit will allow us to have a supply of Air Tanks on the scene of a major fire and also enable us to refill empty tanks.

Training continues on a monthly basis. This year we trained on all aspects of firefighting. Training with auto extrication tools, self-contained breathing apparatus and our new confined space rescue equipment were held.

Throughout the year we have been working closely with the Contractors and Building Committee on the major School renovation projects. We have also been involved with the major renovation and expansion of the Shaw's Supermarket. The Medfield State Hospital closed in July, as a result we have been involved with the mothballing procedures at the complex. Fire prevention inspections were conducted throughout the year at various facilities in Town.

Ambulance

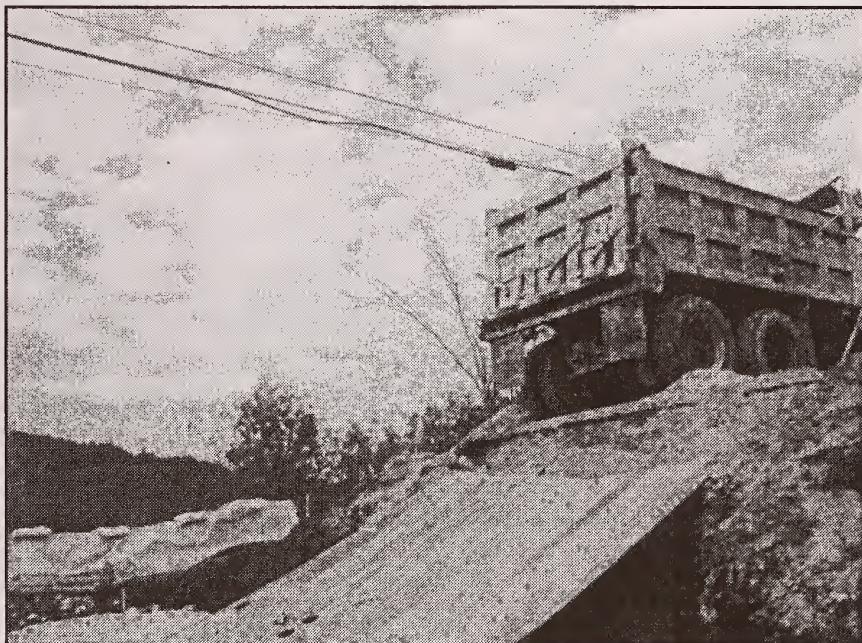
The Ambulance responded to over five hundred and twenty calls for assistance this year. We responded to the aid of neighboring communities thirty-five times while receiving aid twenty-three times due to multiple runs.

It is becoming increasingly difficult to attract On-Call EMT's to cover shifts that are not covered by full-time personnel. This situation is not unique to Medfield as our neighboring communities are having similar problems. As a result, I am seeking four additional full-time Firefighter/EMT's that will enable us to have two FF/EMT's on duty 24 hours a day, 7 days a week.

I would like to thank all the men and women of the department who serve as Firefighters and /or Emergency Medical Technicians. I look forward to their continued commitment in serving our community.

Respectfully submitted,

William A. Kingsbury
Fire Chief



**SERVICES RENDERED FOR THE YEAR ENDING
DECEMBER 31, 2003**

Ambulance

Total Calls: 521

Transports To:	Metrowest Natick	177	Caritas Norwood	178
	Metrowest Framingham	10	Newton Wellesley	18
	Deaconess Glover	8	Mass General	3
	Brigham & Womens	1	Children's Hospital	0
	Other	4		

Advanced Life Support

	Metrowest	74	Caritas Norwood	139	Dept. ALS	76
	AMR	72				

Other Services:

	Medflight	3	Standby	15	Cancelled/Refusals	108
	Mutual Aid		Rendered	35	Received	23
	Details	10				

Fire Department

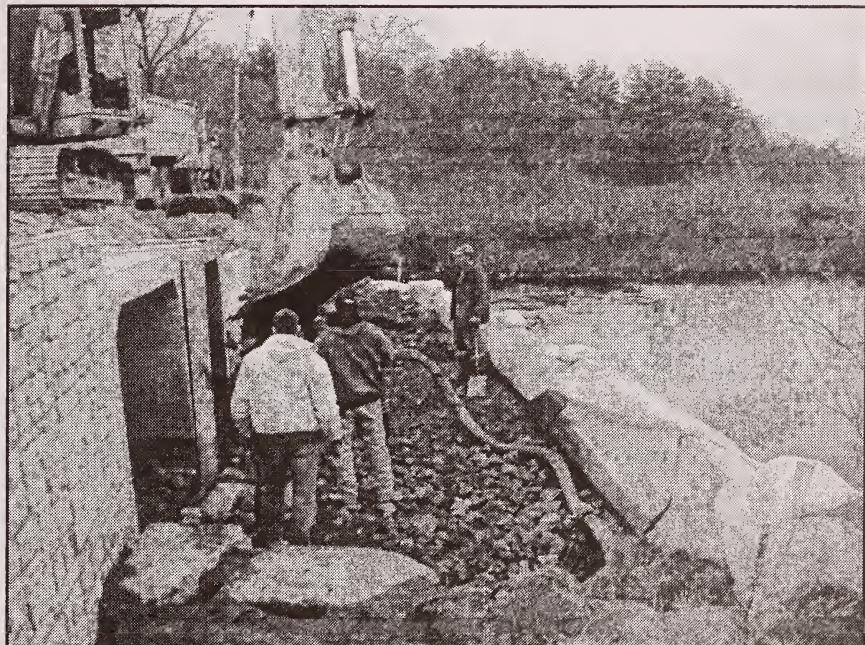
ALARMS

Accidental/System Malfunction	97
Box	181
False	115
Still	231
Residential	120

SERVICES

Ambulance Assist	180	Haz-Mat	31
Appliances	13	Investigations	220
Brush and Grass	6	Motor Vehicles	8
Burners Oil	8	Motor Vehicle Accidents	52
Gas:	4	Mutual Aid Rendered:	7
Carbon Monoxide Alarms	16	Received:	10
Details	7	Police Assist	22
Dumpsters	4	Responses to MSH	60
Electrical	21	Station Coverage	7
Fuel Spills	10	Structures	22
Gas Leaks/Investigations	22	Storm Related	32
Med-Flight	3	Searches	1
Fireworks	1		

PUBLIC ASSISTANCE		PERMITS ISSUED	
Lock Outs	30	Blasting	10
Pumping Cellars	8	Bonfire	1
Water Problems	11	Burning	505
Other	29	Fuel Storage	65
INSPECTIONS		Sprinkler Inst./Alt	6
Blasting	275	Propane Storage	25
Fire Prevention	75	U/Tank Removal	4
Fuel Storage	18	Fire Alarm Inst.	12
New Residential	23	Tank Truck	3
Smoke Detectors - New	23		
- Resale	164		
Oil Burners	30		
Wood stoves	6		
U/Tank Removal	3		



INSPECTION DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

The following is our annual report for the year ending December 31, 2003:

Department	Permits		Inspections		Income		Expenses	
	2002	2003	2002	2003	2002	2003	2002	2003
Building	396	394	1,886	1,064	\$183,297	\$184,050	\$42,770	\$32,287
Plumbing/Gas	424	387	619	400	12,800	13,886	8,393	14,676
Wiring	395	373	724	527	33,441	27,052	17,709	14,520

Total revenues from the issuance of permits and fees for inspections for the calendar year 2003 were \$210,566.00 as compared to \$231,498.00 in 2002. Expenses for 2003 were \$52,984.00 as compared to \$73,579.00 in 2002.

BUILDING INSPECTION

A breakdown of building permits issued is listed below:

New single family dwellings	28
Multi Family (Condo's)	0
Complete partially finished single dwellings	0
Additions to private dwellings	48
Renovations to private dwellings	118
Additions & renovations to business/industrial buildings	2
New industrial/business buildings	0
Family Apartments	0
2 Family Apartments	0
Shingling roof & installation of sidewalls	57
Private swimming pools	10
Accessory buildings	10
Residential garages	2
Demolition's	10
Tents (temporary) & Construction trailers	6
Signs	9
Stoves (solid fuel burning/chimneys)	6
TOTAL	306

Occupancy certificates were issued for 16 new residences in 2003, as compared to 22 in 2002.

Inspections for certification of business, schools, multi-family dwellings, nursing homes and pre-schools amounted to 22 inspections for 2003.

Estimated construction costs on permits issued:

	<u>2003</u>	<u>2002</u>
New Dwellings	\$9,057,000	\$7,186,000
Renovations and additions, pools, shingling, sidewalls, etc. on residential	6,773,035	8,675,882
New Construction business and industry	649,250	181,000
Renovations and additions business and industry	3,957,000	43,087,500
Multi-family dwellings	0	0
Two family dwellings	0	0
Family Apartments	0	0

Whether you are planning to add a pool, a deck, reshingle, apply siding or install replacement windows, most changes to your home require a building permit. These comprehensive building laws may seem cumbersome, but they are meant to benefit us all by monitoring the building and development activities in our community. Please, also remember that the placement of any type of structure, as simple as a tool shed (accessory building) on your property must adhere to the rules and regulations of the Medfield Zoning Bylaws, and in most cases a building permit is required. Before you proceed with any changes to your home or property, please call the Inspection Department at the Town Hall (359-8505, ext. 603) and we will help you get started in the process of applying for a permit.

Enforcement of the State Building Code (780 CMR - 6th Edition) continues to be the responsibility of the local building inspectors. Legislation effective 7/1/92 requiring contractors to be registered with the Commonwealth became the responsibility of the Inspection Department staff to institute procedural changes for compliance. The office of the Inspection Department also keeps an accurate registration of builders holding State Construction Supervisor's licenses in order to assure compliance with Section 109.1.1 of the State Building Code. The building inspectors continue the enforcement to the code by making inspections of schools, churches and rest homes as well as other places of assembly on a periodic basis.

The Inspectors of Buildings also serve the Town in the capacity of Enforcing Officers for Zoning and as such, made 93 inspections to investigate complaints and inquiries brought to their attention by residents as well as other town boards and departments.

The assistance and cooperation of Fire Chief Kingsbury during inspections was greatly appreciated. The Fire Chief and the Inspectors continue to inspect smoke detectors in

new construction and in additions and renovations as well as inspecting the installation of solid fuel burning appliances. Residents are reminded of the importance of having their wood stove installations inspected and certified in accordance with requirements of the Massachusetts State Building Code.

The Building Department mourns the untimely death of our Assistant Building Inspector William Krawec who passed away July 26, 2003.

Welcome to John Foster and James Landry, Assistant Building Inspectors.

Thank you to Pat Iafolla-Walsh, Administrative Secretary and Christopher Cronin, Assistant Building Inspector. A special thanks again this year to Christine Kenney and Margaret Warren for their continued help in this office.

PLUMBING AND GAS INSPECTION

The purpose of the position of the Plumbing and Gas Inspector is to administer, investigate and enforce the Uniform State Plumbing Code and State Fuel Gas Code. Homeowners cannot be issued plumbing or gas permits. Permits can only be issued to a licensed Journeyman or a Master Plumber. Plumbing or gas cannot be installed, altered, removed, replaced, or repaired until the Inspector of Plumbing or Gas has issued a permit. The Inspection Department will be glad to help you make the determination concerning the need for plumbing and gas permits. When a citizen of the town requests the plumber or gas fitter to apply for a permit, he is getting the assurance that the installation will not only be installed correctly and safely, but also that the work will be installed by a professional and not exploited by non professionals. It is definitely in the homeowner's interest to insist on inspections by qualified town inspectors knowledgeable in their trade. It is money well spent.

The Plumbing Code is constantly being changed and upgraded to try to give the consumer and the plumber a direction that will assure a safe installation. Of great concern lately is the installation of backflow prevention devices, where necessary, to insure the continuance of the good clean potable water of which we are very proud in Medfield.

The assistance of John Fratolillo was greatly appreciated again this year.

WIRING INSPECTION

The Wiring Inspector continues to enforce the Massachusetts Electric Code as well as the National Electric Code in his inspections of wiring installations for which permits are issued. Residents are reminded that the permitting process is in effect to assure safe and correct installations.

Thank you this year to Joseph Wallace and Joseph Erskine Assistant Electrical Inspectors.

Welcome to William McCarthy our new Assistant Electrical Inspector.

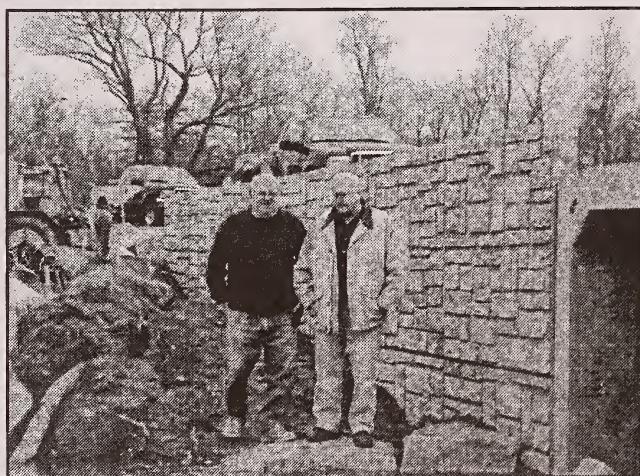
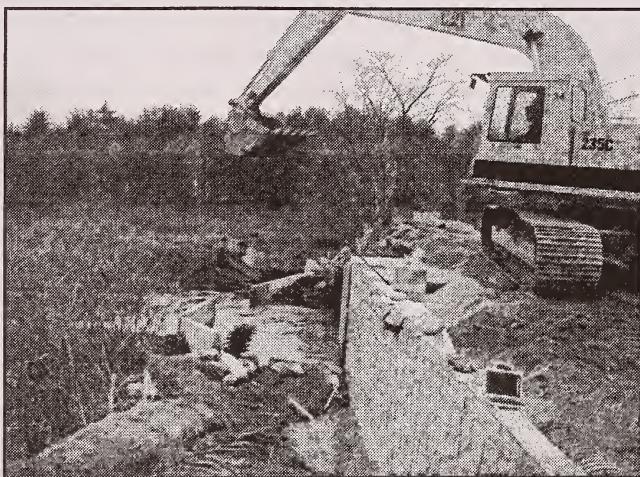
Respectfully submitted,

John P. O'Toole, Inspector of Buildings

James Leonard, Inspector of Wires

John A. Rose Jr., Plumbing Inspector

Peter Navis, Gas Inspector



SEALER OF WEIGHTS & MEASURES

To the Honorable Board of Selectmen
and Residents of Medfield:

The following is the Annual Report for the Sealer of Weights and Measures for the year ending December 31, 2003.

Measuring devices tested and sealed as required by Massachusetts law:

Weighing scales and balances	33
Weights	23
Liquid measuring meters (in gasoline pumps)	71
Linear measures (yardsticks and tape measures)	3

One hundred and twenty packaged groceries were tested for correct weight and inspected for required markings.

Revenue received was \$2,635.50.

Respectfully submitted,

Michael J. Clancy
Sealer of Weights and Measures



CONSERVATION COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

The Conservation Commission administers the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40, the Department of Environmental Protection's Stormwater Management Policy and the Medfield Wetland Bylaw, Article IX. These laws protect the wetlands and waterways of Medfield. The functions of these laws are to safeguard public surface and groundwater supplies and to prevent damage from flooding by preserving floodplains, swamps and bogs, streams and other water bodies, and certain types of land adjoining them. Under the Medfield Wetlands Bylaw, vernal pools and a 50-foot no-disturb buffer area are protected resource areas. Anyone proposing to alter a wetland or land subject to flooding, or to perform work within 100 feet of a wetland or bank, or within 200 feet of a river or perennial stream must file with the Conservation Commission. The riverfront resource area extends 200 feet on each side of a perennial stream, brook, or river. Medfield has two major rivers: the Charles River and the Stow River and numerous perennial streams and brooks. Anyone wishing to work within these protected areas must satisfy the Commission that the proposed work would not significantly harm the resources. Before any work is begun, the Commission must make a determination that these laws either: (i) do not apply; (ii) apply and the work may be performed under conditions the Commission imposes as a Determination of Applicability or an Order of Conditions; (iii) apply and the work may be performed without conditions.

The Commission is largely self-funded through the permit fees charged under the Massachusetts Wetlands Protection Act and the Medfield Wetland Bylaw. The Commission's fees are consistent with those charged in comparable towns. The Town benefits from the Wetlands Protection laws and their associated regulations by protecting Medfield's wetlands from pollution, nutrient overloading and encroachment and by providing guidance and consistency to applicants with regards to the Commission's rules and regulations for various construction projects. The Commission's preeminent concern is to ensure that the eight interests of the Massachusetts Wetlands Protection Act and the Medfield Wetlands Bylaw are upheld. The eight important public interests or values are: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of land containing shellfish, protection of fisheries and protection of wildlife habitat, as they relate to the Massachusetts Wetlands Protection Act and the Medfield Wetland Bylaw.

Enforcement activities by the Commission have included various investigations to determine whether applicable laws have been violated, the causes of the violations and explore the remedies for damage to wetland resource areas, including ponds, streams, brooks, wetlands vegetation and wildlife habitat. The Commission has issued several

wetlands resources protected by state and local laws. Often violations are reported by conscientious and alert neighbors. These violations generally have been remedied to the satisfaction of the Commission.

In 2003 the Commission held 21 public meetings for the purpose of: 3 Requests for Determinations of Applicability, 32 Notices of Intent, 29 continued hearings for Notices of Intent, 2 Abbreviated Notice of Resource Area Delineation, 2 continued hearings for Abbreviated Notices of Resource Area Delineation, 4 Enforcement actions, 2 continued hearings for Enforcement actions, 8 discussions for settlement of an appealed Order of Conditions and 8 informal reviews, project updates and presentations. The Commission issued the following formal decisions: 2 Negative Determinations of Applicability, 1 Positive Determination of Applicability, 18 Orders of Conditions, 2 Orders of Resource Area Delineations, 10 Certificates of Compliance, and 4 Extensions. The Conservation Officer handled 1,792 telephone calls during the year. The voice mail system continues to provide the public with a beneficial communication tool with the Commission. The number of phone calls processed through the Conservation Office has remained relatively the same as for 2002. The Commission issued one citation in the amount of \$600 for wetlands bylaw violations during 2003. We anticipate that the year 2004 will continue to be active for the Commission as planning continues for various subdivisions, and the scope of review continues to change within the Massachusetts Wetlands Protection Act and the DEP Stormwater Management Policy.

In May 2003 Leslee Willitts marked her ten-year anniversary as the Conservation Officer. The position is a permanent part-time salaried position with a minimum of 20 hours per week and is generally funded entirely by the fees collected from applicants. The Conservation Office is located on the second floor of Town Hall, Room 209 and is open on Wednesdays and Thursdays. The Conservation Officer is responsible for site inspections, investigation of violations, inquiries from the public, residents and applicants concerning the Commission, the Wetland laws and regulations, and procedures of the Commission. Presently the Commission has approximately 80 open projects that require monitoring by the Conservation Officer. Each Notice of Intent results in a minimum of four site inspections during the life of the project. The overall scope of the project and the amount of resource areas impacted by the project may require additional inspections to determine compliance with the Conditions issued. Fieldwork is consistent with the number of telephone inquiries and the amount of assistance needed by residents and developers concerning possible wetlands issues.

In addition to the regulatory responsibilities of wetlands protection, the Commission is charged by the Conservation Commission Act to actively protect the watershed resources of the town and for the promotion and development of the natural resources of the town. The Commission actively pursues the acquisition of land for conservation and passive recreation use. The Commission provides support to the Open Space Committee in its efforts to identify and acquire parcels of open land for the Town, and coordinates with the Planning Board in its consideration of subdivisions with significant wetlands

implications. According to the records in the Assessors office, the Conservation Commission has a total of 72 properties under its jurisdiction. These properties are small single lots within neighborhoods and larger land holdings such as the Holmquist Farm Conservation Land consisting of many parcels of land. The Commission can also manage Conservation Restrictions that are donated to the town.

The Conservation Commission has initiated the development of land management plans for its various properties. The management plans for the Holmquist Farm Conservation Land and the Danielson Pond Conservation Land are the initial plans underway. As part of that management, the Commission has installed a property identification sign at the Holmquist Farm Conservation Land. Rules and regulations signs and boundary markers were installed at various other conservation properties throughout town.

In keeping with the agricultural intent for the Holmquist Farm Conservation Land on Plain Street, the Commission welcomed the Medfield Community Gardens as a permanent user of the land. The Commission entered into an agreement with the Community Gardens organization to allow one of fallow agricultural fields to be reactivated for raising produce. The Commission entered into a lease agreement with the Thunder Hill 4-H Club for raising sheep. Both of these activities are consistent with the intended agricultural purpose for the property. Commissioners Deborah Bero and I. Lorah Igo continue to develop the management plan for the farm and will incorporate the 4H Club sheep project and the Community Gardens into that plan.

The presence of beaver communities within Medfield's wetland systems is an on-going and persistent problem. Law protects beavers and their habitats. Before any alteration to a beaver dam can be performed, a permit must be obtained from the Conservation Commission. Unless an emergency to health and safety is declared by the Board of Health, beaver dams and ultimately their habitat are protected. The Medfield Board of Health and the Commission continue to work cooperatively to address this situation. For the immediate future, beavers will continue to impact the landscape of Medfield.

Senior citizen volunteers, Betty Kaerwer, Theresa Cos, John Kelly and Ralph Parmigiane continue to provide the Commission with updates, reviews and inventory of the properties under its jurisdiction. They walked various properties marking the boundaries and public access points, assessing the general characteristics of each property, and preparing accurate files for each property. Through the efforts of these volunteers, the Conservation Commission was able to produce a Conservation Land pamphlet for the citizens of Medfield. This pamphlet contains a map of Medfield with the location of 16 properties and their descriptions. Only through the dedication of these senior volunteers was it possible to produce the Conservation Land pamphlet. The Conservation Commissioners wishes to express their heartfelt thanks to Betty, Theresa, John and Ralph for their time and talents in completing this pamphlet for the Commission. The Commission also thanks Kristine Trierweiler, Assistant Town Administrator, for her expertise knowledge of the GIS mapping system that allowed the site locations to be placed on the Medfield map.

All members of the Commission attend various workshops and training sessions offered by the Department of Environmental Protection (DEP) and the Massachusetts Association of Conservation Commissioners (MACC) throughout the year. These workshops enable the Commissioners to keep current with the most up-to-date information and regulations for wetlands protection and land acquisition and management. A "Fundamentals of Conservation Commissioners" and an "Advanced Certificate Training Program is offered by MACC. Several Commissioners are participating in these Certificate programs.

The Conservation Commission meets on the first and third Thursdays of the month. The Commission generally holds site inspections on weekend mornings. Several high school students have monitored the Commission's meetings as requirements for government studies. During its regular meetings, Commission has advised and assisted with various Boy Scout Eagle projects.

Respectfully submitted,

Ralph A. Parmigiane, Chairman
Michael Perloff, Vice-Chairman
Deborah J. Bero
Philip J. Burr
I. Lorah Igo
Robert T. Kennedy
Bruce Redfield
Theresa A. Cos, Associate Member
Betty A. Kaerwer, Associate Member
Caroline D. Standley, Associate Member

Volunteer Assistant: John Kelly

HISTORICAL COMMISSION

To the Honorable Board of Selectmen
and the residents of Medfield:

The Medfield Historical Commission is appointed by the Board of Selectmen. Our job is to identify and protect Medfield's historical and archaeological assets. We make sure historic preservation is considered in community planning and development decisions. The commission has an annual budget of some \$2,500, and it has certain statutory authority. Its monthly meetings in the Town Hall are open to the public.

We are proud of the work we do for Medfield and feel we deliver a lot of bang for the buck. Along with many other groups, we work proactively to preserve those qualities of the Town that residents say they want, which helps preserve property values. We commend the local history programs in the schools that help younger people learn to respect this old town.

(The Medfield Historical Society, with which the commission is often confused, is a private, not-for-profit organization of history enthusiasts.)

Demolition Delay Bylaw

Medfield is one of relatively few Massachusetts communities with a demolition delay bylaw. It prevents historically significant buildings – non-renewable resources -- from being demolished before serious efforts have been made to rehabilitate or restore them. The bylaw URL is <http://www.town.medfield.net/Bylaws.pdf>

Working in cooperation with the Building Inspector, the Commission looks at every application to demolish a building over 50 years old. It investigates and holds hearings on those that may be historically significant. If a building is then classed “preferably preserved,” its demolition may be delayed up to a year. The Commission always seeks to expedite win-win solutions – such as rehab and adaptive reuse of at least part of the building -- that serve the interests of both the property owner and historic preservation. We define lose-lose as when the owner refuses to negotiate and instead simply waits us out for the full year and then demolishes the structure.

National Register of Historic Places

The First Baptist Church was accepted in October for listing in the National Register of Historic Places, taking its place alongside the Peak House, the Dwight Derby House, First Parish Unitarian-Universalist Church, and the studio of George Inness. In addition, the National Register nomination process for Vine Lake Cemetery has begun; it's included in the Vine Lake preservation and restoration planning project mentioned below.

Historic Preservation Awards

Historic Preservation Awards are given to people who give meritorious service for the preservation of Medfield's history. Often -- but not always -- they are given to homeowners who have restored significant houses.

In 2003 the Commission presented two such awards. The first went to David Grinnell and Jeannet Leendertse for their sensitive eight-year rehabilitation of the c.1888 Hewins (carpenter Eastlake style) house at 421 Main Street. The second went to their across-the-street neighbors, John and Elissa Vancura, for completing the rehabilitation of the c.1884 John Gould (Queen Anne Victorian style) house at 420 Main Street.

East Main Street is particularly rich in wonderful old houses; in previous years the Commission has given preservation awards for work done in restoring the houses at 402 and 419. There are other potential candidates as well, all around the town.

CLG Status Helps Us Get All These Grants

Thanks to its CLG (Certified Local Government) status, Medfield has received many survey and planning grants from the state and federal governments in recent years. The Massachusetts Historical Commission continues to encourage us to apply because they believe we put the money to good use.

In 2003 we received a survey and planning grant to prepare a plan to preserve and restore the old part of Vine Lake Cemetery. Under this grant, the Town will end up paying 40% of the planning cost, and the state will pay 60%. Thereafter we plan to seek a Massachusetts Preservation Projects Fund (MPPF) grant, which would reimburse us for 50% of the cost of restoration work. We feel Vine Lake, which abuts the Metcalf Historic District, is a critical historic asset of the Town, and restoration will be a bargain.

For our survey and planning work, our demolition delay activism, MAAC, and other activities, the Massachusetts Historical Commission has long pointed to Medfield as a model for other historical commissions.

Heritage Landscape and Architectural History Booklets

Medfield is doubly fortunate in open space. First, we have an unusually large amount of open space. Secondly, much of that land is either owned by the Town or by organizations like the Trustees of Reservations and it is therefore protected from development.

In 2003 the Commission engaged Electa Kane Tritsch, local author and historian, to prepare a booklet called "Medfield's Heritage Landscapes." Copies of the booklet can

be read at the Medfield Public Library. It is available for sale at Lord's and at the Historical Society building, which is open Saturdays from 10am to 1pm.

In addition, we still have copies of the 48-page "Historic Medfield – 350 Years – a Guide to the Architectural History of Medfield Center."

By publishing these booklets, the Commission seeks to promote awareness and appreciation of Medfield's rich history.

Want a Date Sign for Your House?

Many residents ask how to get a date sign for their house. The procedure is simple:

1. Submit your request in the form of a brief note to the Medfield Historical Commission. Attach copies of documentation (such as property records from the Registry of Deeds in Dedham) showing when the house was built and the name of the original owner.
2. If it believes the information is accurate, the Historical Commission will approve your request.
3. Take the letter to Abell Sign at 37 Janes Avenue. The homeowner pays for the sign.

Medfield Archaeological Advisory Committee (MAAC)

The Medfield Archaeology Advisory Committee was formed in 1993 as a subcommittee of the Medfield Historical Commission. It was formed to help protect archaeologically-sensitive areas in town. MAAC members are John A. Thompson, Chairman; Electa Tritsch; Debbie Gaines; C. B. Doub; Jackie Wile; Barbara Leighton; Bill Knowles, and Burgess P. Standley.

On an ongoing basis, the Committee maintains and updates a map of the archaeologically-sensitive areas, helps protect the sites, evaluates and registers artifacts, and provides educational services. Since 1997, MAAC has conducted archaeological field activities on town property supervised by a volunteer professional archaeologist.

In 2003 MAAC completed curation of artifacts recovered from a dig under a state permit from MHC at the Dwight-Derby house prior to construction of a new breezeway; a report is in the works. Artifacts found during the excavation were placed on display at the house during 2003. MAAC also assisted the Medfield State Hospital Reuse Committee and attended a site walk with stakeholders, including representatives of the Massachusetts Historic Commission, in June 2003.

MAAC welcomes inquiries from anyone who thinks a property in Medfield is threatened; please contact John A. Thompson or any other member.

Want to join our commission?

Vacancies occur on the Historical Commission from time to time. If you're interested in Medfield's history, call any of the members, or show up at one of our monthly public meetings, and let's get to know each other. You could start as an associate member and become a full member if someone resigns.

Respectfully submitted,

David Temple, Co-chair
Daniel Bibel, Co-chair
Maria Baler
Jonathan Gray
Burgess P. Standley
Ancelin Wolfe



HISTORIC DISTRICT COMMISSION

To the Honorable Board of Selectman
and Residents of Medfield:

OVERVIEW

The Historic District Commission administers the Town's four Historic Districts:

- The John Metcalf Historic District established in 1989 on West Main Street and enlarged in 1996.
- The Hospital Farm Historic District established in 1994.
- The Clark-Kingsbury Farm Historic District established in 1997.
- The Medfield Town Center Historic District established in 2000

PURPOSE AND SCOPE OF THE HISTORIC DISTRICT COMMISSION

Authority to create Historic Districts and the accompanying governing body is granted under the Historic District Act of 1960, Massachusetts General Laws, Chapter 40C. The purpose of the law is threefold:

- to preserve and protect the distinctive characteristics of buildings and places significant in the history of the Commonwealth and its cities and towns
- to maintain and improve the settings of those buildings and places
- to encourage new designs compatible with existing buildings in the district

Under Chapter 40C, communities can create Local Historic Districts to protect the character of historic areas. Town-appointed Local Historic Commissions govern such districts. Since each property owner within a district contributes to the overall historic character, changes proposed for the exterior of any property, as well as new construction, are considered in light of the impact they may have on the district as a whole. Before a property owner within a district is allowed to change an exterior architectural feature of a building, the owner must receive approval from the Local Historic Commission. Approval is in the form of a certificate of appropriateness, hardship or non-applicability with respect to such construction or alteration.

There are now Local Historic Districts in over one hundred Massachusetts towns and cities. Historic Districts do not prevent changes from occurring, nor do they prevent new construction. The intent of any Local Historic District is not to halt growth, but to allow for thoughtful consideration of change, to allow changes and additions that are harmonious, and prevent the intrusion of incongruous elements that might distract from the aesthetic and historic values of the district. Local Historic District Commissions have authority only over the portion of the exterior of a building that can

be seen from a public street, way or park. The Commission's *Guidelines for Changes within Medfield Local Historic Districts* is available upon request.

HISTORIC DISTRICTS IN MEDFIELD

Medfield passed "Historic Districts", Article 14 of the bylaws, and created the John Metcalf Historic District through a vote of the 1989 annual Town Meeting. This first district included for historic houses on west Main Street and included the oldest portion of Vine Lake Cemetery. Through a vote of the annual Town Meeting in 1996, the John Metcalf Historic District was enlarged to include a total of sixteen historic buildings.

The Town established a second historic district, The Hospital Farm Historic District, in 1994. It includes 33 buildings at the Medfield State Hospital, and the surrounding historic landscape. The buildings were built at the turn of this century, mostly in the Queen Anne Revival style, and are grouped around a large quadrangle, resembling the campus of a small college.

In 1997, the Clark- Kingsbury Farm Historic District, Medfield's third district, was established. It provides protection to the historic and unique grouping of the 18th century Clark-Kingsbury farmhouse, outbuildings and pond with gristmill that forms a widely appreciated and essential part of the rural character of Medfield.

In April of 2000, the Medfield Town Center Historic District was created by unanimous vote of Town Meeting. This proposed district is intended to preserve and protect the character of the Center of the town of Medfield.

The Town Center of Medfield is important for its mix of civic, commercial, and residential properties. Each category has an integral function in the town and over the years as the town has developed, each building, in its own unique way, has been significant in the developing character of the Town Center. While the other historic districts in Medfield are primarily residential, an unusual aspect of this proposed historic district is the concentration of civic and commercial buildings in addition to its residential ones. Historically, where the civic buildings provided the center of town government, education, religious and social activity, the industrial and commercial buildings served as the hub of Medfield's active and developing economy.

ACCOMPLISHMENTS AND PLANS

- The Commission the created an appeal process that was approved at Town Meeting in 2003. This process will allow property owners to seek review from an independent body should they wish to appeal a decision issued by the Commission.
- The Commission worked with residents of North Street, School Street and Wight Street to propose an Historic District that will protect the scenic area in that part of town. The Wight-Allen Historic District will be presented for acceptance at Town Meeting in April 2004.

- The Commission has also submitted a draft report proposing the extension of the John Metcalf Historic District to include Baxter Park and an adjacent building. This expanded District will also be presented for acceptance at Town Meeting in April 2004.
- The Commission has been actively participating in discussions relevant to the changes happening with the State Hospital.
- We are always interested in assisting residents in the creation of new historic districts for their neighborhoods and always looking for volunteers to help with our efforts.

Respectfully submitted,

David Sharff, Chair
Barbara Jacobs
Burgess Standley
Connie Sweeney
Michael Taylor



KEEPERS OF THE TOWN CLOCK

To the Honorable Board of Selectmen
and Residents of Medfield:

The Keepers of the Town Clock are pleased to submit their annual report for 2003.

As usual basic maintenance was carried out in April. Once again the second story gear train was lubed with a Teflon application and all bolts were retoured. The main unit of the clock works received a cleaning, but we decided to pass on the heavier lubrication since the works were running smoothly and the lubricant appeared clean.

The South East clock face continues to plague the Keepers of the Town Clock. This side is the most weather beaten, which in turn, stresses the inside of the face. The clock suffered four failures in 2003. The hands on the South East face would jam on the numerals causing catastrophic failure on the second story works. David Maxson has spent considerable time reworking an interior-mounting bracket that supports the driveshaft for that face. David's last repair in November seems to be the strongest as the Town Clock has gone through several heavy winter storms without any breakdowns.

As the Town Clock ages, the Keepers will seek bids to preserve all clock faces and restore the interior staircase leading to the clock room. Sometime in the spring of 2004 we would request a meeting with the Town Officials to review the proposals and bids.

The Keepers of the Town Clock would like to thank the Residents of Medfield and the Selectmen for their continued support in the care and maintenance of their Town Clock.

Respectfully submitted,

Marc R. Tishler
David P. Maxson
Co-Keepers of the Town Clock

MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen
and Residents of Medfield:

It is my pleasure to submit the 2003 annual report for the Medfield Memorial Public Library.

This was another busy year with a total direct circulation rising to 229,922 items being borrowed for fiscal year 2003. This was an increase of nearly 7 percent over the previous year. Medfield ranked seventh out of the 55 libraries in circulation in our population group in Massachusetts. Non-resident circulation increased to 47,671.

Library collections grew by nearly 4 percent to 68,662. This is 5.52 items per capita which is sixteenth out of the 55 libraries in our population group. Nearly every collection increased in both number of holdings and in circulation. Nearly 44% of holdings and circulation were in adult, young adult, and juvenile fiction. Nonfiction accounted for over 17% of total circulation. The audiovisual collections represented over 37% of total circulation. Audiovisual materials available to the public increased to over 8,600 cassettes, compact discs, CD-ROM's, videos, DVD's and kits combining books with audiovisuals materials.

The Minuteman Library Network, which has 41 member libraries including Medfield Public, migrated to a new computer system, Innovative Interfaces, Inc., in June. This did cause some loss of circulation statistics for a few days during the transition week. After a couple of months learning the new system, the staff has adjusted and finds the new system superior in many areas to the previous one.

The Library "Bestsellers Club" continued to provide patrons a way to automatically reserve new adult hardcover fiction by over 100 best-selling authors. Multiple copies of titles are purchased so that no one has to wait very long to read their favorite authors. With the new computer system, library holds are system-wide so that if there are copies of a bestseller or other requested book available in the network, they are routed to Medfield. This has decreased the wait period overall on requested items and increased patron satisfaction.

A welcoming attitude and providing friendly assistance remained the primary goals for Circulation Staff. Medfield averaged the highest circulation per staff person for communities our size for fiscal year 2003. The average number of items circulated by each full-time equivalent staff person was 29,416 for fiscal year 2003. Staff also assisted individuals in finding leisure reading materials, materials for research, and with general information and aid.

Reference staff also remained busy during the course of the year. In addition to assisting people with answers to reference questions, they aided in reader's advisory service, offered research assistance, and one-to-one instruction on navigating the Internet and in locating information in online databases. Reference staff kept the public Internet and catalog computers and printers running throughout the year. Working with school librarians and teachers to supplement curriculum needs of students was another important function for reference staff.

The Children's Department was, as always, a beehive of activity that swarmed with children throughout the year. Children's Librarians, Ann Russo and Jean Todesca, provided numerous programs for toddlers, preschoolers, and school-age children. Puppet shows, evening PJ story times, musical performances, a summer reading program, and program for parents made for an event-filled year. More than 2,700 items were added to the various children's collections.

The Friends of the Library provided ongoing support for the library and its programs throughout the year. They again underwrote the children's story times and special programs. The Friends also funded the purchase of new books, audiovisual materials, and equipment for the library and continued their popular program of providing museum passes for the public. Kathy Simon stepped down as president of the Friends after serving more than twelve years. She was hard working and provided the Friends with leadership and innovative ideas. Although Kathy will be sorely missed, she was succeeded by another Kathy, Kathy Brennan, who is already proving to be equal to the task of leading the Friends.

The Library Endowment Fund Board of Trustees, under the chairmanship of Diane Jurmain, continued its financial assistance to the library. The Library Endowment Fund made donations to purchase more materials for the children's book, young adult book and Books on Tape collections.

Volunteers were another important component in making a successful year for the library. The many individuals who volunteered to work in the library were greatly appreciated by both staff and public. Volunteers served in both the circulation and children's departments. Numerous individuals assisted in shelving returned materials for the circulation department.

ANNUAL STATISTICS

New Library Materials Added	8,658	Total Materials Owned	68,662
Circulation of Materials	229,922	Number of Registered Borrowers	8,882

Respectfully submitted,

Dan Brassell
Library Director

TRUSTEES OF MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen
and Residents of Medfield:

Thanks to the hard work of Director Dan Brassell and the Library Staff, the Medfield Public Library continued to provide high quality service. Despite closing on Sundays to meet budget restrictions circulation again increased, continuing a long-standing trend.

The Library smoothly transitioned to the Minuteman Library Network's new computer system in the spring and summer of 2003. This system provides better access to the combined resources of dozens of town and college libraries. The system is also accessible over the Internet through the Library's web site. Concurrently, the Library also upgraded its own computers to improve public internet access. These improvements assure that the Library can provide Medfield residents access to emerging Internet based information resources.

The Library ranked 17th out of 108 Massachusetts towns with a population between 10,000 and 25,000 in the latest American Public Library Ratings Index, moving up two places from the previous year. This compares very favorably with neighboring towns, and far wealthier towns, and is a reason the Library continues to attract people to downtown.

The Board wishes to thank Dan Brassell and the staff for their hard work, the Friends of the Library for their support and the Town for its continuing generosity.

Respectfully submitted,

Robert Luttman
Patricia Fitzgerald
Jane Ready
Maura McNicholas
James Whalen
Geoffrey Tritsch

COMMITTEE TO STUDY MEMORIALS

To the Honorable Board of Selectmen
and Residents of Medfield:

The Committee to Study Memorials is pleased to submit its fifteenth Annual Report.

During the year we have nurtured the new plantings and new seeding of the grass at Baxter Memorial Veterans' Park. The Park is a wonderful creation of beauty and an everlasting memorial to our Veterans' of all wars. A great place in the center of Medfield for one to come and sit in solitude, read the memorial bricks in the walkways or to reflect and read the names on the monuments. Once again this year bricks were offered for sale for the walkways and will be placed the first week in May. Bricks will be for sale each year from September 1 through February 15. A total of 55 new bricks were placed this May.

We submitted and supported Article 30 at the Annual Town Meeting. The article stated; to name the bleachers at Metacomet Park in memory of Paul Seeley who was one of the driving forces behind the beginning of a Little League Program in Medfield.

We also spent considerable time this year with Eagle Scout candidate Brent Aigler Troop 10 BSA on his project at Vine Lake Cemetery. Brent designed, constructed, and placed a memorial to the seven Civil War Veterans who were killed and buried in unknown graves in the South. Truly a magnificent work in tribute to these seven men. The memorial was dedicated on Veterans' Day November 11, 2003.

We wish to thank all residents who have made this park possible and to the many departments of the Town of Medfield.

Respectfully submitted,

G. Marshall Chick, Chairman
Richard DeSorgher
Frank Iafolla
Jane M. Lomax
David F. Temple
Robert. A. Kinsman, Associate Member

VETERANS' SERVICE OFFICER

To the Honorable Board of Selectmen
and Residents of Medfield:

I hereby submit my fourth report as Veterans' Service Officer for the Town of Medfield.

Veterans Services include helping the Veteran with benefits of hospitalization, pension assistance, information on education, social security and burial allowances. This assistance includes fuel, food, clothing, housing and expenses for Veterans and their families. Every Veteran should enroll in VA medical services in case of an emergency; forms are available at the Town Hall or by calling 508-359-8505 ext 632. Also available are applications for Veteran Plates and the Korean War Service Medal for service in Korea from June 25, 1950 to July 27, 1953.

The Commonwealth of Massachusetts authorizes services and assistance rendered Medfield Veterans and their dependents. The Commonwealth reimburses the Town seventy-five percent of the benefits extended.

I wish to thank Town officials and especially Carol Mayer for her assistance and helpfulness this past year.

Respectfully submitted,

G. Marshall Chick
Veterans' Service Officer



MEMORIAL DAY ADDRESS 2003

Given by John Yeo
Veteran of WWII and Korea

It is appropriate, if not sufficient, to devote 1/365th of each year honoring those who so loved their country that they risked, and lost, their lives preserving our way of life.

During the 20th century the country made several calls for defenders. Mostly as teenagers they went off with much trepidation to training, where they learned self-responsibility, then team work when bullets flew, and finally the principles and values of good leadership. Memories of fellow servicemen faded with time, but those who sacrificed their futures so that the rest of us could enjoy the advantages of our democratic system are remembered vividly.

The burden of this message today derives from editorialist E.J. Dionne, who wrote about this day, "Memory involves not simply a meditation upon the dead, but a means of understanding the obligation of the living". The dead would want us to enjoy their gift of national security, but would expect survivors to participate in protecting and enhancing democracy.

A fine example of this is Medfield's organizations of ex-servicemen, hosts of today's ceremony. Throughout the years, drawing on their military experience, they have sought to inculcate patriotism in the town's youth and have engaged in a variety of civic projects improving the community.

Their understanding of the obligations as survivors also stems from recognition that living in the oldest republic in modern history which grants its citizens self-rule, also requires the exercise of powers to choose leaders and influence policies – the fundamentals of democracy.

It is saddening to observe that in recent years not more than fifty percent of eligible Americans participate in biennial national elections, where leadership and governing philosophy are determined. But, on an upbeat note, observe that schools and youth organizations are increasingly enrolling children in programs bolstering community spirit where they perform civic deeds. As passing generations are wont to do, we look to the coming generations to assess our successes and failures, and seek its way to assure democracy.

With optimism, let us hope that the sacrifice by those we honor today will sponsor in this and future generations an obligation and yearning to add peace to equality, freedom, and liberty, the hallmarks of our society and the heritage from our fallen heroes.

BOARD OF HEALTH

To the Honorable Board of Selectmen
and the Residents of Medfield:

The Board of Health is currently a five-member board with two non-voting associate members.

In the calendar year 2003, the Board of Health focused on a myriad of issues affecting the public health and safety of the residents of Medfield.

- Storm Water regulations revised.
- Food permitting fees revised.
- Endorsement of the Massachusetts Clean Air Bill.
- Beaver Problems.
- Flu vaccine shortages.
- Completion of the Massachusetts Public Health Emergency Preparedness Survey.
- Bioterrorism and Emergency Preparedness training.

Environmental

William R. Domey, P.E., provided Environmental and Civil Engineering services to the Board of Health. These services include: Oversight of septic systems including soil evaluations, determination of high groundwater, review of engineering plans for compliance with Title 5 and the Board of Health regulations, inspection of construction, evaluation of variance requests, and issuance of certificates of compliance; Review of Site Plans and preliminary and definitive Subdivision Plans for compliance with the Board of Health stormwater regulations and suitability for on-site sewage disposal where applicable; Review of On-site Well water proposals, water quality and quantity results, and treatment units; Review of Title 5 inspection reports that are performed, most often at time of sale, to assure that the inspector has followed the state mandated procedures for the evaluation; Review of Building Permit applications for additions and renovations to assure that the proposed work does not conflict with the location or capacity of the septic system serving the property; Investigation of complaints regarding sewage overflows, odors, illegal dumping, hazardous waste, and preparation of enforcement orders where applicable, and working with offending parties to attain compliance; Issuance of Disposal System Installer and Septage Hauler Permits; Provision of general consultation to the Board of Health; Assistance to the Board of Health in the preparation of regulations and guidelines; and attendance at Board of Health meetings.

In the year 2003, as in previous years, the major focus of the Environmental Engineer/Agent has been septic systems and stormwater management. As a result of a high degree of control over septic systems, the rate of failure of septic systems

constructed since 1975 remains very low. For those who must upgrade, it should be noted that, to assist homeowners to minimize financial burden, the Board of Health issues local and state variances as needed to achieve Maximum Feasible Compliance. These variances have to be justified by documentation of difficult or limited site conditions or excessive construction costs. Guidelines are available at the Board of Health office. Reviews of proposed Site Plans and Subdivisions were continued or newly conducted for the high school addition, the elementary school addition, "63 Green Street/ Brookside" Subdivision, "Robinson Road" Subdivision, "Shining Valley Farm" Subdivision, Shaw's Plaza expansion, "Medfield Woods" 40B project, and the resubmittal of Erik Road Extension, to assure compliance with Board of Health regulations. In addition, the Board of Health Stormwater and Subdivision Regulations were recodified and revised to improve understanding and also to provide more guidance to applicants to obtain design compliance. It should be noted that the long standing existing stormwater regulations of the Board of Health provide Town of Medfield compliance with much of the EPA Phase II program.

The following permits were issued during 2003:

20	Soil Tests	24	Septic Installer
2	Plan Review: New Septic System	17	Septic Hauler / Carter Vehicles
8	Plan Review: Upgrade to System	1	Well
11	Septic Repair	42	Addition / Renovation Reviews
3	Subdivision/Project Review		

Sanitation

Mark Oram, RS, CHO of Enviro-Tech Consultants conducted consulting services for enforcement of regulations related to food establishments, massage therapy, swimming facilities, recreational camps for children, and general sanitation issues.

The services and consultation to the Board of Health included attending Board of Health meetings, inspections of food establishments and school cafeterias, consultation with the Environmental Agent and State agencies. Also inspections and reviews were conducted on a semi-public pool and the Hinkley Swim Pond recreational facility, which included review of biological reports and support services to the Park & Recreation Department and the staff.

New food establishments and reconstruction of existing food facilities were provided with consultation for the opening of their new businesses. Also, non-profit facilities were provided with additional updates that provide information on food safety and security. Enviro-Tech Consultants also continued support services to the administrative staff on the state and local requirements.

2003 Permits Issued:

57 Food Service / Food Retail
9 Temporary Food Permit
1 Ice Cream Truck
5 Massage Therapy (individual & establishment)
1 Semi Public Pool
1 Bathing Beach
2 Camps

Inspections and Investigations:

101 Food Establishment Inspections
19 Housing / Lead Paint Inspections
7 Beach / Pool Inspections

Public Health

Jean Sniffin, RN, BA of the Natick Visiting Nurses Association continues to provide programs in health promotion to all age groups, supplementing traditional home health services. The major components of the Health Promotion Program are:

Communicable Disease:

Prevention and control of communicable disease through caseload, referrals, education and provision of follow up care consistent with public health practice. Lyme disease continues to dominate surveillance disease follow up with increases in both Hepatitis C and gastrointestinal illnesses.

Public Health:

Flu vaccine clinics were held continuously during October and November 2003. Three hundred fifteen doses were distributed to the general public during these clinics. The Board of Health would like to acknowledge and thank local residents, Jean Brown, RN, Joan Iafolla, RN and Joan Wood who volunteered their assistance in order to ensure that the clinics ran smoothly once again this year.

The Medfield Board of Health continues to serve as a depot for the Massachusetts Department of Public Health Immunization Program. The program supplies area providers with immunizations and vaccines free of charge through the Department of Public Health.

Health Maintenance for the Elderly:

Jean provides home visits as needed to elderly residents who are homebound and have multiple chronic illnesses or conditions. The goal of the program is to assess changes in physical condition and the appropriate referral for medical care and/or social services. This prevents complications and unnecessary hospitalizations. Ambulatory

residents are seen for physical assessment, health counseling including hypertension screening at the clinics held at the Pfaff Center on the first Tuesday of every month and, at Tilden Village on the third Tuesday of every month.

Public health nursing statistics for 2003 are as follows:

Communicable Disease Cases: 66

Community Health / Wellness:

Home Visits	26
Blood Pressure Clinics	24
Flu Clinics	5

Youth Outreach

Purpose – Medfield Youth Outreach is a program located under the auspices of the Medfield Board of Health. The town's Youth Outreach Worker provides short term individual and family counseling, information and referral, crisis intervention, community programming, and assistance with access to financial assistance programs to Medfield residents ages *birth to eighteen and their families*. The Medfield Youth Outreach office is an intake site for the Federal Fuel Assistance Program for all Medfield residents. All of Medfield Youth Outreach services are free and confidential.

The Medfield Youth Outreach Office is located on the 2nd floor of the Town Hall. Appointments are made by calling The Director of Youth Outreach, Dawn Alcott, LICSW at 359-7121. Hours are full time and flexible to meet programmatic need.

Counseling Services - In calendar year 2003, 496 counseling hours were provided to Medfield youth and families. This total reflects an increase by 90 hours from calendar year 2002. Major issues dealt with through out the calendar year included:

Academic Difficulties, divorce, self-esteem, anger management, domestic violence, anxiety, family discord, sexual assault, grief, loss, financial difficulties, sexuality, body image/eating disorders, major mental illness, social skills, child abuse/neglect, oppositional behavior, substance abuse, dating violence, parenting skills, violence, depression, relational aggression

Information and Referral Contacts - The Youth Outreach Worker receives an average of 70 telephone calls per month seeking information and referral. Referrals for clinical services, need based programs, support groups, wrap around services, advocacy, and state and federal programs are routinely provided.

Programs – Medfield Youth Outreach also facilitates various groups, programs, and services with in the community that are related to the needs of youth and their families. The programs offered are often prevention and psycho-educationally based. This past year approximately 205 individuals participated in programs facilitated by Youth Outreach.

Community Organizing - Medfield Youth Outreach collaborates with a wide network of organizations to better meet the needs of Medfield youth and their families including state and federal agencies, law enforcement, the public schools, networks, consortiums, professional associations, religious institutions, parent gatherings and civic groups.

Volunteers - Medfield Youth Outreach welcomes volunteers to assist with the implementation of various programs and fundraising endeavors. Call the Medfield Youth Outreach office at 508-359-7121 to inquire.

Goals for calendar year 2004 – Medfield Youth Outreach continues the search for a qualified applicant for the open position of Youth Outreach Worker. This position was created by a combination of grant and town funding during calendar year 2003 due to increased community need.

Mental Health

On behalf of the individuals with mental retardation and their families who reside in Medfield, the South Norfolk Association for Retarded Citizens, Inc. would like to thank the residents of Medfield for their support over the many years of our partnership.

Created in 1954 and governed today by several hundred local families with children disabled by mental retardation and autism, the South Norfolk County Association for Retarded Citizens, Inc. (SNCARC) is a self-help, grass roots organization motivated by local needs. We are the voice and the heart of advocacy for mental retardation and autism for our 12 local towns. As a homegrown, non-profit organization, we have always been accountable to, and dependent on, local financial and volunteer supports. Our job has been to use this platform of local support to advocate for and draw into our communities other public and private resources needed to serve the needs of our neighbors who are disabled by mental retardation.

South Norfolk County Association for Retarded Citizens applies these local supports to provide direct care services for residents of the Town. The direct care services offered by SNCARC and available to the Town include:

1. Family Support Programs which encompass in-home respite care supports, case management services, emergency intervention, clinical services and family training services;

2. Day Habilitation Programs which provide educational and rehabilitative day programming and which continue the work of the Town's school department;
3. Harbor Counseling Center which provides specialized mental health care for individuals with mental retardation;
4. Social-Recreation Programs which provide after-school and adult social and recreational programs including several social clubs and special events, evening educational classes, discussion groups, summer programs for children and a variety of sports and Special Olympics opportunities. SNCARC's related-party organization, Lifeworks, also provides a range of residential and vocational training programs for local residents disabled by mental retardation.

The support from our local communities has provided the funding base from which we have always operated. This local support, control and accountability well serves local needs in a highly cost efficient manner. Our request from all of our towns is the same: 65 cents per capita. Last year we were granted \$7,988 from the Town of Medfield. We are requesting level funding for FY2005.

By pooling this request with the funding given by the other 11 towns to your location association for Retarded Citizens, Medfield is able to achieve a cost efficiency which allows them to do more for its mentally retarded citizens than it could individually. I believe it a testament to this good financial sense, as well as the good works performed by SNCARC that each of the 12 towns we serve continue to provide this funding support as they have done for so many years.

The total value of all services provided last year to residents of the Town of Medfield was \$177,126. The services and numbers served are as follows:

Program	Number served
Family Support / Respite Care	23
Family Autism	12
Harbor Counseling	1
Social & Recreation	6
Residential – Individual Support	1
Residential	1
Vocational Training	2
Advocacy	30

SNCARC has served the Town of Medfield and the other 11 communities for over 45 years and plans to continue this extraordinary work and its ongoing importance to the quality of life in Medfield.

The Board of Health normally holds its meetings on the second Wednesday evening of each month at 6:30 PM. These meetings are open to the public and citizens are invited to attend. Anyone interested in becoming a Board of Health member may either call the Board of Health office, or attend one of the regular meetings for information. The Board of Health office is open part-time with office hours as follows:

Monday through Thursday	8:30 AM-12:30 PM
Friday	8:30 AM-1:00 PM

Respectfully submitted,

Frances Sullivan, Chair
Lucy Schlesinger
Vincent Lavallee
Kathleen Schapira
Marcia Aigler
Betsy Dorisca, Associate
Keith Diggans, Associate



HOUSING AUTHORITY

To the Honorable Board of Selectmen
and Residents of Medfield:

The Medfield Housing Authority is pleased to submit its Annual Report for 2003.

The Authority is committed to working cooperatively with community, state, federal and local officials to provide safe, decent and affordable housing.

For information and/or application for housing at Tilden village, please contact Donna M. Dolan, Executive Director at 508 359-6454. Please note that Medfield residents and/or those persons working in Medfield will be given preference regarding placement.

A five member Board of Commissioners establishes policies; four of whom are elected by the Town and one appointed by the Governor of Massachusetts.

Monthly Board Meetings are held on the second Wednesday of every month at 7:00 PM in the office of the Executive Director, unless otherwise posted at the Town Hall. The meetings are open to the public.

At the March 2003 Town Election, L. Paul Galante, Jr. was elected to serve on the Board until the March 2005 election. James T. Regan was reelected to serve on the Board until March 2008.

In the fall we replaced the kitchen and bathroom exhaust systems in all the apartments to further ensure the quality of life for our residents.

The Beacon Project from the Dale Street School continues to be a favorite activity. Throughout the year they have hosted socials, brunches, and holiday dinners. It is wonderful to see the interaction between the seniors and the Dale Street students.

Once again the Blake Middle School eighth graders and staff hosted a delicious holiday dinner for all our residents. This event is always well attended and enjoyed by all. A special thank you to Kathy Craig who coordinated everything and made this dinner so special.

Special thanks to the Brownie and Girl Scout troops and to the youth groups from the various churches who also brought events and programs to Tilden Village throughout the year.

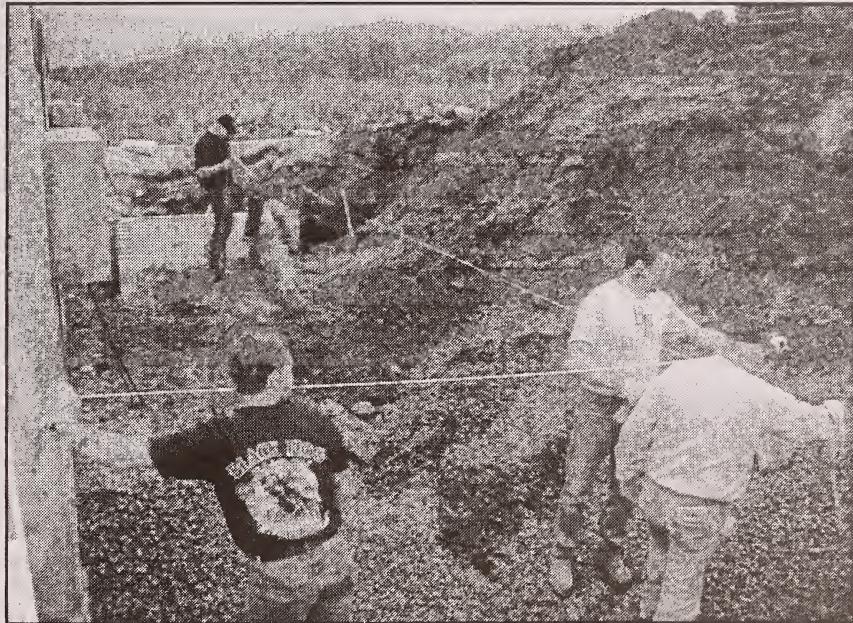
A blood pressure clinic is held on the third Tuesday of every month in the Community Room. All are welcome to attend. Flu clinics were also held in the Community Room for all town residents.

TRIAD meetings are held on the fourth Wednesday of every month in the Community Room. Chief Richard Hurley is currently the Acting Chairman of the TRIAD group. Medfield seniors sincerely appreciate Chief Hurley for his belief in giving back to the community in so many ways and for keeping them well informed; he has made a difference in their lives.

The Medfield Housing Authority wishes to express its gratitude and thanks to both the Fire Department and the Police Department for their support and assistance during the past year. Their professionalism and empathy for others is especially helpful.

Respectfully submitted,

Donna M. Dolan, Executive Director
Richard D. Jordan, Chairman
James T. Regan, Treasurer
Lisa Donovan, Commissioner
L. Paul Galante, Jr., Commissioner
Valerie Mariani, State Appointee



COUNCIL ON AGING

To the Honorable Board of Selectmen
and the Residents of Medfield:

The Council on Aging, (COA), continues to offer outstanding services to the older adult population in Medfield. Although a disappointment at Town Meeting in June 2003 with the reluctance of the community at the time to support a new "Senior Center" Facility, the Council on Aging maintains its vision and philosophy of creating an *umbrella of wellness* in our Seniors Room and with luck and support we will be in a new facility in the near future.

The Council on Aging has a strong leadership board, with volunteers who give of their time and enthusiasm. The board is made up of 5 members and presently as Chairman is Mr. Louis Fellini, Vice Chairwoman is Mrs. Kathleen Kristof, along with members, Ms. Ruth Nadler and Mrs. Ann Ciancarelli. We presently have one board member vacancy after the resignation of Ms. Mary Warren in December 2003.

Programs continue to grow and during the year 2003 we were forced to schedule activities outside of our own rented Seniors Room. Our figures show, on average, 480 duplicated (a person participating in more than one program) people enter the Pfaff center to participate in COA programs each month. In the course of a year, the amount of traffic that we generate in the building is incredible. Programs have increased and participation continues to improve. New programs include a Literary Society, Chorale Group, Early Hollywood Musical Program, Assisted Living Facility Tours, many day trips including Pawtucket Red Sox, Tower Hill Botanical Gardens, National Plastics Museum, Narragansett, RI, and the Salem Witch Museum. Monthly guest speakers informed the COA on varying topics, from Improving Finances, Prescription Advantage, Acupuncture, Hypertension, Red Sox history & highlights, Identity Theft and Elder Hostels to name a few. As always, we hosted many a social event ranging from hot dog festivals, catered luncheons, Italian Night, Irish dinner, Pot Luck Suppers, Country Ho-Down and regular holiday parties.

Transportation services, under the direction of Juan Anacleto, continue to meet the needs of seniors in a friendly and timely manner with over 1100 miles driven each month between the two vehicles. Due to our fund raising efforts, those of the Medfield Foundation, as well as town matching funds, the Council took delivery of a new 14 passenger bus in July 2003. This new vehicle, along with our 10 passenger van assists in individual requests, scheduled shopping trips and special events. Our goal is to "get people where they need to go" and in doing so, we assist people to maintain their independence, stay in their homes longer and help relieve some family responsibility. Our transportation service helps the older adult to stay active, involved and independent.

Outreach efforts through Marion Masterson has brought many residents services and support which has helped them to continue living independently in their homes and has connected many people with various COA programs. Outreach is a large component of the COA services and it allows us to identify and work with people in the community.

The Council on Aging has recently hired a Volunteer Coordinator to take over a position held for 5 years by Pat Maloney. Patsy Nettles joined the Council on Aging in November 2003 and brings with her experience in human services, elder care, enthusiasm and energy. We look forward to an increase in the volunteer services as Patsy begins to develop and grow the current program.

As always, the Council on Aging would like to thank everyone who participates, supports and donates to the Council on Aging. It is your generosity and interest that helps the Council on Aging meet the needs of the seniors in our community.

Respectfully Submitted,

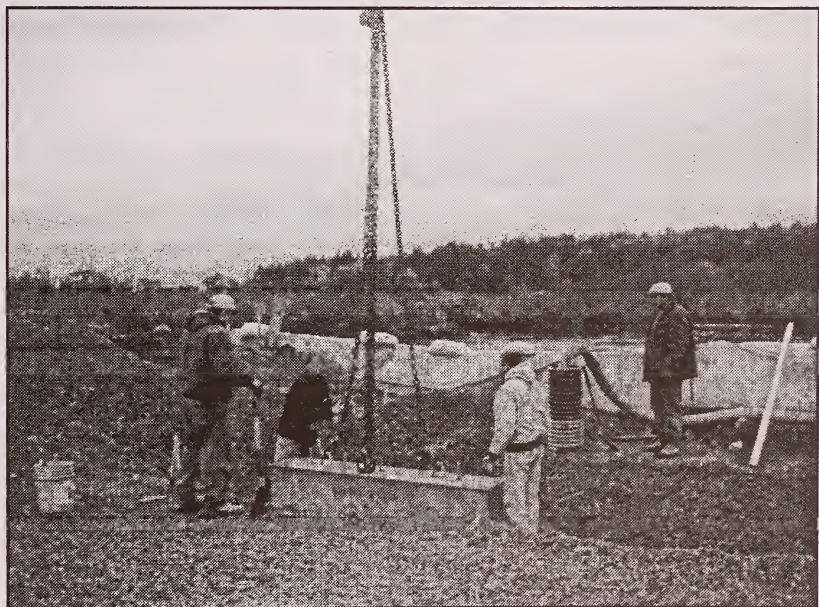
Roberta Lynch, Director

Louis Fellini, Chairman

Kathleen Kristof, Vice Chairwoman

Ruth Nadler

Antoinette Ciancarelli



PARKS AND RECREATION COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

The Medfield Parks and Recreation Commission is a five member, elected board of volunteers. The Commission is charged with the responsibility of maintaining the Pfaff Community Center and 11 other public properties – Town Hall, Library, Historical Society, Dwight Derby House, Fire Department, Police Department, Metacomet Park, Hinkley Park and Swim Pond, Baxter Park, Meeting House Pond and McCarthy Park.

The Commission's responsibilities include: recruiting qualified personnel; creating policies; generating diversified recreational and educational opportunities; monitoring the maintenance schedule for public properties; and advising the Director to achieve the goals set forth in the Parks and Recreation Comprehensive Plan. The department consists of a Director and Assistant Director. Additional personnel are recruited to teach classes and organize summer programs. Responsibilities of the department include: creating, implementing, evaluating and adjusting year round leisure experiences; establishing fiscal and personnel plans to complete the objectives for each program; monitoring public property usage; and implementing a maintenance regime for Town properties.

Capital improvements and maintenance continues to be a priority. The Commission supports a centralized scheduling and maintenance system for public properties. It is the Commission's intent to assist in simplifying the process for reserving all athletic fields and to ensure that routine maintenance is being performed. Capital improvement goals include improving the quality of all of our parks and recreation resources to make them safe and clean for the public to use. Challenges in 2003 include increased vandalism including breaking and entering, larceny and destruction of public property.

The Parks and Recreation Department is dedicated to providing quality programs that will enhance the quality of life for Medfield residents. The Department offered three hundred affordable enrichment programs throughout the year. Eight thousand people of all ages enjoyed participating in a wide range of programs. Thousands more competed on our athletic fields, reflected in our memorial parks or utilized our recreational facilities. Parks and Recreation is a vital resource that brings a community together.

We would like to take this opportunity to thank the scores of residents who volunteer their time and energies in our recreation and sports programs.

Respectfully submitted,

Jim Landry, Chairman
Tom Caragliano, Secretary
Lisa Louttit
Steve Farrar

TREE WARDEN AND INSECT CONTROL DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

This report is for the calendar year ending December 31, 2003.

Nstar has continued to perform maintenance in town including branch cutting on their main circuit.

During the year, several trees and debris from windstorms were removed.

We continue to survey the Bicentennial trees that were planted last year.

The stump removal program throughout town continues to be implemented.

McMillan Professional Tree Service is in their third year of a three-year bid for pruning and removal of town trees. The Town will be accepting new bids for this service for the year 2005.

Yellow Ash disease is still present, and we continuously survey, recognize and remedy potential hazardous tree conditions before serious problems occur.

I would like to thank all the various Town Departments for all their help throughout the year.

Residents are reminded that if they **DO NOT** wish spraying to be done on their property, prior notice must be sent to the Town Clerk, by registered mail no later than March 1 of that year. This notice must be given each year.

Respectfully submitted,

Edward M. Hinkley
Tree Warden
Director of Insect Pest Control

NORFOLK COUNTY COMMISSIONERS

To the Honorable Board of Selectmen
and Residents of Medfield:

Norfolk County continued to carefully monitor spending in fiscal year 2003. Numerous improvements throughout the County were as follows:

- Capital improvements to district courthouses in Quincy, Brookline, and Dedham, as well as approval of \$1.5 million bond issue to fund improvements to Stoughton, Wrentham and Superior courthouses
- New computer-assisted document intake and research systems at the Registry of Deeds, along with ongoing expansion of library of computer accessible records
- Approval of a new chemistry lab at Norfolk Agricultural High School
- Approval of a new MIS system for Norfolk County
- County Engineering and Survey services provided to towns, as requested by municipalities
- Major renovation of bunkers #14 and #15 at Presidents Golf Course
- Grants to D.O.V.E. (Domestic Violence Ended), R.S.V.P. (Retired Senior and Volunteer Program), \$500 grants to numerous local food pantries

We mourned the passing of our Register of Deeds Paul D. Harold, (former State Senator) who was in the process of making many technological improvements within the Registry. Designated to carry on Mr. Harold's admirable work was William P. O'Donnell, who resigned as Norfolk County Commissioner to accept the appointment. We were also very fortunate to appoint Francis W. O'Brien of Dedham to fill the vacant Commissioner's position. We look forward to working with Mr. O'Brien and Mr. O'Donnell, who both bring a wealth of experience to their respective positions.

Within our 2003 Annual Report publication is provided more detailed information regarding County activities

As County Commissioners, we convey our thanks for the superb support of our legislators, municipal officials, members of the Norfolk County Advisory Board, and our department heads and employees for performing their jobs in an exemplary manner. We especially thank our citizens for allowing us the privilege of serving them.

Respectfully submitted,

Peter H. Collins, Chairman

John M. Gillis

Francis W. O'Brien

NORFOLK COUNTY COMMISSIONERS

METROPOLITAN AREA PLANNING COUNCIL

To the Honorable Board of Selectmen
and the Residents of Medfield:

The Metropolitan Area Planning Council is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 city of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

- **Municipal planning:** working with more than 25 communities under the Executive Order 418 program. EO 418 provides communities with up to \$30,000 in state funding to undertake overall visioning on local planning issues, including housing, economic development, natural resources, and transportation.
- **Bringing advanced technology to cities and towns in the region:** a contract with Pictometry International will provide aerial photographic images that municipal departments, including police and fire, can utilize to improve service delivery.
- **Adoption of smart growth principles:** MAPC developed and adopted principles of good planning practice that will encourage sustainable patterns of growth to benefit people living throughout the metro Boston region. MAPC is also a founding member of the Massachusetts Smart Growth Alliance.

- **Metro Data Center:** The Center is an official US Census affiliate, helping to distribute demographic data throughout the region, including demographic, economic, and housing profiles for all 101 communities in metro Boston.
- **Transportation planning:** as vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the 25-year Regional Transportation Plan as well as the annual Transportation Improvement Program, including transportation spending priorities for the region. We also spearheaded development of transportation spending criteria, taking into account environmental, economic, and equity considerations.
- **Metropolitan Highway System Advisory Board:** MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority.
- **Regional Services Consortiums:** The four regional consortiums established by MAPC collectively purchased \$18 million in office supplies and highway maintenance services for its 31 member municipalities. The project also facilitates collegial forums among members' chief administrative officers focused on collaborative problem solving and resource sharing.
- **Metro Mayors Coalition:** Working with the mayors and city managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, security and emergency coordination, and municipal relief legislation.
- **Homeland security:** addressing homeland security issues by facilitating cross-municipal partnerships between police, fire, and emergency management departments to acquire and share equipment, and more generally to plan for emergencies involving multiple municipalities.
- **Hazard mitigation:** initiating a federally-funded partnership to produce a hazard mitigation plan to protect nine coastal communities in the event of natural disasters, including flood, winter storm, wind, fire, and geologic hazards.

Please visit our website, www.mapc.org, for more details about these and other activities.

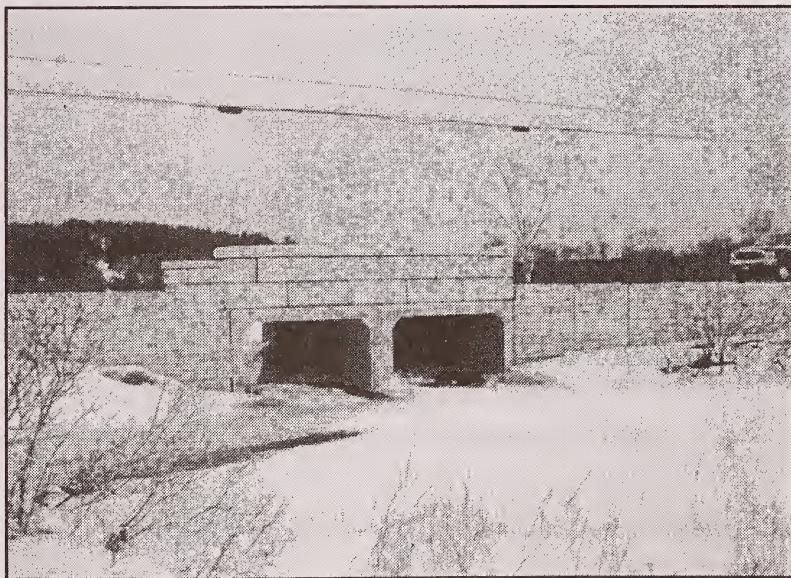
Metrofuture: Making A Greater Boston Region

MAPC has launched a new civic process, called MetroFuture, to create an updated regional vision and growth strategy for metropolitan Boston. MetroFuture engages city and town governments, state agencies, non-profits, business, labor and academic groups in this planning process. The outcome will be a vision and growth strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement this new framework for addressing the challenges facing metropolitan Boston.

The effort to create this new strategy was launched on October 29, 2003 at a Boston College Citizens Seminar. More than 400 citizens from a wide range of local and regional groups attended the event, and expressed their opinions on the region's resources and challenges as well as their own visions for the future. This input will be critical as we move to the next phase of this exciting multi-year project. Please visit the project web site, www.metrofuture.org, for more information.

Three Rivers Interlocal Council (Canton, Dedham, Dover, Foxborough, Medfield, Milton, Needham, Norwood, Sharon, Stoughton, Walpole)

This year, the representatives of the 11 communities in the Three Rivers Interlocal Council (TRIC) Sub Region met monthly to discuss issues of mutual interest and interlocal significance. The Committee set transportation priorities and ranked projects based upon sub regional goals for input to the State funding organization; provided sub regional input to the Regional Transportation Plan and ongoing proposals for transportation studies for the region; heard presentations relating to Zoning Reform legislation, demographic/employment projections and analyses for the region and Chapter 40B Affordable Housing Planned Production Guidelines; were provided with information relating to new aerial photography, Pictometry, available to communities through a Massachusetts Highway Department program; and planned for a sub regional Visioning event in conjunction with the MAPC Regional Vision and Growth Strategy. The communities also benefited and learned lessons from each other through monthly discussions.



NORFOLK COUNTY MOSQUITO CONTROL PROJECT

To the Honorable Board of Selectmen
and the Residents of Medfield:

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities

An important element of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. In addition to normal drainage system maintenance, Project personnel advised residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile Virus mosquito breeding habitat.

Drainage ditches checked/cleaned	4,450 feet
Culverts checked/cleaned	66 culverts

Larval Control

Treatment of mosquito larvae during aquatic development is the next most effective control effort. The products used during these applications were Bti and methoprene.

Spring aerial larvicide applications	641 acres
Larval control using briquette & granular applications	5.91 acres
Rain Basin treatments using briquettes (West Nile virus control)	1,141 basins

Adult Control

The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threatening to residents. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	4,384 acres
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Surveillance

Surveys, inspections and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to

better water management. West Nile Virus activity has increased in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

Respectfully submitted,

John J. Smith, Director



TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL

To the Honorable Board of Selectmen
and the Residents of Medfield:

In July 2003 the School Committee reorganized and elected the following officers: Chairman, Robert McLintock (Seekonk), Vice-Chairman Keith Seymour (North Attleboro) and Sheila Fisher (North Attleboro), Secretary.

The School Committee conducts its regularly scheduled meetings on the third Wednesday of each month at 7:00 P.M. in the Committee Meeting Room at the school. Sub-committee meetings are scheduled as needed.

Graduation:

On June 1, 2003, 165 students were graduated in an impressive afternoon ceremony. Karl Lord, then Chairman of the Tri-County School Committee, delivered the welcoming address to more than one thousand guests.

Music was provided by the Millis High School Band. Jean Walker, Director of Guidance, presented scholarships and awards totaling \$230,000 to deserving seniors.

Pupil Personnel Services:

In September 2002, Tri-County welcomed approximately 854 students to the new school year. The district towns and number of students are Franklin 168, Medfield 8, Medway 44, Millis 37, Norfolk 30, North Attleboro 211, Plainville 84, Seekonk 76, Sherborn 7, Walpole 54, and Wrentham 75. Also 60 students were accepted from out-of-district areas.

During the 2002-2003 school year the Pupil Personnel Department continued its programs to provide information to students, parents, sending schools and District communities. The Department provided counseling for students regarding career pathways and post-secondary education. The Peer Helpers assisted in introducing Tri-County to junior high school students in sending communities and assisted new students in adjusting to Tri-County. A growing and successful Peer Mediators program offered conflict resolution for students by students. Safe and Drug Free presentations were offered to students school wide. The Guidance Department presented programs on preparing for college with the assistance of personnel from Dean College. Tri-County hosted Career Days for over 2,000 Grade 8 students from the Regional District.

Tri-County's Career Advisement Program (CAP) was offered to all students in Grades 9-12 to assist students in preparing for their career pathways. This was the 6th year the program was offered, having started in September 1997.

Academics:

Tri-County's academic program continues to focus on the Massachusetts Curriculum Frameworks and successful preparation for the related MCAS tests. Our endeavors in this regard reflect a multi-faceted approach, which includes professional development for faculty, raising of curriculum standards, development of various student support mechanisms, multiple diagnostic assessments, and analysis of school-based data. We continue to incorporate technology into the instructional environment and have expanded our computer labs to three for academic class instruction. Various computer programs and computerized devices are being implemented in the learning process throughout the academic program area.

The most exciting academic achievement to occur this year is the continued implementation and refinement of the required Senior Project. An integrated academic and vocational experience for our seniors. All seniors were required to participate. Components included a ten-page research paper; development of a product or service, and a ten to twenty minute presentation before a panel of judges including a teacher, an administrator and an industry representative. All Senior Project components must be completed for a student to graduate. True collaboration between the English teachers and the Vocational teachers resulted in a deeper learning experience for each student and provided an academic focus for seniors throughout their school year.

In continuing to prepare students for either the work force and/or college Tri-County is now offering AP Calculus, Civics, Web Design, and continues to offer Spanish. With the increase in both academic and vocational-technical rigor Tri-County students are required to pass four years of English, Mathematics, and Science; three and a half years of a shop major; three years of Social Studies (including 2 years of U.S. History); and two years of physical education/health and vocational related.

Vocational/Technical Programs:

During the 2002-2003 school year efforts were continued to acquire third party program approvals for all of our career and technical education courses. Currently the following programs have achieved certification from trade or industry groups:

Auto Body - Automotive Service Excellence (ASE)

Auto Technology – Automotive Service Excellence (ASE)

Computer Technology – A+; Cisco Certified Network Associates; Network + Cosmetology – Commonwealth of Mass. Board of Registration of Cosmetology

Culinary Arts – American Culinary Foundation

Early Childhood Careers – Mass. Office for Child Care Services

Electrical - Mass. State Board of Electrical Examiners

Facilities Management – American Welding Society

Marketing – Microsoft Office User specialist

Medical Careers – Mass. DPH Certified Nursing Assistant (CNA)
Plumbing & Hydronic Heating – Mass. State Board of Examiners of
Plumbing & Gas Fitters

*New certifications

Precision Machining – (NIMS) National Institute for Metalworking Skills
Culinary Arts – (Prostart) Massachusetts Restaurant Association

We will continue to seek similar approvals in other career and technical fields as it is one other way of validating our offerings and ensuring that students are receiving instruction in skill areas needed for the twenty-first century workforce.

Continuing Education:

The Continuing Education Program offers an Adult Cosmetology program during the day. The program runs from September to May and follows the high school calendar. Registration for this program takes place at the end of May each year. The Evening School Division enrolled approximately 500 students for the 2001-02 school year. Registration for the Evening Division takes place in September and January. Continuing Education brochures can be obtained at your local Town Hall.

Student Activities:

National Honor Society

Membership begins in the eleventh and twelfth grades based on the academic review commencing third term of sophomore year. Upon meeting the scholastic requirements, the National Honor Society Advisor will notify each potential Grade 10-12 candidate with directions for completion of a NHS Portfolio. This includes evidence of Leadership, Service, Character, three (3) letters of recommendation and a personal statement.

The Peter H. Rickard Chapter of Tri-County is comprised of ten seniors and juniors. During the school year 2002-2003, the group participates in many fund-raising and community services both in and out of school. In November, NHS organized a school wide Holiday Food Drive that collected 1500 lbs. of nonperishable food. Food baskets were distributed to needy families in the Franklin area. The remaining food was distributed to the Franklin Food Pantry and other local soup kitchens.

It has been the tradition of NHS to host a “Leadership Breakfast” in March, honoring students who have shown outstanding achievement during the school year. Students organize the event, help with set up in Gerry’s Place, and cheer on the participants.

NHS students volunteer their time to distribute daffodils during the “Daffodil for Cancer” weekend in April. They participated in the May Walk for Hunger, and in February they organized a two day Read-A-Thon at Next Generation Day Care and Preschool in Franklin. The Read-A-Thon included a puppet show, and the students

visited different classrooms, giving presentations and reading in celebration of Literacy Month.

The school year ended with the organization and presentation of Tri-County's thirteenth annual Honors Night. NHS students stuffed envelopes, delivered letters to students, and helped to set up and distribute awards on this most important night.

Vocational Industrial Clubs of America (Skills USA-VICA)

A national professional organization for career and technical student, Skills USA-VICA provides leadership, citizenship and character development programs and activities, as well as opportunities for awards, tools, and scholarships through local, district, state, national and even international competitions in trade, leadership and demonstration programs.

Skills USA-VICA emphasizes respect for the dignity of work, quality products and services, leadership, and concern for others. Members also learn about the democratic process and proper business procedure through the ordinary workings of the organization at the local level. In addition, members participate in activities, workshops and conferences to develop their job skills as well as their personal communications and leadership abilities. Through community service projects, they learn the value of service to others as a lifetime commitment.

There were 633 students taking "In House" Competition over two days in January. They competed in their shops. Tri-County sent 134 students from these competitions to the District Competition. Of the 134 students sent, 99 qualified to advance to the State Competition. At the State Competition, Tri-County received 48 medals. They received 9 Gold, 13 Silver, and 7 Bronze.

All gold medal winners at the State Level were invited to attend Nationals, which were held in Kansas City, Missouri. The following areas competed: (a total of 22 students attended Nationals)

Auto Machine Shop- 7th place

HVAC & R- GOLD

First Aid/ CPR- 9th place

Occupational Health & Safety- 4th place

Outstanding Chapter-Single- 13th place

Preschool Teaching Assistant- 4th place

Distributive Education Clubs of America (DECA)

A national organization for high school students enrolled in marketing programs, DECA prepares its members for future leadership roles in marketing, management and entrepreneurship. DECA emphasizes leadership development, civic consciousness,

social intelligence and vocational understanding. Students compete in both written and oral events at the district, state and national levels.

This year 9 students placed in the state competition for DECA. The marketing students also competed at the Massachusetts School Bank Association State Spring Conference.

STUDENT GOVERNMENT

Student Advisory Committee

The student body elects five (5) students to membership on the Student Advisory Committee. The principal appoints one of these elected members who will report student concerns and activities to the Tri-County School Committee each month; two (2) students from this group sit on the Tri-County School Improvement Council; and two (2) serve on the High Schools That Work Site Committee.

The student body chooses two (2) students to represent Tri-County on the State Student Advisory Committee.

These seven (7) students also serve as *ex officio* members of the Student Council.

Class Officers

The freshman, sophomore and junior classes will elect a President, Vice-President, Secretary, and Treasurer for their respective classes for the following school year. The incoming freshman class hold an election for class officers no later than the last day of the first academic term. Under the supervision of the Class Advisor, officers will schedule, organize and conduct monthly after-school meetings of their respective classes, to plan activities and hear concerns that they can communicate to the Student Advisory Committee. Class officers serve as *ex officio* members of the Student Council.

Student Council

Each class elects four (4) representatives to the Student Council for the following year. These students, along with the class officers and the five Student Advisory Committee members, will serve as the overall student governing body. The group will meet at least bi-weekly after school, and will advise the faculty and administration of the day-to-day needs and concerns of the student body. Under the supervision of the Student Council Advisor, this group is also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership.

In addition, the Student Council plans and coordinates, civic, social, fund-raising, and community service activities.

OPEN MEMBERSHIP ACTIVITIES

There are 9 different open membership activities at Tri-County. They are:

Chess Club

Drama Club

Math Club

Peer Helpers

SADD

Spanish Club

Student Newspaper

Teens Against Ignorance

Yearbook

Summary:

As we continue to provide for the educational needs of our students, we wish to thank District residents for their support and cooperation. In the future we intend to maintain the high educational standard that has earned Tri-County that support.

Robert McLintock, Chairman, Seekonk

Karl Lord, Medfield



MEDFIELD PUBLIC SCHOOLS

**REPORT
FOR THE YEAR ENDING**

DECEMBER 31, 2003

REPORT OF THE SCHOOL COMMITTEE

To the Superintendent of Schools:

Two words express the major focus for the School Committee last year: budget and buildings.

BUILDINGS

Thanks to the tireless effort of the Permanent School Planning and Building Committee: Timothy Bonfatti, Susan Cotter, David Binder, Richard McCullough, Keith Mozer, and Superintendent of Schools Robert Maguire, the schools are finally getting the renovation work needed to be modern, pleasant, functional facilities.

At the Memorial School there is a new wing that includes kindergarten and preschool classrooms and a new library. The existing middle wing was completely renovated and now has first grade classrooms. The renovation of the front section is ongoing and should be completed by July 2004. This last section will have classroom space, support service rooms, specialist classrooms and administrative offices. As part of the project, the area surrounding the building has been significantly changed to include a new landscaped entrance off of Adams Street and a parking lot off of North Street. A special thanks is extended to Memorial School Principal, Barbara Levine, and the Memorial staff for their enthusiasm and patience as everyone continues to deliver an excellent education in the midst of ongoing renovations.

At the Blake building two large wings have been added to the existing structure. The new wings are scheduled to be occupied in February 2004 by seventh and eighth grade students. Then attention will turn to renovating the existing sections of the school. The completed facility will include new or completely renovated classrooms, a new auditorium with additional rooms for music and drama activities, a new library, an enlarged gymnasium, new administrative offices and a new front entrance that faces the existing football field. When renovations are completed (during the 2004-2005 school year) this building will become the new high school as the student populations and staff switch buildings.

A new wing of classrooms was added to the Amos Clark Kingsbury High School during the summer of 2003 so that this building will be able to house all middle school students when the renovations are completed. Special thanks go to principals, Peg Mongiello and Andrew Keough, as well as all the middle school and high school staff and students who have continued to focus on the business of education during these massive renovations. A special note of recognition goes to the sixth grade staff and their students who successfully navigated the high school complex (amid much larger high school students) to use the classrooms in the new wing during the 2003-2004 school year.

BUDGET

There were budget woes aplenty this year at the state and local levels. In a system that runs on a very tight budget, any loss of revenue is depressing news. The School Committee spent most meetings looking at ways to raise fees and/or make cuts. In the end, the School Committee made significant cuts across the system for the 2003-2004 school year. The only good news in this bleak financial picture was that the Committee was able to maintain classroom positions and manageable class size. The School Committee continues to focus our state representatives on the problems of funding for education. With the lack of local revenue, insufficient funds from the state, and state mandates that require more local spending, Medfield continues to experience difficulty funding education. It is well known that Medfield is top in the state for delivering an excellent education with very limited funds.

HIGHLIGHTS

We welcomed a new principal to the high school this year, Andrew Keough. Andrew comes from the Hopkinton School System where he was an assistant principal. Andrew, in his first role as a high school principal, has been a welcomed addition to our talented staff. As he acclimates himself to Medfield High School, he is building a solid reputation as a good listener, a leader with a very positive attitude, and someone who cares deeply about students.

Along with the excitement of welcoming a new administrator, the School Committee sadly acknowledges the retirement announcement by Richard DeYoung. He will be leaving the system in the fall of 2004. Mr. DeYoung has been a principal in Medfield for nine years. We greatly appreciate all that he has done for our fourth and fifth grade students and wish Mr. DeYoung the best as he completes the last few months of his tenure at the Dale Street School.

There were very few policy changes this year for the School Committee. We updated the wording of our policy on Bidding Requirements and Administering Medications to Students Policy. We added a policy for Children and Youth in Transition (homeless students), a Criminal Offender Record Information (C.O.R.I.) Policy and Automatic External Defibrillation Policy for the use of our new defibrillators.

After conducting a school calendar survey in 2002 the School Committee voted to change the opening date of school for the 2003-2004 school year. This year due to Labor Day being so early, school will open after Labor Day.

We made some changes to the structure of our school committee meetings in the fall of 2003. We changed our meeting schedule to one business meeting a month and one discussion meeting each month. Discussion meetings are now held in the high school

library, and business meetings remain in the high school lecture hall, on cable whenever possible. We also added a School Committee News web page to the Medfield Public Schools web site (www.medfield.net) with highlights from the meetings. We hope that the web page and a discussion meeting format will result in better communication and participation with the Medfield community.

The School Committee hired a demographer in the fall of 2003 to study the impact of the proposed housing development on the Medfield State Hospital property. As it is currently proposed, the site would include between 300-400 housing units. The demographer projected an increase of 150 students from 375 housing units. The study showed that our schools would be able to physically accommodate these students over the next few years as long as they were not clustered in one or two grade levels. Though the schools might be able to physically accommodate the students, financially we do not have the revenue for additional staff and materials. We are currently facing significant budget issues in trying to restore cuts made from fiscal 04 and maintain level services for fiscal 05. The financial strain of potential student increases from the reuse of this land for housing is of great concern to the School Committee.

There are many individuals to thank for providing the Medfield community with such an outstanding school system. We have a talented group of administrators, teachers and support staff who maintain the excellence in education that Medfield residents have come to expect. We have committed parents and students that support the schools in many ways, but most importantly, by making education a top priority. We have parent groups such as the CSA, Boosters, and the Medfield Coalition for Public Education that provide money, services, materials, time, and energy. We have individuals who always go above and beyond in making sure our school system functions so smoothly: Joe Cucinotta, Director of Business Operations; Kathleen McArdle, Director of Pupil Services; Carol Suby and Kim Cave, Directors of Curriculum and Technology; Kathleen Leader and Beverly Bennotti, assistants to the Superintendent and School Committee.

And at the top of the list is Superintendent Robert Maguire. His time and energy is unmatched. His educational leadership is outstanding. He wears many hats that in other systems are handled by several people. And somehow, no matter how many problems, financial woes, or after-hours meetings, Bob always remains focused on his number one priority - the students. Thank you, on behalf on the School Committee, for a job well done.

In closing, I want to thank my colleagues on the School Committee (in order of length of time served) Steven Kramer, Susan Cotter, Debra Noschese and our newest member-Susan Ruzzo. Their time, ideas, questions, hard work and commitment are outstanding. Community service by many, many people is a big reason that Medfield continues to be a great place to live.

Respectfully submitted,

Carolyn P. Casey, Chair
Medfield School Committee

MEDFIELD PUBLIC SCHOOLS

Enrollment Figures

As of October 1, 2003

Memorial School

Kindergarten:	239
Grade 1:	213

Ralph Wheelock School

Grade 2:	259
Grade 3:	251

Dale Street School

Grade 4:	244
Grade 5:	250

Thomas A. Blake Middle School

Grade 6:	236
Grade 7:	241
Grade 8:	244

Amos Clark Kingsbury High School

Grade 9:	241
Grade 10:	186
Grade 11:	221
Grade 12:	180

TOTAL: 3005

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Citizens of Medfield:

I am pleased to submit the annual report for the Medfield Public Schools for the year 2003.

During the past year the public schools have continued to make progress on goals established by the Medfield School Committee. This progress was made considerably more challenging in 2003 due to the Commonwealth's continuing fiscal crisis. As a result of the State's failure to provide cities and towns with an accurate estimate of local aid the town decided to delay the annual Town Meeting until June. During budget deliberations the School Committee made a decision to significantly reduce their original budget request by \$497,000 in an attempt to lessen the anticipated deficit facing the community. In addition, the town decided to propose that voters consider a Proposition 2 ½ override to maintain town services in the face of an anticipated loss of state aid. During July the town was informed that Medfield was among a handful of communities that did not have a decrease in local aid for FY2004 which, in turn, allowed town officials not to raise the Proposition 2 ½ tax increase approved by the voters.

The October 1, 2003 enrollment was 3005 students. The enrollment by school was: Memorial School – 452, Wheelock School – 510, Dale Street School – 494, Blake Middle School – 721 and High School – 828.

School administrators and staff continued to work closely with members of the Permanent School Planning and Building Committee, local officials, project architects and other construction professionals to complete additions and renovations to our schools. The Memorial School's new addition was completed for student occupancy in September. Students were removed from one of the existing school wings to allow renovation work to begin. In December one of the existing wings was completely renovated and students were relocated from the remaining part of the existing building so that renovations could be completed. Significant improvements were made to improve the bus loading and parking areas. The elementary project is scheduled to be completed during the summer of 2004.

The eight-classroom addition to the Medfield High School building was completed for the September opening. Grade six students were relocated to these classrooms from the Blake Middle School building so that renovations to portions of that building could begin. The large additions to the Blake building are well underway and the planned February 2004 occupancy of these additions will allow further renovation work to be conducted during the 2004 school year. Significant improvements to traffic flow, bus areas and parking were begun at the high school and middle school campus. All of the administrators and staff at each of the schools under construction are to be commended

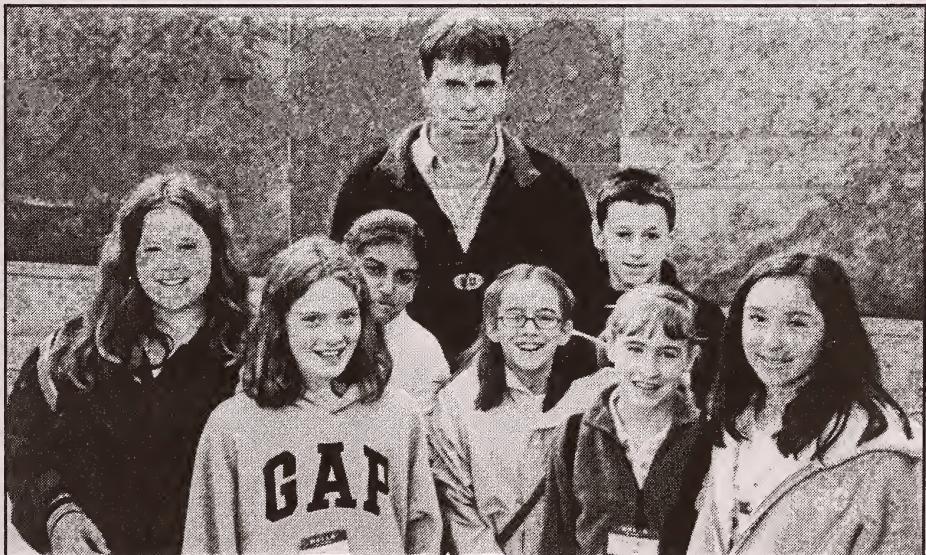
for the professional manner in which they have responded to the general inconveniences that the construction process has created.

The Math Study Group, administrators and staff continued to make progress in implementing goals for improving mathematics curriculum in grades kindergarten through grade five. Grade level leaders and principals are working closely with teachers to insure proper pacing and delivery of math instruction. The vast amount of in-service training time for staff was devoted to mathematics in 2003. This year teachers have worked to develop appropriate assessments of math progress that will enhance our ability to monitor progress towards learning benchmarks or goals. Time has been provided to allow staff from each grade level to become more familiar with the state curriculum frameworks in grades kindergarten through grade twelve. Teachers have also been provided with time to share best practices for mathematics instruction.

In closing, I would like to express my appreciation to all of the citizens of Medfield for their strong support of our educational programs. I would also like to extend my appreciation to all of the teachers, parents, support staff, administrators, school committee members and volunteers who continue to actively support our educational mission.

Respectfully submitted,

Robert C. Maguire
Superintendent of Schools



MEDFIELD PUBLIC SCHOOLS

STAFF DIRECTORY

* * * * *

CENTRAL OFFICE

Robert C. Maguire, BA, MEd	Superintendent of Schools
Cucinotta, Joseph, AS, BS, MEd	Director/ Finance & Operations
Cave, Kim, BS, MS	Co-Director/Curriculum & Technology
Suby, Carol, BS, Masters	Co-Director/Curriculum & Technology
Leader, Kathleen	Administrative Assistant to Superintendent
Bennotti, Beverly	Secretary to the Superintendent
Floser, Anna	Secretary to Dir/Finance & Operations
Hirtle, Patricia	Accounts Payable/Bookkeeper
Kavanaugh, Mary	Payroll Officer
Boucher, Richard	Network Administrator
Sullivan, Colleen	Mail Transfer
Moon, Martha	Secretary/Office of Curric. & Technology
Meaney, Donna	Technical Assistant/Curric. & Technology

MEDFIELD HIGH SCHOOL

Name	Position	Education	Medfield Appointment
Keough, Andrew	Principal	BA, Roger Williams College MSped, MArt, Framingham State College	2003
Gibbs, David	Dn/Students	BS, Springfield College MED, Cambridge College	1970
Nunes, Kathleen	Dn/Academics	BA, Framingham State College MA, Boston College MED, University of MA, Boston	2001
Alexis, Marie	Secretary		2002
Ingram, Maryjean	Secretary		1999
Boyer, Laura	Secretary		2000
Azer, Allen	English	BA, Northeastern University MS, Boston University MED, Northeastern University	1971
Batts, Maura	For Lang(LOA)	BA, Middlebury College MED, University of Massachusetts	1993
Bauer, Carol	Wellness	BS, Springfield College	1999
Blessington, Patricia	Business	BS, California State/Long Beach MA, Cambridge College	1998
Brophy, Kathleen	Wellness/PE	AB, Boston College MED, Cambridge College	2001
Bruemmer, Paul	Foreign Lang	BA, St. Mary's University of MN MA, University of St. Thomas	2001
Buckley, Sarah	For Lang(LOA)	BA, Bowdin College	2000
Cobb, William	Mathematics	BS, Rochester Institute of Technology MBA, Clark University	2003
Coutinho, Paul	Wellness/PE	BS, Southern Connecticut State University MS, Northeastern University	2002
Cowell, Susan	Wellness	BS, Springfield College	1984
Delery, Andrew	Mathematics	BA, Providence College	2001
DeSorgher, Richard	Social Studies	BA, University of Mass/Amherst MA, University of Mass/Boston	1976
Dinno, Dalia	Science	BS, University of Toronto MAT, Simmons College	2001
Duffy, Gail	English	BA, Stonehill College MAT, Bridgewater State College MSPC, Clark University	2001
Dugan, Ellen	English	BA, Mt. St. Mary College	1987
Emerson, Kathleen	Social Studies	BA, Providence College MAT, Simmons College	2001
Farley, Virginia	Music	Bachelor of Music & Education Syracuse University	2000
Flanagan, Jacqueline	Math	BS, Boston University MS, Suffolk University	1997

Name	Position	Education	Medfield Appointment
Galt, Luanne	Mathematics	BA, Boston College	1999
Garcia-Rangel, Mary	English	BA, University of MA, Boston MAT, Tufts University	2000
Goss, Anne	Library Assistant		1998
Green, Nancy	Science	BA, Colgate University MAT, Simmons College	2003
Hamilton, Barbara	Science	BA, Wheaton College MEd, Cambridge College	1986
Hardy, Adele	Consumer & Family Science	BS, Framingham State College	1981
Hawkins, Eileen	Foreign Lang	BA, University of Maryland MAT, Simmons College	2003
Heller, David	Writing Center	BA, University of California, Santa Cruz MA, Emerson College	2000
Hobson, Sarah	English(LOA)	BA, Dartmouth College	1998
Irwin, Ross	Mathematics	BEd, Leeds University, England MEd, Cambridge College	1992
Joseph, Vincent	Social Studies	BS, University of Bridgeport MS, Fitchburg State College	1990
Kinch, Terry	Science Tech/ Computers	BS, SUNY at Brockport	1994
Kirby Jonathan	Wellness/AD	BS, University of Bridgeport MS, Cambridge College	1977
Kraemer, Michael	Mathematics	BA, College of the Holy Cross MAT, Bridgewater State College MME, Worcester Polytechnic Institute	1993
Kryzanek, Carol	Science	BA, Bridgewater State College MA, University of Massachusetts	1988
Lindstrom, Paul	Social Studies	BA, University of Utah MEd, Framingham State College	2001
Mandosa, Frank	English	BA, St. Anselm College MEd, Cambridge College	2002
Marshall, Timothy	LibTech Assistant		2003
McDermott, Janet	English	BA, Regis College MAT, Boston College	1971
McLain, Lynne	Science	BS, MST, Boston College	1999
McNamara, Deborah	Library Assistant		1999
Miller, Reed	Social Studies	BA, Penn State University MA, Boston College	2003
Monroe, Aileen	English	BA, Nazareth College of Rochester	2002
Morin, Donna	Foreign Lang	BA, College of New Rochelle	2003
Nickerson, Mark	Social Studies	BA, Gettysburg College Masters, Framingham State College MEd, Worcester State College	1995

Name	Position	Education	Medfield Appointment
Noble, Judith	Science	BS, University of NH MEd, Worcester State College	1974
Olsen, Douglas	Dir of Music	BMusic, University of Massachusetts Masters, New England Conservatory	1993
Panciocco, John	SocStudies/TV	BS, University of Maine MEd, Cambridge College	1998
Power, Christine	Social Studies	BA, University of Massachusetts	1997
Pratt, Suzanne	Science	BS, University of Massachusetts MS, Central Connecticut State College	1971
Priovolos, Elaine	Social Studies	BA, Hunter College MEd, Boston College	2003
Rosato, Marianne	Mathematics	BA, Boston College MAT, Bridgewater State College	1998
Rosenberg, Mark	Social Studies	BA, Mt. Ida College MEd, Harvard University	2001
Rotella, Meghan	Art	BA, Sacred Heart University MFA, Boston University	2003
Ruggaber, Gordon	Science	BS, Clarkson University MS, Syracuse University PhD, MIT	2003
Sabra, Ann Marie	English	BA, Worcester State College	1995
Safer, Jessica	Mathematics	BA, Assumption College	2002
Salka, Martin	Permanent Substitute Lunchroom Assistant		2002
Scharak, Robin	Foreign Lang	BA, SUNY at Buffalo MA, Boston University	1969
Schmidt, Joanne	Librarian	BS, Framingham State College MLS, Simmons College MA, Emerson College	2000
Shapiro, Richard	Science	BS, Worcester Polytechnic Institute MS, Northeastern University	1981
Sobel, Jennifer	Foreign Lang	BA, Brandeis University MEd, Boston College	2003
Stevens, Nicholas	Wellness	BS, Springfield College MEd, Cambridge College	1995
Stockbridge, Gary	Social Studies	BA, Framingham State MEd, Cambridge College	1970
Tasi, Tracy	Foreign Lang	BA, Boston College	2002
Tobiasson, Susan	Art	AA, Lasell College BA, Southern Connecticut State University	1989
Toubman, Ellen	Foreign Lang	BA, Connecticut College MEd, Harvard University	2002
Wilmot, Jessica	English	Bachelors, University of New Hampshire Masters, University of Mass/Boston	2003

Name	Position	Education	Medfield Appointment
Woods, Jane	Mathematics	BA, MAT Bridgewater State College	1996
Wren-Burgess, Bonnie	English	BA, Boston University MAT, Simmons College	2003

THOMAS A. BLAKE MIDDLE SCHOOL

Name	Position	Education	Medfield Appointment
Mongiello, Margaret	Principal	BS,MA, Bowling Green State U.	1997
Hodne, Gordon	Dean of Students	BA, Barrington College	1966
		MED, University of Mass/Boston	
McHugh, Elizabeth	Secretary		1998
Croce, Janet	Secretary		1999
Skerry, Sharon	Secretary		2001
Ammon, Robert	Science	BS, MEd, East Stroudsburg State	1967
Ayers, Sandra	English	BS, MEd, Boston State College	1995
Brackett, Kenneth	Physical Education	BS, Westfield State	1997
	Teacher Assistant		
Braunfelds, Marcis	Foreign Language	BA, University of Wisconsin	2003
Bucilla, Joanne	Reading	BA, Clark University	2002
Buckley, Sara	Mathematics	BA, Wheaton College	2003
		MAT, Simmons College	
Buckley, Susan	Library Assistant		1998
Cohen, Wendy	Science	BS, Simmons College	1988
Craig, Kathleen	Mathematics	BA, Webster College	1981
		MA, Cambridge College	
Dalpe, Cynthia	Foreign Language	BA, Worcester State College	1986
		MED, Cambridge College	
Darling, Jeffrey	Mathematics	BA, Hamilton College	2001
		MED, Lesley University	
Dawson, Sarah	Science/Reading	BA, Ohio Wesleyan University	1997
		MA, University of Colorado	
Demeritt, Deborah	Science	BS, University of Connecticut	1974
		Masters, Cambridge College	
Dexter, Ryan	Music/Band	Bachelor of Music, University	2000
		of Massachusetts	
Fahey, Loretta	Health Education	BS, University of Maine	1980
		Masters, Cambridge College	
Farrell, Kara	Mathematics(LOA)	BS, Bridgewater State	1998
		MED, University of MA, Lowell	
Farroba, Joseph	Health/PE	BS, Boston State College	1978
		MED, Cambridge College	
Gagne, Ian	Reading	BS, Boston University	2000
Gow, Michael	Social Studies	BS, University of Wisconsin	2001
Greenhill, Margaret	Science	BA, Middlebury College	2002
		MED, Lesley University	
Guditus, Steve	Social Studies	BA, Hamilton College	2002
		MED, Harvard Graduate School	
		of Education	
Gumas, Marissa	Mathematics	BA, Arcadia University	2001
		MED, Lesley University	

Name	Position	Education	Medfield Appointment
Haycock, Jonathan	Librarian	BS, Boston University MEd, Boston University	1998
Heim, Jason	Science	BS, SUNY, Albany MAT, Simmons College	2002
Hellerstein, Seth	Social Studies	BA, Beloit College MEd, University of VT CAS, Trinity College, VT	1999
Hoffman, Janice	English	BA, Emmanuel College MA, University of Madrid, Spain	1973
Ibrahim, Susan	Foreign Language	BS, Boston University MEd, Boston College	2001
Jalkut, Maryann	Rdng/Soc. Studies	BS, Framingham State College	1987
Jones, Kate	Art	BFA, Massachusetts College of Art	2003
Kirby, Ann	Mathematics	BS, MEd, Boston College	2003
Krause, Dorothy	Social Studies	BA, Framingham State College MEd, Cambridge College	1993
Lombardi, Patricia	Mathematics	BA, St. Mary's College MS, University of Notre Dame	1994
Majewski, Stephanie	Foreign Language	BA, University at Buffalo MAT, Simmons College	2001
Manning, Deborah	Social Studies	BA, Hamilton College MEd, Lesley University	2002
Manning, Kristin	Foreign Language	BA, University of Vermont MAT, Quinnipiac College	2003
McConnell, Ellen	English	BA, Marymount College MA, Northeastern University	1992
Miller, Martha	English/LA	BA, Framingham State College MEd, State College at Boston	1988
Nelson, Carol	English	BA, University of Massachusetts MA, Boston College	1978
O'Neil, Joyce	Physical Education	BS, University of Wisconsin	1993
Parsons, John	Science/Reading	BA, College of Wooster BS, Framingham State College MEd, Cambridge College	1998
Potts, Eve	Consumer & Family Science	BS, UCLA MEd, Framingham State	2000
Rabinowitz, Kristen	English	BA, University of New Hampshire MAT, Simmons College	2003
Ramos, Paul	Science	BA, Ithaca College MS, Dowling College	2001
Russell, Ellen	Technology Assistant		2001
Shiff, Mary	Art	BFA, Massachusetts College of Art	1996
Shluger, Lisa	Science	BA, University of Pennsylvania MS, Antioch New England University	2002
Smith, Kristen	Social Studies	BA, MAT, Connecticut College	2000

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appointment</u>
Sperling, Keri	Mathematics	BA, Bridgewater State College MEd, Lesley University	2000
Standring, Nancy	Library Assistant		1992
Sullivan, Wendy	Technology Assistant		2002
Taliaferro, Travis	Social Studies	BA, MEd, Plymouth State College	2001
Tasker, Geraldine	Social Studies	BA, Our Lady of the Elms College MEd, Lesley College	1986
Vaughn, Nathaniel	Mathematics	BA, Trinity College MEd, Lesley College Endicott College	1998
Vessa, Ben	English/LA	BS, Clarion University of PA	1999
Walker, Doris	English	BA, University of Maine	1987
Wroten, Theresa	Music/Chorus	MAT, Bridgewater State College BMusic, Boston Conservatory	2000
Zaia, Diane	Mathematics	AS, Westbrook College BS, Northeastern University MS, University of Rhode Island	1995

DALE STREET SCHOOL

Name	Position	Education	Medfield Appointment
DeYoung, Richard	Principal	BA, Merrimack College MEd, Suffolk University	1995
Cooley, Pauline	Secretary		1981
Englehardt, Nancy	Secretary		1997
Altoonian, Priscilla	Technology Assistant		1999
Belmont, Katherine	Grade 4	BS, Framingham State College	1971
Boyle, Veronica	Grade 4	BA, Assumption College MEd, Bridgewater State College	1999
Burnham, Elizabeth	Grade 4(LOA)	BA, University of Maine MAT, Simmons College	1999
Carey, Pauline	Health/PE	BS, Springfield College MEd, Cambridge College	1992
Cauldwell, Mary	Reading	BS, Bridgewater State College MEd, Framingham State College	1974
Cook, Lynne	Grade 5	BS, Springfield College MEd, Lesley University	1999
Crable, Heidi	Grade 5	BS, University of Maine	1994
Curran, Kathleen	Grade 4	BS, University of Mass/Amherst MBA, Northeastern University	2000
Deveno, Nancy	Art	BSA, Mass. College of Art MSAE, Mass. College of Art	1993
Dixon, Emily	Grade 5	BA, Holy Cross MEd, Lesley College	2000
Douglas, Michael	Grade 4	BS, Stonehill College MEd, Cambridge College	1995
Driscoll, Joan	Lunchroom Assistant		1997
Fromen, Deborah	Library Assistant		2001
Harrington, Lauren	Grade 4	BA, Notre Dame College	1967
Harris, Elizabeth	Lunchroom Assistant		1997
Herskowitz, Karen	Grade 4	Grade 4	2003
Hollister, Laura	Grade 5	BS, MA, Simmons College	2000
Kirby, Joia	Grade 4(LOA)	BA, Trinity College MEd, Lesley College	1996
Kristof, Ann	Grade 4	BS, Framingham State College	1974
Lewis, Beth	Grade 4	BA, Boston College	2001
Maffei, Heather	Grade 4	BA, MEd, Boston College	2003
Mason, Michael	Grade 5	BS, Northeastern University MEd, Bridgewater State University	1989

Name	Position	Education	Medfield Appointment
McKechnie, Claire	Grade 5	BA, Boston College MEd, Cambridge College	1977
Murray, Jennifer	Librarian	BA, Wheaton College MA, University of Connecticut MA, Simmons College	2003
Nelson, Laura	Grade 5	BA, University of Massachusetts MEd, Cambridge College	1972
O'Brien, Teri	Grade 4	BA, National College of Education MEd, Northeastern University	1984
Olson, Janice	Grade 4	BS, Boston State College	1973
Oxholm, Barbara	Music	BM, University of Lowell	1999
Pendleton, Anne	Reading	MM, New England Conservatory BS, University of Southern Maine MA, University of Lowell	1995
Pope, William	Physical Education	Associate, Dean College BS, Springfield College	1977
Porro, Shannon	Grade 5	BS, MEd, Northeastern University	2003
Reynolds, Mairi	Physical Education	BS, Boston University	2001
Sager, Bethany	Grade 5	BA, Mount Holyoke College MEd, Framingham State College	1996
White, Joseph	Grade 5	BS, Northeastern University MEd, University of Massachusetts	1992
Woodman, Susan	Grade 5	BA, Boston University	1993

RALPH WHEELOCK SCHOOL

Name	Position	Education	Medfield Appointment
Pullman, Alan	Principal	BA, American University MA,Newton College of the Sacred Heart	1998
Naughton, Karen	Secretary		1985
Monahan, Luanne	Secretary		2002
Allyn, Cynthia	Grade 2	BS,Ed Lesley College MS, Lesley College	1970
Busconi, Elizabeth	Grade 2	CAS, Harvard Graduate School AB, Boston University	1984
Carey, Ann	Grade 2	MEd, Framingham State College	
Centore, Gwenneth	Teacher Assistant	BSEd, Framingham State College	1971
Cowell, Thomas	Physical Education	BA, University of Texas	1985
Cyr, Chelsea	Grade 2	BA, St. Lawrence University	1970
Deschenes, Noelle	Grade 2	MEd, Boston College	2003
Dunlea, Cheryl	Grade 3	BA, Boston College	2001
Emerald, Nicole	Grade 3	BA, Boston College	1986
Featherman, Nancy	Grade 2	BA, University of Rochester	2001
Fine, Madeline	Art	MEd, Boston University	
Frewald, Dorothy	Lib/Tech Assistant	BA, University of Massachusetts	1972
Grant, Ann	Grade 2	BA, University of Massachusetts	2001
Guthrie, Kristen	Grade 3	BA, University of Vermont	1993
Harlow, Kathleen	Grade 3	MEd, Boston University	
Interrante, Janice	Grade 3	BA, Stonehill College	1993
Ippoliti, Kathryn	Math/Lunch Assistant	MS, Wheelock College	1997
Kuehl, James	Grade 3	BA, Marywood University	
Landry, Joan	Grade 2	BA, Marywood University	1986
Larensen, Cynthia	Grade 3	BA, University of Arizona	2002
Leach, Kerry	Grade 3	MAT, Simmons College	
Lynn, Rachel	Grade 3(LOA)	BA, Boston College	1997
McCabe, Karen	Health	BS, Springfield College	
		MEd, Lesley College	1996
		BA, Bridgewater State College	
		BS, North Adams State College	2003
		M,SpecEd, Framingham State College	
		BS, Purdue University	1997
		MEd, Bridgewater State University	

Name	Position	Education	Medfield Appointment
Mitchell, Lori	Grade 2	BA, University of Colorado MAT, Simmons College	2000
Morris, Regina	Grade 2	BS, MEd, Framingham State	1976
Myers, Judith	Reading	BA, Clark University	1998
Newton, Debra	Grade 3	MS, Long Island University BA, MEd, University of New Hampshire	1996
Parker, Susan	Art	BA, Skidmore College MEd, Lesley College	1978
Parmenter, Dorothy	Music	BA, Marymount College MEd, Lesley College	1978
Pope, Susan	Librarian	BA, University of Vermont MLS, University of Illinois	1979
Reiber, Elizabeth	Grade 2	BA, Hamilton College MEd, Boston College	2001
Sheehan, Nicole	Grade 3	BSED, Bridgewater State College MSEd, Wheelock College	1994
Silver, Andrea	Grade 2	BA, American University MEd, Lesley College	2001
Slason, Michael	Physical Education	BA, New Mexico Highlands Univ.	1986
Watson, Erin	Grade 3	BA, University of New Hampshire	1995
Wile, Jacqueline	Reading Assistant	MEd, Lesley College	1999

MEMORIAL SCHOOL

Name	Position	Education	Medfield Appointment
Levine, Barbara	Principal	BS, Northeastern University MEd, Boston State College	2001
Driscoll, Marcia	Secretary		1989
Policella, Lynn	Secretary		1998
Anelauskas, Mary	Teacher Assistant		1998
Callahan, Jamee	Kindergarten	BA, Framingham State College	2003
Colantoni, Juliana	Grade 1	BS, Wheelock College MEd, Lesley University	1991
Cooney, Susan	Reading	BA, Tufts University MA, Simmons College MS, Wheelock College	2001
Cordella, Brenda	Teacher Assistant		2002
Cronin, Susan	Teacher Assistant		2000
DiMarzo, Barbara	Grade 1	BS, Boston State College MA, Lesley College	1990
Estes, Kimberly	Teacher Assistant		2001
Fechtelkotter, Caroline	Teacher Assistant		2003
Grace, Herbert	Physical Education	BS, Keene State College MA, Cambridge College	1992
Graham, Karen	Physical Education	BS, Boston University	1989
Green, Susan	Kindergarten	BA, University of Massachusetts	1991
Groden, Randie	Librarian	BA, University of Maryland MLS, Rutgers University	2001
Guilbert, Alison	Grade 1	BS, University of Vermont MA, Lesley University	2001
Guilmette, Gail	Kindergarten	BA, Our Lady of the Elms College	1988
Hanken, Patricia	Lunchroom Assistant		2003
Hedberg, Marie	Kindergarten	AB, Boston College MA, Lesley College	1999
Herring, Heather	Grade 1	BA, Assumption College MA, Lesley University	2001
Jones, Deborah	Teacher Assistant		1999
Karakozian Stephanie	Grade 1	BA, Assumption College Masters, Simmons College	2003
Kinsman, Mary	Teacher Assistant		1980
Maalouf, Raymonde	Teacher Assistant		1998
Matson, Kathryn	Technology Assistant		1997
McAvoy, Susan	Kindergarten	BS, Med, Framingham State College	2000
McNicholas, Maura	Teacher Assistant		1998
Mulock, Louise	Teacher Assistant		2000

Name	Position	Education	Medfield Appointment
Nicholson, Margaret	Grade 1	BA, Newton College of the Sacred Heart MEd, Lesley College	1978
Nickerson, Jeninne	Kindergarten	BS, Bridgewater State	1998
O'Connor-Fischer	Teacher Assistant		2003
Oppel, Heidi	Teacher Assistant		1998
Paget, Christine	Grade 1(LOA)	BS, Framingham State College MS, Lesley College	1990
Pendergast, Marie	Grade 1	BA, University of MA MEd, University of MA	1998
Pollock, Allison	Grade 1	BA, University of Vermont MEd, Lesley College	1992
Ravinski, Kathleen	Grade 1	BA, Wheaton College MAT, Simmons College	2001
Reardon, Suzanne	Reading Assistant		2002
Roman, Jennifer	Grade 1	BA, Smith College MEd, Boston College	2003
Ruggiero, David	Music	BS, Bryant College Masters, Central Connecticut State University MEd, Lesley University	2002
Singer, Laura	Reading	BS, St. Bonaventure University	1990
Stoll, Tracey	Kindergarten(LOA)	MA, University of Bridgeport BA, Ithaca College MEd, Lesley College	1997
Trasher, Andrea	Grade 1	BSBusAdmin, Northeastern University MEd, Bridgewater State College	1994

PUPIL SERVICES

Name	Position	Education	Medfield Appointment
McArdle, Kathleen	Director	BS, Fitchburg State College MS, Simmons College MBA, Boston University	1995
Lowd, Diane	Secretary		1998
Mitchell, Kim	Secretary		2000
Davidson, Sandra	Secretary		1988
Baine, Carol	Guidance	BA, University of Pittsburgh MEd, Boston University CAGS, Boston State College	1972
Beath, Maureen	Teacher Assistant		1999
Bernard, Michele	Teacher Assistant		2003
Birkett, Janet	Paraprofessional		2000
Bonney, Douglas	Teacher Assistant		2001
Borona, Stacey	Learning Specialist	BA, Providence College MS, Wheelock College	2000
Bosh, Maryellen	Psychologist	BA, St. Anselm College MA, Tufts University	1998
Brown, Judith	Teacher Assistant		1992
Cannon, Amy	Teacher Assistant		2003
Chen, Joy	Occupational Therapist	BA, Oberlin College MS, Boston University	1994
Croak, Renee	Teacher Assistant		2003
DaCosta, David	Teacher Assistant		2001
Donalds, Elizabeth	Psychologist	BFA, University of Colorado MS,CAGS, Northeastern University	2000
Dunn, Jean	Teacher Assistant		2000
Frattassio, Adam	Teacher Assistant		2003
Frauenberger, Gretchen	School Physician		
Fuglestad, Joanne	Teacher Assistant		1999
Gertner, Patricia	Teacher Assistant		1999
Ghantous, Carolyn	Teacher Assistant		2001
Gordon, Beverly	Learning Specialist	BA, Potsdam State University MSEd, The College of St. Rose	1993
Gross, Susan	Inclusion Coordinator	BA, Colgate University MEd, Framingham State	2003
Guglietta, Maureen	Teacher Assistant		1987
Hollenbeck, Jill	Psychologist	BA, Oswego State University MEd, CAGS, University of Mass/Boston	2001
Ikoma, Michael	Teacher Assistant		2002
Johnson, Susan	Learning Specialist	BA, Northwestern University Med, Boston University JD, Suffolk University	2003

Name	Position	Education	Medfield Appointment
Krah, Kerrie	Speech/Language	BS, Marquette University Master of Arts, Hofstra University	2000
Lavallee, Susan	Learning Specialist	BS, Lesley College	2002
Lavelle, Patricia	Speech/ Language	BA, Marywood College MEd, Northeastern University	1994
Lupien, Sara	Teacher Assistant		2003
Mahoney, Mary	Learning Specialist	BS, Wheelock College MEd, Cambridge College	1995
Mandosa, Heather	Guidance	BA, St. Anselm College MEd, Cambridge College	2001
Marenghi, Matthew	Guidance	BA, University of Massachusetts/ Lowell MEd, Boston University	2002
May, Leslie	Teacher Assistant		2000
Mello, Felicia	Teacher Assistant		1989
Meyer, Barbara	Guidance	BA, Rollins College MA, University of Central Florida	2001
Mores, Rebecca	Teacher Assistant		2003
Mullen, Patricia	Learning Specialist	BA, Stonehill College MEd, Framingham State College	2001
Musmon, Sari	Guidance	BS, University of Massachusetts MEd, Boston University	2000
Nickerson, Alexandra	Teacher Assistant		1976
Nilson, Holly	Inclusion Coord/S&Lang	BA, University of Massachusetts MA, Washington State University	1987
O'Connor, Mary	Learning Specialist	BA, Providence College	2002
Ormbeg, Erik	Guidance	BA, Ithaca College MEd, Suffolk University	1998
Orsogna-Muir, Connie	Teacher Assistant		1992
O'Sullivan, Barbara	Teacher Assistant		2002
Patch, Mary	Nurse	BSN, University of Wisconsin	1995
Preikszas, Mary	Learning Specialist	BS, Frostburg State College	1996
Pugatch, Diane	Learning Specialist	BS, Boston University MS, Lesley College	1995
Reissig, Paul	Teacher Assistant		2003
Riccio, Julia	Speech/Language	BA, Bates College MS, Teachers College, Columbia Univ.	2000
Robinson, Judith	Learning Specialist	AB, Boston University Masters, Newton College of the Sacred Heart	1988
Rollins, Patricia	Teacher Assistant		2003
Samson, Susan	Nurse	BSN, Lowell State College MS, Boston University	1999
Scheld, Nancy	Teacher Assistant		1997
Schiemer, Nancy	Nurse	BSN, University of Bridgeport MA, New York University	2003
Schmidt, Marguerite	Teacher Assistant		2003
Scollins, Suzanne	Teacher Assistant		2003

Name	Position	Education	Medfield Appointment
Sherman, Rebecca	Teacher Assisstant		2002
Singer, Margaret	Occupational Therapist	BA, SUNY/Oneonta MA, Adelphi University MS, Boston University	1998
Snyder, Trinka	Psychologist	BA, MS, University of Pennsylvania MBA, George Washington University CAGS, University of Massachusetts	2002
Sockol, Dawn	Case Manager	BA, MEd, Michigan State Univ. CAGS, Rhode Island College	1985
Speroni, Richard	Teacher Assistant		2000
Strelakovsky, Elizabeth	Psychologist	BA, Middlebury College MEd, Lesley College	1998
Sullivan, Barbara	Learning Specialist	BA, Framingham State College MEd, Boston State College	2003
Tella, Nancy	Nurse	BSN, Boston College	2002
Thomas, Annie	Teacher Assistant		2003
Thompson, Kathleen	Nurse	BS, Salem State College MS, Boston College	1997
Triest, Sherry	Teacher Assistant		2002
Tubridy, Susan	Teacher Assistant		2003
Typadis, Angela	Integrated Preschool	BA, Stonehill College MEd, Bridgewater State College	1989
Wall, Heidi	Speech/Language	BA, Boston College MS, Boston University	2000
Walunas, Kathryn	Learning Specialist	BA, Boston College	1991
Woodhead, Sharon	Teacher Assistant		2001
Zrike, Sara	Teacher Assistant		1999

FOOD SERVICES

Miller, Terry	Secretary
Allen, Nancy	Blake Middle School
Anderson, Ruth	High School
Andrews, Donna	Blake Middle School
Brown, Angela	High School
Centola, Denise	Dale Street School
Clark, Heather	High School
David, Denise	Ralph Wheelock School
DeRoche, Nancy	High School
Evans, Sandra (Manager)	Dale Street School
Hatch, Misty	Ralph Wheelock School
Hill, Mary	Ralph Wheelock School
Hughes, Janice	Wheelock & Dale Street
Jones, Christina (Manager)	Blake Middle School
Karafotias, Charles	Blake Middle School
Konevich, Stephanie (Manager)	Memorial School
LaPlante, Laurie (Manager)	Ralph Wheelock School
Manning, Linda	Dale Street School
McCarthy, Hazel	Memorial School
Mullen, Joanne	Blake Middle School
Nelson, Carol (Manager)	High School
Norton, Nancy	Dale Street School
Szylkonis, Fran	Blake Middle School
Vieira, Sarah	High School
Wilkinson, Regina (Supervisor)	Food Services

PLANT MANAGEMENT

Sillverio, Robert	Director
Brown, Wayne	Blake Middle School
Burton, Linda	Blake Middle School
Comeau, Joseph	Dale Street School
Currier, Richard (Head Custodian)	Dale Street School
Floser, Ronald	High School
Glassman, Barry	Maintenance
Guy, Steven	Blake Middle School
Hinkley, Paul	Central Office
Howland, George (Head Custodian)	Memorial School
Johnson, Donald (Head Custodian)	High School
Kadehjian, Robert (Head Custodian)	Blake Middle School
MacPherson, John(Head Custodian)	Ralph Wheelock School
Martin, Henry	Dale Street School
Murphy, Brian	High School
Nicolazzo, Anthony	Memorial School
Norian, Paul	Ralph Wheelock School
Quayle, Thomas	Maintenance
Rogers, Thomas	Blake Middle School
Spillaine, Bernie	Maintenance Technician
Stavris, Kenneth	High School
Vogel, Keith	Memorial School
Volpicelli, Brian	Ralph Wheelock School

REPORT OF THE DIRECTOR OF FINANCE AND OPERATIONS

To the Superintendent of Schools:

Over the past year ending December 31, 2003, there were several things that influenced the direction of the Medfield Public Schools in the area of finance and operations.

In 2003, one major goal of the Administration and School Committee was the continuation of the building project. Under the direction of the School Planning and Building Committee, the sixth grade addition of the Kingsbury High School was completed. In addition, the Memorial School project completed the first phase of their renovation, and the Blake Middle School made sufficient progress in its conversion to a high school that included major structural improvements to the building, roadways and grounds.

Another challenge of the Administration and School Committee was the strategic planning for the short- and long-term objectives of the capital projects. These projects will be focused primarily for projects at the Dale and Wheelock Schools. The town granted a total of \$80,000 in capital funds to the schools. These funds were used for the replacement of the primary electrical service at the Dale Street School.

In the area of accounting, the GASB34 (Government Accounting Standards Board), under the direction of the town accountant, continues to implement the requirement that all government entitlements including schools account for all assets. This new law mandates conformity with the general accounting principles.

For the Medfield Public Schools, the budget is the basic strategic plan and management document that reflects the goals and objectives of the district. This process includes budgeting practices and input from numerous groups: principals, superintendent of schools, director of finance and operations, parents, site councils, content specialists and school committee. All these groups play an important part in preparing the school budget.

During the uncertain economic times the Administration and School Committee, to assist in the budget process, had extensive meetings and negotiations with the Warrant Committee and town officials that resulted in an open dialogue with regard to the financial status of the town. As a result of these meetings, all town departments reached a consensus for an FY2003 \$750,000 townwide override.

Due to the uncertainty of the state budget, the town decided to hold its Annual Town Meeting on June 2, 2003. In addition, because of the uncertainty of state funds, the Medfield Public Schools cut an additional \$497,000 from its original budget request of 5.02 percent (5.02%).

At the Annual Town Meeting on June 2, 2003 the town approved the operational override of \$750,000, and the school's operational budget of \$19,161,762, or 2.36 percent (2.36%) increase over the 2002-2003 budget.

The Medfield Public Schools are most appreciative of the financial support that was rendered to the schools by the residents of Medfield.

The School Lunch Program continues to serve appetizing and nutritious foods to children and young adults, and strives to make our cafeterias welcoming and fun. The food service program will continue to provide nutritious meals that are low in fat and sodium and comply with the American Dietary Guidelines including foods from the food pyramid. We are proud to report that our school lunch program is financially solvent (a self-sufficient operation). Our kitchens are in good physical condition, and we will continue to upgrade and replace equipment in all the schools to insure that proper sanitation requirements are met.

In conclusion, I would like to thank the community for its support and look forward to working with the residents and town officials of Medfield in the upcoming year.

Respectfully submitted,

Joseph P. Cucinotta
Director of Finance and Operations

REPORT OF THE AMOS CLARK KINGSBURY HIGH SCHOOL

To the Superintendent of Schools:

As principal of the Amos Clark Kingsbury (Medfield) High School, I respectfully submit this annual report for the school year ending December 31, 2003.

The official enrollment for the high school as of October 1, 2003 was 828 students. There were 151 graduates in the class of 2003. Of these, 95% have gone on to further their studies at post-secondary institutions of learning.

The school year was marked by great achievement on the part of many students. Thirty-six percent of the members of the graduating class were members of the National Honor Society. Alison Naturale and Krista Suojanen were selected as Honor Essayists by the high school faculty and were presented with their awards after their speeches at the graduation ceremony on June 1, 2003. In addition, in a long-overdue ceremony, honorary high school diplomas were awarded to Andrew R. Bombelli, Sheldon Carlson, Francis Edward Chick, Robert Carlton Chick, Steve Dalo, John DeVenanzi, Jack R. Hazel, Henry A. Iafolla, Mario Iafolla, William Joseph Kelly, Robert James Larkin, John Wilson Mahoney, William H. Mann, Charles Herbert Morse, George H. Nourse, Joseph Edward Ryan, Robert T. Toubeau, and James Francis Tubridy who volunteered to forgo completion of their high school careers in order to serve in the United States military during World War II.

The National Merit Scholarship Corporation honored a number of our students for academic excellence. Commended in the 2003 National Merit Scholarship competition were Eric Ashcroft, Kate Berlent, Caitlin Curran, Stephen MacLellan, Jessica McCann, Jordan Medalia, Rebecca Minsky, Zoe Samels, Kathleen Stamer, and Megan Sutton. They join 34,000 other high school students nationally who were recognized for their academic promise.

More than 99% of our graduating seniors took the College Board Examinations. Our SAT I and SAT II scores were well above state and national averages. We are pleased to announce that our verbal mean score was 570 and our mathematics mean score was 568. In addition, on the spring 2003 offering of the state mandated MCAS exam, 92% of our 10th grade students scored in the Advanced/Proficient category in English/Language Arts (compared to 61% in the state), while 82 % of our 10th grade students scored in the Advanced/Proficient category in mathematics (compared to 51% at the state level).

Medfield High School students excelled in co-curricular activities as well (see the Report of the Director of Athletics). Nearly 90% of our students elected to participate in student government, a school club, music, drama, or athletic programs. In a first ever, our Golf

Team won a State Championship in Division III and once again, Medfield High School was awarded the prestigious Larry Ames Award (formerly the Dalton Award). This award is given to the school with the best winning percentage in Division IV athletics in Massachusetts. In addition, our Concert Band, Orchestra, and Concert Choir were honored at the Massachusetts Instrumental and Choral Conductors Association (MICCA) Festival, earning silver, bronze and merit medals respectively. Our Orchestra, Concert Band, Concert Choir and Jazz Choir also received 1st place and/or “Best Overall” awards at the Music Festivals of Montreal. Finally, our Jazz Ensemble took consecutive gold medals at the Massachusetts District and All-State Competition. We are also proud of the fact that our Jazz Ensemble was invited to play at Boston’s Hatch Shell and our Orchestra at Newport’s Breakers Mansion and Boston’s Children’s Hospital.

In the spring of 2003 our Theater Program presented *Bye Bye Birdie* and in the fall of 2003, *The Man Who Came to Dinner*. All shows were well attended and received rave reviews from audiences.

Professional development goals for the year have included continued work with curriculum mapping (an alignment of our curriculum with the Massachusetts Curriculum Frameworks), differentiated instruction, and the use of “Essential Questions” in the classroom. Additionally, the faculty has worked tirelessly on the development of rubrics for the assessment of our “Learner Outcomes” as established in our Mission Statement. Finally, staff, students and parents participated in the development of a statement of our essential beliefs, otherwise known as our Core Values. The statement reads as follows:

Medfield High School is committed to the following Core Values:

- Challenging Academics for All
- Lifelong Learning
- Excellence: Academic, Co-curricular and Character
- Achievement of Personal Success
- Respect, Honesty and Integrity

In June of 2003, Principal Ann Ashworth retired from her position and was replaced by Andrew Keough, former Assistant Principal of Hopkinton High School. Heather Mandosa replaced Barbara Meyer as Director of our Guidance Department and Michael Kraemer, replaced retiring Ann Spencer as Math Content Specialist in the middle and high school. The previously mentioned Medfield Veterans, receiving honorary degrees, were also recipients of the Medfield High School “Hall of Excellence” award and have had their names and photo placed on a plaque which will hang in the hallway, dedicated to those who have helped shape our school.

As the new Principal of Medfield High School, I am pleased and honored to be joining this community. I have been extremely impressed with the achievements of our faculty and students and look forward to many years of leadership in this district. On behalf of the members of our school community, I would like to publicly thank the Superintendent of Schools, the School Committee, the Permanent School Planning and Building Committee, the High School Site Council, the Medfield Coalition for Public Education, the Medfield High School Boosters, and the many parents and community members for their support of our young people and of our school.

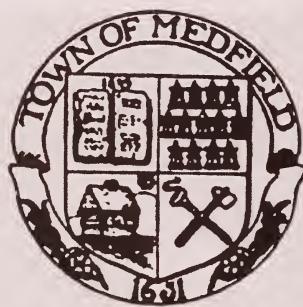
Respectfully submitted,

Andrew W. Keough
Principal



The 116th Commencement
Exercises of

MEDFIELD
HIGH SCHOOL



The Amos Clark Kingsbury High School

VETERANS OF WORLD WAR II
CLASS OF 2003

SUNDAY, JUNE 1, 2003 - 2:00 PM

VETERANS' CEREMONY

PROCESSIONAL	Medfield High School Band <i>Douglas A. Olsen, Director</i>
NATIONAL ANTHEM	Sergeant Daniel Clark <i>Massachusetts State Police</i>
OPENING REMARKS	Robert C. Maguire <i>Superintendent of Schools</i>

PRESENTATION OF DIPLOMAS TO VETERANS

Carolyn P. Casey..... Chairperson, Medfield School Committee

Robert C. Maguire..... Superintendent of Schools

Pauline Goucher..... Veterans' Committee

SALUTE TO GRADUATES..... Sergeant Daniel Clark

VETERANS' RECESSIONAL..... Medfield High School Band

**OUR PROGRAM WILL CONTINUE IMMEDIATELY FOLLOWING THE VETERANS' RECESSIONAL.
PLEASE REMAIN SEATED**

CLASS OF 2003 CEREMONY

NATIONAL ANTHEM..... Adrienne Boris

WELCOME..... John J. Reardon
President, Class of 2003

HONOR ESSAYISTS..... Alison Naturale
Krista Suojanen

MESSAGE TO THE CLASS OF 2003..... Carolyn P. Casey
Chairperson, Medfield School Committee

CHORAL SELECTION..... Senior Choir

PRINCIPAL'S MESSAGE..... Ann L. Ashworth

PRESENTATION OF CLASS GIFT..... Evan B. Trowbridge
Treasurer, Class of 2003

PRESENTATION OF AWARDS AND SCHOLARSHIPS

Honors Awards	Ann L. Ashworth
M.H.S. Athletic Association Scholar/Athlete Awards	<i>Principal</i>
Medfield High School Lamp of Learning Award	Carolyn Casey <i>Chairperson, Medfield School Committee</i>
Bayer Corporation Diagnostics Division Scholarship	Debra Noschese
Carlos Andrade Dunkin Donuts Scholarship	<i>Medfield School Committee</i>
Robert Flagg Memorial Scholarship	
Medfield Women's Association Scholarship	Susan Ruzzo
Madelyn L. Grant Scholarships	<i>Medfield School Committee</i>
The League of Women Voters of Medfield	Susan Cotter
Community Service Scholarship	<i>Medfield School Committee</i>
Medfield Sportsmen Club's Harry H. Sonnenburg Memorial Scholarship	
Prudential Page Realty Scholarship	Michael McQuillan
In Memory of Roger C. Rao	
Medfield In-town Charities Scholarships	
Medfield Italian American Cultural Association Scholarships	Frank Zappulla
Peter Panciocco Scholarship Award	
Medfield Youth Hockey Doug Woodruff Scholarship	
Medfield Employers & Merchants Organization Award	Osler Peterson
American Legion Women's Auxiliary	Judi Doucette
American Legion, Beckwith Post No. 110 Scholarships	Karl Schwartz
American Legion, Beckwith Post No. 110 Medals <i>Comdr. Amer. Leg. Lt. Col. U.S. Army Ret.</i>	
Sons of The Legion Scholarships	
Medfield Youth Baseball/Softball Scholarships	Toby Burrell
Medfield Lions Club Scholarships	Ron Gustavson
Medfield High School Theatre Society Awards	Frank Mandosa
David E. Medeiros Theatre Society Scholarship	
Medfield Soccer, Inc. Scholarships	Dr. James Suojanen
Student Council Awards	Richard DeSorgher
Tim Bussow Memorial Scholarship (Sponsored in part by Coca-Cola)	
Amy Fiske American Field Service Scholarship	
National Honor Society Scholarships	Barbara Meyer <i>Guidance Content Specialist</i>

Medfield Youth Sports Boosters Scholarships.	Richard Policella
Friends of the Medfield Library Amy Fiske Creative Writing Award	Kathleen Brennan
Middlesex Savings Bank Scholarship.	Peter Mitchell
Medfield Music Association Scholarships	Douglas Olsen
Lowell Mason Education Scholarship	
Christopher Naughton Memorial Scholarship	
William Palumbo Baseball Scholarship	John LaRocca
Medfield Teachers Association Book Awards	Suzanne Pratt
Medfield School Boosters, Inc. School Spirit Awards.	Christine Taft
Medfield School Boosters, Inc. Community Service Awards	Nancy Zuccarini
Medfield Fitness Association Scholarship	David Gibbs
Peter Kennedy Memorial Scholarship	
Medfield Youth Basketball Association Bob Porack Memorial Awards	
Charles P. Love Memorial Scholarship.	Kathleen Nunes
Thomas Family Dental Services Scholarship	
Medfield High School Academic Excellence Award	
Medfield Ladies Spring Tennis Awards	
Medfield Police Daniel McCarthy Memorial Scholarship.	Lorna Fabbo
Detective Robert E. Naughton Memorial Scholarship	
Benjamin Franklin Savings Bank Scholarship.	Rachel Evicci
Hannah Adams Woman's Club Scholarships.	Christine Miesowicz
Hannah Adams/Cecile Levesque Memorial Scholarship	

PRESENTATION OF DIPLOMAS*

Carolyn P. Casey	Chairperson, Medfield School Committee
Robert C. Maguire.	Superintendent of Schools
Ann L. Ashworth.	Principal
RECESSATIONAL	Medfield High School Band

***PLEASE REFRAIN FROM APPLAUSE UNTIL ALL GRADUATES HAVE
RECEIVED THEIR DIPLOMAS**

CLASS OF 2003 SCHOLARSHIPS AND AWARDS
PRESENTED AT SENIORS HONORS RECOGNITION NIGHT
WEDNESDAY, MAY 21, 2003

Bentley College President's Academic Scholarship.	Kaitlin Anelauskas
New England College Academic Opportunity Scholarship.	Tom Baird
Assumption College Merit Scholarship.	Nathan Beatrice
Pratt Institute Presidential Merit Scholarship.	Sarah Bergenheim
Corning Incorporated National Merit Scholarship.	Jenna Bernstein
St. Lawrence University 1856 Achievement Award.	Sarah Boole
Father Dominic Scherer, O.S.B. Scholarship.	Jennifer Cioto
Babson College Presidential Scholarship.	Kerri Connelly
Bentley College Merit Scholarship.	Erin Cronin
Northeastern University Achievement Award.	Kristen Daley
Brandeis University Award.	Jennifer El-Far
Villanova University Presidential Scholarship.	Jennifer Ellis
Teradyne Alex d'Arbeloff Scholarship.	Jennifer Ellis
National Buckeye Scholar Scholarship.	Ashley Foley
Saint Joseph's College of Maine McAuley Scholarship.	Kevin Gavaghan
Shaw's and Star Scholarship.	Kevin Gavaghan
Mount Holyoke Leadership Award.	Barbara Harrison
Simmons College Honors Scholarship.	Caroline Hunter
Simmons College Alumnas Scholarship.	Caroline Hunter
Northeastern University Achievement Award.	Michael Lopez
Mass Maritime Acad. Distinguished Leader Scholarship.	KerriAnn MacNeill
Plumbing Heating Cooling Cont. of Boston Scholarship.	KerriAnn MacNeill
The George Washington Univ. Pres. Academic Scholarship.	Juliet Moser
Saint Michael's College Honor Scholarship.	Matthew Muir
Ursinus College Fund Award.	Andrew Pepin
Patriot's Trail Girl Scout Council President's Scholarship.	Caitlin Spaulding
College Board FM Global Scholarship.	Caitlin Spaulding
American Musical and Dramatic Academy Scholarship.	Alyssa Trasher
Trent University International Award & Entrance Scholarship.	Ihar Valodzin
University of San Diego Presidential Scholarship.	Katie Wallace
Bard Scholarship.	Genevieve Wanucha

COMMUNITY SERVICE AWARDS

DAUGHTERS OF THE AMERICAN REVOLUTION AWARD:	Krista Suojanen
PERFECT ATTENDANCE AWARD:	Caitlin Bresnahan
FRIENDS OF THE LIBRARY CREATIVE WRITING AWARD:	James Redden
ROBERT C. BYRD SCHOLARSHIP NOMINATION:	Meghan Ricci
PRINCIPAL'S LEADERSHIP AWARD:	David Major
MSSAA AWARD:	Kristen Aguiar

NATIONAL MERIT COMMENDED SCHOLARS:

Rachael Bauman	Jennifer Ellis	Vilja Hyynnen	Alison Naturale
Tyler Coveney	Maggie Filler	Meryl MacCormack	James Redden
Avner Davis	Danielle Gill	Katherine Moon	Meghan Ricci

NATIONAL MERIT FINALISTS:

Daniel Binder	Barbara Harrison	Jenna Bernstein
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PAT KALLIO SERVICE AWARDS:

Daniel Binder	Barbara Harrison	Brendan LaCerda	Megan Pendleton
Danielle Gill	Vilja Hyynnen	Kristen Ounanian	Hailey O'Donnell

PEER LEADER AWARDS:

Sarah Boole	Maggie Filler	Megan McCarthy	Lauren Seghezzi
Kathryn Cianfrocca	Jonathan Frewald	Andrea Mitchell	Bill Steinkrauss
Jennifer Clair	Caroline Hunter	Hailey O'Donnell	Katie Wallace
Kristen Daley	Brendan LaCerda	Megan Pendleton	
Nyrie Emslie	David Major	Meghan Ricci	

STUDENT GOVERNMENT AWARDS:

Sarah Bergenheim	Nyrie Emslie	Andrea Mitchell	Krista Suojanen
Kathryn Cianfrocca	Sean Foley	Matthew Muir	Evan Trowbridge
Kristen Coletta	Jonathan Frewald	Angelina Palombo	Katie Wallace
Erin Cronin	David Major	John J. Reardon	Kathryn Whalen

DEPARTMENT AWARDS**ART:**

Excellence in Art Awards	Jennifer Rodenhouse
		Caitlin Spaulding

ENGLISH

English Award	Jennifer Ellis
Literary Magazine/Journalism	Caroline Hunter
Speech Awards	Kevin Gavaghan
Yearbook Award	Andrea Mitchell
Creative Writing	Megan Pendleton
		Adrienne Boris
		Genevieve Wanucha

FOREIGN LANGUAGE:

Excellence in French	Jenna Bernstein
Excellence in Spanish	Krista Suojanen

MATHEMATICS

Academic Excellence: AP Calculus Award	Megan Ricci
Academic Excellence: AP Statistics Award	Krista Suojanen
American Mathematics Competition Award	Kristen Coletta
American Invitational Mathematics Examination Award	Daniel Binder

MUSIC:

School Choral Awards	Jennifer El-Far
National John Philip Sousa Band Awards	Adrienne Boris
Louis Armstrong Jazz Awards	Rachael Bauman
		Juliet Moser
National School Orchestra Award	Sean Foley
		Brendan Burke
		Katherine Moon
		Avner Davis

SCIENCE:

Biology Award	Maggie Filler
Chemistry Award	Megan Ricci
Physics Awards	Jenna Bernstein
Society of Women Engineers	Highest Honors	Daniel Binder
	High Honors	Jenna Bernstein
	Honors	Megan Ricci
		Barbara Harrison

SOCIAL STUDIES

Social Studies Awards	David Major
		Brendan LaCerda

SPECIAL PROGRAMS:

TEC Internship Awards	Neil Kingsbury
		Matthew Holman

WELLNESS:

Wellness Outstanding Participation Awards	William Steinkrauss
		Whitney Shean

**MEDFIELD HIGH SCHOOL
GRADUATES - CLASS OF 2003**

*STEPHANIE THALIA AGRIMANAKIS
*KIRSTEN LEE AGUAR
SARAH OSBURN ALLEN
CHRISTOPHER JAMES ALOMA
*KAITLIN ELIZABETH ANELAUSKAS
CHRISTOPHER ANTHONY ANGELL
BRIAN LAWRENCE BADER
THOMAS KEVIN BAIRD
+*ELAINE CHRISTINE BALUTIS
*RAEHAL LEIGH BAUMAN
NATHAN DAVID BEATRICE
AMY RENEE BENTO
SARAH ELIZABETH BERGHEIM
+*JENNA MEREDITH BERNSTEIN
+*DANIEL ALEXANDER BINDER
CONRAD JOHN BLETZER III
*SARAH VIOLUCK BOOLE
*ADRIENNE DREW BORIS
*CAITLIN POULOS BRESNAHAN
STEVEN GREGORY BRODY
ANDREW LAURENCE BROUSSELL
BRENDAN CORNELIUS BURKE
*KATHRYN ANN CIANFROCCA
JENNIFER ANN CIOTO
*JENNIFER JOYCE CLAIR
*KRISTEN NICOLE COLETTA
+*KERRI ANN CONNELLY
JACQUELINE MICHELLE CONNORS
PETER ELLIOT COOK
VANESSA LYNN COREY
*TYLER JAMES COVENEY
JACQUELINE CREEPAN
*ERIN MAUREEN CRONIN
GINA GENEROSO CUSANO
KRISTEN LEGH DALEY
+*AVNEK JOSHUA DAVIS
KRISTIN FELICIA DEPALMA
MELISSA JUDITH DONOVAN
KELLEY LEIGH DUNCAN
*JENNIFER JEANNE EL-FAR
*JENNIFER LYNN ELLIS
NYRIE MALBANTH EMLSIE
COURTNEY BROOKE ENGLEBARTH
*KATE ELIZABETH FERNANDES
+*MAGGIE ELLEN FILLER
ASHLEY HAWTHORNE FOLEY
SEAN THOMAS FOLEY
JONATHAN MICHAEL FREWALD
BRETT RYAN FROST
*KEVIN MICHAEL GAVAGHAN
CHRISTINE ANNE GILL
+*DANIELLE RUTH GILL

-ANDREW R. BOMBELLI
-SHELDON CARLSON
-FRANCIS EDWARD CHICK
-ROBERT CARLTON CHICK
STEVE DALO
JOHN DEVENANTZI

- Deceased

MATTHEW STEPHAN GIORGIO
KATHERINE ELIZABETH GOTH
DAVID JAMES GREENAWAY
*EMILY MARGARET HADDAD
TIMOTHY MICHAEL HARRIS
+*BARBARA ELISABETH HARRISON
*JEFFREY PAUL HART
DAVID WILLIAM HEIDKE
BRITTANY ANNE HOGAN
MATTHEW SANDMYER HOLMAN
*CHRISTOPHER ARTHUR HUBBARD
*CAROLINE MARIE HUNTER
+*VILJA OLIVIA HYNNYK
MARIA CRYSTINA IPOLTI
MICHAEL DAVID JOSEPH
JOHN DIMITRIS KERASIOTES
NEIL DUNHAM KINGSBURY
TIMOTHY JOSEPH KLEMPA
KEVIN WILLIAM KRISTOF
CHRISTINA MARIA KROMYDAS
+*BRENDAN PAUL LACERDA
ALEXANDER CHI-HOI LEONG
TRAVIS MARK LIBMAN
*GREGORY JOSEPH LINES
COLLEEN ANN LIVELY
NICOLE MARIE LOQUACONO
MICHAEL CORB LOPEZ
BRENDAN CHRISTOPHER LYNCH
ROBERT FRANCIS LYNCH
RICHARD AUGUSTUS LYONS
*MERYL MAY MACCORMACK
KERRIANN MACNEILL
*DAVID STEVEN MAJOR
SARAH MARIE MANCUSO
RUSSELL MORGAN MARKS
JAKE HERBERT MARSHALL
*MEGAN ELIZABETH MCCARTHY
MICHAEL JAMES MCCARTHY
DANIEL KEID MCCROSSAN
THOMAS CYRIL MCCUE
MICHAEL FRANCIS MCCOONAN
MATTHEW FORBES MCLEAN
DAVID EDWARD MEANEY
SHANE RICHARD MEDEROS
BRENDAN WINN MERRELL
*ANDREA MARIA MITCHELL
KATRINA DEE MITCHELL
THOMAS ANDREW MITCHELL
+*KATHERINE AMELIA MOON
*JULIET LILLIAN MOSER
*MATTHEW ORSOGNA MUIR
*ADAM HARRIS MULLEN

MICHAEL FRANK MULLEN
*ANNA JANE MURPHY
+*ALISON SCHMIDT NATURALE
JACLYN LEE NEGOSHIAN
ABBEY LEIGH NITSIRIN
ALANNAH JANE O'CONNELL
RYAN WEST O'CONNOR
ERIN ELIZABETH O'DONNELL
*HAILEY STUART O'DONNELL
JAY WILLIAM O'NEIL
MICHAEL ROBERT OPPEL
JONATHAN RILEY ORCUTT
*KRISTEN MARIE OUHANIAN
*ANGELINA ROSE PALOMBO
WILLIAM ROBERT PARMENTIER
*MEGAN ELIZABETH PENDLETON
ANDREW MEADOWS PEPIN
JUSTIN RICHARD POLICELLA
CHRISTOPHER THOMAS PRELACK
JOHN JOSEPH REARDON
JAMES WILLIAM REDDEN
SCOTT ANDREW REESE
+*MEGHAN COLLEEN RICCI
JENNIFER LAUREN RODENTHOUSE
MELISSA ANNE ROBERTS
JONATHAN RICHARD SAMMARCO
STEPHAN PAUL SCHAUER
*LAUREN WALLER SCHETZI
WHITNEY TAYLOR SHEAN
KAITLYN GOLDA SOUQAN
AYAT SALIM SOUPAN
JOHN ARTHUR SOUTHCOTT
*CAITLIN MICHELLE SPAULDING
+*SOWMYA SRINIVAS
WILLIAM EDWIN STEINKRAUSS
ALEXANDRA LEE SULLIVAN
OWEN MICHAEL SULLIVAN, JR.
+*KRISTA ANN SUOJANEN
*ROBERT MICHAEL TAMMERO, JR.
STEPHANIE ANN TIBETS
JENNIFER ANN TORRACO
KATHLEEN RITA MARIE TOSCHES
MICHAEL ANTHONY TOTARO
ALYSSA JOY TRASHER
EVAN BARNARD TROWBRIDGE
IHAR VLADIMIROVICH VALODZIN
+*KATIE JUSTINE WALLACE
*GENEVIEVE MARIE WANUCHA
*KATHRYN ELIZABETH WHALEN
MEREDITH BROOKE WHITE
MICAH SETH WINOGRAD

WORLD WAR II VETERANS

JACK R. HAZEL
HENRY A. IAFOLLA
MARIO IAFOLLA
WILLIAM JOSEPH KELLY
ROBERT JAMES LARKIN
JOHN WILSON MAHONEY

WILLIAM H. MANN
-CHARLES HERBERT MORSE
-GEORGE H. NOURSE
JOSEPH EDWARD RYAN
ROBERT T. TOUBEAU
-JAMES FRANCIS TURBIDY

MARSHALLS

JENNIFER SULLIVAN NICHOLAS SULLIVAN
*NATIONAL HONOR SOCIETY
+RECOGNIZED FOR ACADEMIC EXCELLENCE

REPORT OF THE THOMAS A. BLAKE MIDDLE SCHOOL

To the Superintendent of Schools:

As principal of Thomas A. Blake Middle School, it is my pleasure to submit this annual report ending December 31, 2003. Construction has framed our year as we have literally been surrounded by walls going up while others have come down.

The construction over this last year produced a new 6th grade wing and four modular classrooms at the existing high school building. Sixth graders started the 2003-2004 school year at this new wing and had two natural exercise periods built into their day as they walked over to the Blake building for related classes and lunch and then walked back for the remainder of their academic classes. Although we were far from that construction noise and dirt, we were surrounded by the beginning of the three additions to the Blake building that are needed to convert it to a high school. Many teachers' rooms were moved or renovated over the summer, and five classroom spaces were lost to the construction. We are currently preparing for a major move, vacating both floors of the main administration wing of the Blake building and all of the first and second floor classrooms facing the bus circle in late winter or early spring. I need to publicly thank the staff, students and parents for their cooperation during these months. We are blessed with hard working students, dedicated staff and supportive parents so that high quality education has continued throughout this period.

Community Service has been an essential core value at Blake for many years. This theme was kicked off at our annual Martin Luther King celebration when Bobby Sager, a Boston philanthropist who has worked around the world came and shared the importance of reaching out to help others. We followed this with our first SIPS Day. SIPS stands for Students Involved in Public Service. In late January, 42 different agencies came to Blake and talked to students about ways they could get involved and help make the world a better place. Students used a seminar format and attended three different sessions and then returned to their advisory groups to share information. Many of these agencies have become permanent contacts and sources for student involvement. Our 8th grade Lip Sync participants took their acts on the road visiting a shelter in Boston to entertain the children. A group of 7th graders traveled to Waltham and sponsored a party and entertainment for a group of young children. The entire school made valentines for homeless children and sent "We are Thinking of You" boxes and letters to service people overseas. In addition, we held our annual Pennies for Patients coin drive, collected coats for the homeless, and raised \$2000 this fall for The Medfield Home Committee through our annual Lip Sync Competition. Our students became extensively involved with Medfield's first Relay for Life in June and helped provide much of the spirit and labor needed for that immense effort. This fall, our 8th graders revised the traditional bike ride through Medfield's history to include an afternoon of community service including planting flowers at the war memorials and weeding at the Peak House. At our traditional "Celebration of Voice" Thanksgiving assembly, the students presented over 900 cans of

food for the Medfield Food Pantry. We ended this year sharing a holiday meal with the residents of Tilden Village, giving 42 baskets of holiday cheer to those at the Thomas Upham House and involving the entire 8th grade in setting up and decorating for Christmas in the City as well as providing holiday gifts for the children in three shelters. A school wide SIPS Action Committee has been established comprised of two students from each cluster and two teachers from each grade. This committee's goal is to keep community service as a core part of each child's middle school experience and they will continue to forge connections with local, national and international agencies to help better service our world.

In March, the Blake Middle School was honored with the Beanne Brodhagen Award for Excellence in Curriculum Design. Our Shackleton unit, which encouraged students to see the need for teamwork, perseverance, resourcefulness, courage and leadership to tackle what lies ahead, was showcased at the New England League of Middle Schools (NELMS) Annual Conference in Providence. This March we have been invited to give another presentation for award winning schools. This unit started with everyone reading the *Journey to the Bottom of the World*, a book that described the survival of Ernest Shackleton and crew in the coldest areas of the Antarctic. This became an interdisciplinary theme that caused us to look at the impact of the environment in science, the knowledge of navigation, and the different geographical constraints in social studies, the need for a proper diet depending on the environment in health, the power of keeping a journal in English, and the recording of events through the visual medium in art. It was a powerful two-month study that united the community and has given us the perseverance to survive this construction project.

Bullying and teasing has been the major thrust for the 2003-2004 school year. The entire school read *When Zachary Beaver Came to Town* and began the year by discussing the need to form positive relationships. This will be the major force behind two national speakers, Rachel Simmons of *Odd Girl Out* and Michael Thompson of *Raising Cain* who will speak to students, parents and staff in February.

Much recognition was given to Blake students this past year. We continued to do extremely well in all areas of the MCAS testing and are moving ahead to implement all of the facets of No Child Left Behind. In addition, many individuals and groups did outstanding work. Ani Arun won the Blake National Geography Bee. Our bands and chorus won the silver medal and our orchestra the bronze medal at the Massachusetts Instrumental and Choral Conductors Association (MICCA) competition in the spring. Our Quiz Bowl Team came in 4th at the Xavarian Quiz Bowl Competition and our Medfield Community Video Adventure Destination Imagination team went on to National Competition in Tennessee. Four of our young sixth grade poets were published in the *Celebration of Young Poets* anthology, three teams made it to the semi-finals at the MIT Junior Solar Car Tournament and 16 of our eighth graders placed in the top 25 in the statewide West Point Bridge Design contest. Our school was again invited to participate in the Reebok International Human Rights Award Ceremonies.

Field trips and extra curricular activities help to enrich and extend the education of young adolescents. The seventh and eighth grade students traveled to Boston to board the Amistad ship and study how this event tested our Constitution and our beliefs in basic human rights. Our seventh graders started the 2003-2004 school year by traveling to New York for a three night Nature's Classroom experience, which helped to start the year with the themes of discovery learning and teamwork. The annual eighth grade trip headed to Montreal for four days this past May instead of the usual Washington D.C. visit due to concerns about safety in our nation's capital. Our Career Exploration program expanded this year as we held a half day seminar allowing all eighth grade students to hear at least three different career representatives describe their jobs. Students again traveled into the community for a full day look at the world of work. With the help of Jean Robison, our school put on *Charlie and the Chocolate Factory*, involving over 60 students in the thrill of the stage. We started the *Blake Banner*, our first school newspaper and expanded our intramural offerings to involve more students in more ways.

Integrating technology into the curriculum and continuing to search for ways to differentiate instruction to meet the needs of all learners have focused our professional development this past year. Through money raised by the Sally Foster and magazine drives, a portable cart of 30 Dana machines were purchased to aid in learning to use word processing as a production, drafting, and data gathering tool. This fall through a generous Medfield Coalition for Education grant and matching CSA and magazine drive funds, a 25 station wireless cart was purchased. This allows direct access to the Internet from the classroom. In addition, teachers have been exploring ways to integrate technology into the classroom through activities such as designing Web pages, exploring various web sources of information and participating in the Newport Bridge design contest. As we make the final building swap, technology will continue to be a major focus. We have spent the last three years becoming immersed in the principles of differentiating instruction. Looking at students with learning disabilities and examining how we can stretch our more skilled learners was a major focus. Through teachers teaching teachers, we studied different learning disabilities and designed tools to scaffold their learning. In addition, we examined the use of tiered assignments to extend and enrich all of our learners. This will continue to be our focus as we work to help all students be successful.

As we move into 2004, we hope to finalize the construction project and become settled into a new "middle" school building. With the strain and constraints of construction behind us, we will refocus our attention to refining and enriching our middle school program. Bullying and teasing will remain a major theme as we look to experts to help us better tailor our programs and policies. We will work to revise both our science and social studies curriculum to align with the State standards and map our technology benchmarks to better employ our new resources. It promises to be a "moving" year as we readjust and rearrange an outstanding middle school program.

With the highly qualified and professional staff, caring and hard working students and strongly supportive parents, we will continue to design and deliver engaging and challenging learning experiences. It is my honor to work with this dynamic Blake community.

Respectfully submitted,

Margaret Mongiello
Principal



REPORT OF THE DALE STREET SCHOOL

To the Superintendent of Schools:

As principal of the Dale Street School for the 2003 to 2004 school year, I am delighted to submit this report for the year ending December 31, 2003. Since I will be retiring from Dale Street School this year, I would like to take this opportunity to thank the Medfield community for all the support that the school has received from both parents and community members over these past nine years. I have truly loved being the Principal at Dale Street and know that I will greatly miss being part of the day to day life of the Medfield community.

ENROLLMENT

The enrollment at Dale Street School on October 1, 2003 was 244 students in grade four and 250 students in grade five for a total of 494 students. The average class size was in the range of 22 to 23 students per class.

INSTRUCTIONAL HIGHLIGHTS AND ACHIEVEMENTS

The major instructional focus this year at Dale Street School has continued to be the curriculum mapping initiative underway in the school district. At Dale Street, teachers have worked to align our math curriculum with the state standards and are now revising and developing the assessments for each unit of study in the math program.

As part of the district's plan to support students who might be at risk of failing MCAS tests, Dale Street School continued to implement a plan for MCAS Remediation Academies. The program calls for Individual MCAS Student Success Plans to be developed for students who met specific criteria; extra instruction was provided in small groups either before or after school. MCAS Academies provided remedial support to students in the areas of English/Language Arts and Mathematics.

Dale Street School teachers also explored ways to provide differentiated instructional activities for students in their classes. The teachers worked with a consultant to help them plan lessons and activities that will both challenge and meet the needs of all students in their classrooms. The area of focus this year for differentiated activities continues to be mathematics; however, support was also provided in the areas of social studies and science. This will be an ongoing focus over the next couple of years at the school.

Some of the highlights in the area of technology include:

- Web page development workshops for teachers.
- Training in the Classworks Gold Math Program for MCAS Academy teachers.

- Tom Snyder software training for teachers.
- The purchase of additional Alphasmarts with keyboarding programs to support whole class activities.

A major initiative underway at Dale Street School has been the revitalization of the playground. This is a major need that was identified as part of the School Improvement Plan. Last year the Playground Improvement Committee was formed and began meeting in October of 2002. The committee is comprised of parents, teachers, and the principal. The Playground Committee agreed on two priorities:

- First, to develop and implement a design plan for the playground that would provide for new play equipment and almost double the size of the existing blacktop area used at recess. New equipment will include a slide event, swings and new basketball hoops.
- Second, to independently raise the funds necessary to support the implementation of the design plan.

A playground architect was hired to work with the committee and a design plan was completed last spring. The plan will be implemented in four phases. Numerous fundraising events were held throughout the year to support the implementation of the first two phases of the plan. Our goal is to complete the first two phases by April or May of this year.

Students continued their participation in a number of enrichment activities. As part of the unit of study on oceans, grade four students visited the New England Aquarium for a water study of the Boston Harbor. Both grades enjoyed a performance of *The Phantom Tollbooth* at the Wheelock Family Theatre. The fourth grade was visited by High Touch-High Tech, a hands-on science lab entitled *The Power of Light*. Fifth grade students attended a performance by the Boston Symphony Orchestra and visited the Franklin Park Zoo. School-wide enrichment included the continuation of our Intramural and Character Education Programs, a writing residency with author Barbara O'Connor, the Bullying and Teasing Program, the National Geography Bee, and performances that featured *Pyramids and Pharaohs*, *World of Snakes*, and Scot Cannon. Monthly school-wide assemblies touched on the themes of bus safety, world hunger, and character development.

PUBLIC/PARENTAL INVOLVEMENT

Throughout the school year, the Dale Street School Council and the Community School Association (CSA) have continued to provide opportunities for parental involvement with the goal of strengthening the tie between home and school. The continuation of our community service program *The Beacon Program* continues to be a highlight of the parents' efforts. The *Beacon Program* provides students opportunities to serve the

community as volunteers at the Public Library, Rocky Woods, Animal Shelter, Park and Recreation Department, Tilden Village, and the Fire Department.

The CSA provided Dale Street School with funding for the revitalization of the playground, sponsored the Holiday Create-A-Craft Fair, and Kids Nights Out; raised funds through Box Tops for Education, SCRIP, and the sale of Yankee Candles; and provided our volunteer force in the classrooms and Library Media Center.

The School Council continues to support the development of school goals, to provide input into the development of the school budget and to annually review the curriculum guides, Student/Parent Handbook, and Parent Information Night.

Respectfully submitted,

Richard L. DeYoung
Principal



REPORT OF THE RALPH WHEELOCK SCHOOL

To the Superintendent of Schools:

Please accept this report regarding the educational programs and co-curricular activities of the Ralph Wheelock School for the year ending December 31, 2003. This is my sixth annual report for the Town of Medfield.

ENROLLMENT AND STAFF

The Wheelock School's enrollment, as of October 1, 2003, is 510 students: 259 from grade two and 251 from grade three. In addition, we have two Project ACCEPT classes and one TEC Collaborative class housed within our school, having a total of 13 students enrolled. The school currently houses twelve sections of grade two and eleven sections of grade three.

COMMUNITY SERVICE

Wheelock students participated in a variety of Community Service endeavors. These included a collection of toiletries and children's backpacks to benefit a homeless shelter and the donation of hundreds of cans of food to support the Medfield Food Pantry, as an activity that supported our monthly assembly theme of Giving, Caring and Sharing.

PROFESSIONAL DEVELOPMENT

The Wheelock faculty and staff continue to participate in many professional development activities that take the form of workshops, graduate level courses, lectures and attendance at meetings, conventions and symposia on a wide range of education related topics.

All Wheelock classroom teachers took an active part in the town-wide Math Study Committee activities that included establishing a pacing schedule for each grade level as well as a series of grade level assessments. Results of these assessments are reviewed throughout the year, and changes in instruction and materials are made as we learn about student achievement. Strategies that differentiate instruction for students of varying abilities, interests and learning styles continues as an ongoing town-wide goal, of which Wheelock is an active partner. The continued use of Essential Questions in all curriculum areas has also enhanced learning amongst our second and third grade students. Our staff has also been working with a consultant on a weekly basis to enhance math lessons by providing a differentiated approach to instruction and evaluation.

Our school's web page www.medfield.net is up and running and is being constantly updated to reflect current curriculum projects, special events and to facilitate communication between our school and the families of our students.

PUBLIC/PARENTAL INVOLVEMENT

As always, parents take an active role at Wheelock, supporting curriculum initiatives such as our annual third grade Pilgrim Feast, and field trips to Plimoth Plantation, the Berkley Performance Center, the Worcester Ecotarium and our study of Medfield and Boston. Community participation is also appreciated, and once again, the Girl Scouts helped out at our Feast by tending the cooking fires and demonstrating authentic colonial cooking techniques.

The Medfield Coalition has once again supported several Wheelock programs including: the week long Wheelock Reads program, which brought children's book authors and illustrators to speak with our students; the acquisition of leveled reading libraries for grade two classrooms; second grade science enrichment through the purchase of materials for our Sound and Weather Units; enabling grades two and three to bring the Orff Schulwerk Music Approach to Wheelock School through the purchase of musical instruments that are used in teaching the concepts of beat, rhythm, pitch matching, musicality and improvisation. In addition the Coalition enabled several staff members to attend a conference concerning special needs and reading evaluation practices.

In an effort to celebrate the 100th anniversary of the Wright Brother's First Flight, Wheelock students read many books about the Wright Brothers, and about the many efforts that led up to their first successful flight. Our library was the headquarters for many student projects and several experiments conducted by our second and third graders that helped them learn about the dynamics of flight. The celebration culminated with a fly-over above Wheelock School, with cheering children celebrating flight, and with aerial photography documenting the event.

WHEELOCK LIBRARY FUND

The Ralph Wheelock School has continued to receive many generous donations in loving memory of Natasha Domeshek. The fund was used to purchase books and to help sponsor a Literacy Week called *Wheelock Reads*, which was held in May 2003. Further book purchases are planned. Six children's book authors and illustrators came to Wheelock to present their works and to discuss the creative process with our students. We are in the process of making this weeklong study of literature, authors and illustrators a regular event at Wheelock.

FUTURE TRENDS / PRIORITIES

We have now completed three years of student assemblies, and they are now a regular part of life at Wheelock. Each focuses on a different theme, all related to our school wide emphasis on Social Competency. Students take an active part in each assembly. The assemblies are planned by our Wheelock staff members.

We continue to benefit from the support we receive from high school students and from senior citizens that volunteer to work in our classrooms. The high school teacher aides and the senior volunteers work with small groups or individual children in reading and writing groups or in other ways that support academic growth.

Our physical plant, thanks to the efforts of our fine custodial crew, continues to be in good shape. New flooring was added to our hallways and new screens were added to all exterior windows during the summer of 2003.

Our Apple computer lab added four new computers, (bringing the total to twelve), thanks to a generous gift from the Wheelock CSA. Our new lab is now wireless, networked, and has full Internet capability. The CSA also funded the purchase of a new projector, enabling computer programs to be viewed by large numbers of students, parents and community members during special events and classroom presentations.

Respectfully submitted,

Alan Pullman
Principal



REPORT OF THE MEMORIAL SCHOOL

To the Superintendent of Schools:

As Principal of the Memorial School, I respectfully submit my annual report for the school year ending December 31, 2003. This is my third annual report for the Town of Medfield.

ENROLLMENT AND STAFF

The Memorial School services students in our Integrated Preschool, kindergarten and grade one programs. Memorial's enrollment, as of October 1, 2003, totals four hundred ninety-four students. This number represents forty-two preschoolers enrolled in morning or afternoon sessions, two hundred thirty-nine kindergarten students attending in morning or afternoon sessions and two hundred thirteen grade one students.

We currently have twelve sections of kindergarten and eleven grade one classes. The average class size for kindergarten is twenty students. The first grade average class size is nineteen students.

Our classroom teacher numbers have remained constant this year, but we have added a half time reading teacher to support at risk kindergarten students. We continue to have two modular classrooms to provide space for two grade one classes during the building project, which will be completed prior to the opening of the 2004-2005 school year.

PROFESSIONAL DEVELOPMENT

The Memorial School staff continually strives to expand the learning opportunities provided to our students. To achieve this goal teachers have participated in a variety of activities and coursework offered by the school system and outside workshops and institutes of higher learning. To maintain the national accreditation awarded in 2000 by the National Association for the Education of Young Children, our preschool staff must continually monitor, evaluate and review their practices in providing a developmentally appropriate program for three and four year old children, both with and without special needs.

Summer curriculum development resulted in the formulation of a number of worthwhile projects. Grade one teacher groups worked to develop a Literacy Binder to be used as a guide for teachers to incorporate the many excellent strategies and materials available here at Memorial. Kindergarten staff and grade one staff worked to develop new math units and assessments to ensure the best possible instruction for all our students. Literacy is the major emphasis of our early childhood program and as such we continue to level our books to provide our students with reading material at each of their correct instructional levels. Through the support of the Medfield Coalition and the Memorial

CSA we now have the needed six book carts of leveled readers that are each shared between two classes. Continuation of the district wide initiative of Differentiated Instruction has guided us through this process to meet the needs of all learners in our classrooms. In addition, with the support of a weekly math consultant, teachers are devising and sharing differentiated lessons in math as well as developing additional new units for instruction. This math work which supports a district wide goal to continually evaluate our practices to allow us to offer all students instruction appropriate for their success, is ongoing with staff at each level working in teams to develop new assessments and benchmarks.

“Teachers Teaching Teachers” continues to be a valuable source of professional development for Memorial staff. “After Hours” courses this year have been offered to support staff members with the latest research in early literacy as well as training to support new literacy teaching strategies for kindergarten teachers. Our Social Competency Program continues to be a major initiative at Memorial as we continue to train new staff members to insure consistency in the manner through which we help develop socially competent behavior in our students. This year we have added monthly “Get Along Gatherings” to address topics such as kindness, manners and cooperation. A social competency parent training piece has also been developed and sessions have taken place under the leadership of the school psychologist to help parents to incorporate the strategies and techniques used by the staff with their children at home.

COMMUNITY INVOLVEMENT

Our School Council developed the 2003-2004 School Improvement Plan and presented it to the school committee in June 2003. Through this document we continue to study and improve early literacy and math foundation skills. The above mentioned “Get Along Gatherings” were also developed through work of the council. Finally, we have again reviewed and modified our safety and evacuation procedures to reflect changes necessitated by the move to the final phase of the Memorial School building project.

The Memorial School Community School Association (CSA) continues to make significant contributions to the school through both financial support and volunteerism. Among their contributions has been the funding of the license of our web page site as well as their funding of many teacher classroom requests. A major purchase by the CSA provided every classroom with a state of the art listening center and wireless headphones. In addition, new tables and benches were purchased to create a quiet work area on our playground. The CSA and contributions from the Medfield Coalition have provided our students a Performing Arts Series. Through this endeavor our students have enjoyed presentations throughout the year. Included in these interesting performances have been Johnny Appleseed, Johnny the K, Dinosaurs & Fossils, Theater to Do, Explore the Ocean World, Food Play, and Mother Goose. The children and staff at Memorial are most appreciative of these programs which add so much to the cultural experience of our students.

A committee of kindergarten parents is working to supplement the science curriculum by providing hands-on science inquiry experiences to each of our kindergarten classes. The Everybody Counts Program is also a parent organized and presented program at Memorial that helps our students to understand disabilities such as vision impairment. Literacy events in the form of visiting authors come to us through the efforts of the CSA. We are most fortunate to have many other dedicated parents support the Memorial School, its staff and students with time spent in classrooms, collating Thursday packets and volunteering in our cafeteria and library.

The Medfield Coalition for Public Education has continued to support Memorial staff endeavors through their generous grants. This group funded a grant for our music instructor to provide a number of developmentally appropriate musical instruments to support our program. They funded a visit to the Massachusetts Elementary School Principal's Association (MESPA) educational technology center for our librarian and additional staff to preview appropriate software for instructional use. A summer reading program presented by two Memorial teachers called "Alphabet Soup and Nursery Rhymes", to help in the development of readiness skills for incoming first graders was funded in part by the Coalition as well.

We continue to encourage high school students interested in education careers to work in our classrooms. This year we are again enjoying four volunteers as part of our program. We are also most fortunate to have a group of Medfield senior citizens that continue to contribute by volunteering in our classrooms as well as serving in our newly created position as greeters at our North Street entrance sign-in desk.

FUTURE TRENDS

Emphasis on developing literacy in all areas of the curriculum will continue through the efforts of this most dedicated and professional staff. We will continue to focus on technology and ways to improve Memorial School's web site. Differentiation of Instruction as well as Curriculum Mapping and Math Study Groups will continue to support the teaching and learning process.

At this point we are beginning the final phase of the Memorial School building project. All areas now being occupied are new construction and state of the art in education. We are most fortunate that there have been no interruptions to our programs and anticipate the completion of the project by the opening of the 2004-2005 school year. We are most fortunate to be part of a community that values education and provides their students with the needed facilities to continue the quality education that Medfield is noted for.

Respectfully submitted,

Barbara Levine
Principal

REPORT OF THE PUPIL SERVICES DEPARTMENT

To the Superintendent of Schools:

I wish to submit my Pupil Services Department report for the year ending December 31, 2003.

SPECIAL EDUCATION

The student enrollment in the special education program has remained consistent with the previous year.

Students	Dec. 1, 2002	Dec. 1, 2003
ages 3-5	46	54
ages 6-17	309	305
ages 18-21	<u>18</u>	<u>18</u>
	373	377

Most of our children receive their services within our school system as indicated below:

SPECIAL EDUCATION FIGURES ONLY DECEMBER 1, 2003

Grades K-5	140
Grades 6-8	86
Grades 9-12	78
Collaborative Placements	11
Private Day	12
Private Residential	2

As a member of the ACCEPT Collaborative, the special education program has benefitted from two grants received by ACCEPT. The first grant provides training to staff on autism. The second grant enables Medfield to train three educators, who in turn will train elementary staff in Project Read Phonology. These two grant programs will enhance our special education services, and provide support to the classroom teachers

PRESCHOOL SERVICES/PROGRAMS

We continue to operate four, half-day early childhood programs at Memorial School. We have 20 four-year-old and 22, three-year-old children who are enrolled in our integrated preschool programs. These programs are supported by tuitions and grant funding.

The Integrated Preschool teachers continue to participate as members of the Charles River Community Partnership Council. This year the major focus of the council is to support programs in acquiring Accreditation from the National Association for the Education of Young Children. We are pleased to announce that our preschool program is accredited by NAEYC.

GUIDANCE SERVICES

The Guidance program at Medfield High School provides enrichment for the whole student. Four counselors, who work with the same alphabetical breakdown of students for the time they are in high school, help students make a smooth transition into high school and aid them in fulfilling their emotional, academic, and social needs. The guidance curriculum continues to improve and refine its focus. With students facing anxiety around the transition from middle school to high school, the ninth grade guidance curriculum focuses on orientation, four year plans, goal setting, transcripts and making the most of high school. Sophomore year includes career exploration and a closer look at a student's learning style. Future planning, including college and career plans, are the major focus in the eleventh grade. Senior year is dedicated to the college application process and how it relates to an individual student, finding and applying to jobs, colleges, and monetary assistance including scholarships and the transition from high school into college. With this structure in place, which builds off of the middle school curriculum, the Guidance Department continually improves its services to students and families as well as communication through newsletters, the website and other similar correspondence.

Guidance at the Middle School is an integral part of the support system that helps all children achieve academic success, healthy self-esteem, and sensitivity to the needs of others and the ability to cope with change. Through Group Guidance classes, individual counseling and professional interaction with colleagues and parents, the two guidance counselors foster students' personal growth and help them build on their strengths and interests. At each grade level, a developmentally designed curriculum provides for students' exposure to age appropriate topics. Guidance updates in the Blake newsletter and on the web site provide important information to parents and students on educational issues.

HEALTH SERVICES

Five full-time nurses provide services to children in the school system. The nurses are both caring and conscientious in providing services and maintaining a healthy school environment.

The diverse role of the school nurse includes: care for children with medical special needs, participation at special education team meetings, conducting home visits as recommended by the school planning team, education on health issues for students, staff, and parents as well as performing state mandated screenings and monitoring state requirements such as physical examinations and immunizations.

With the generous support of the Medfield Coalition for Public Education, the Community School Associations, Medfield Boosters and a donation from the American Heart Association, we have acquired six automated external defibrillators to be used in the event of a sudden cardiac arrest. We plan to have an AED in each school with teams of trained responders during the 2003-04 school year.

One hundred eighty-nine youngsters were screened for kindergarten last year with the assistance of school personnel, trained volunteers, the Medfield Lions Club and Dr. Stewart Galeucia. Additional volunteers assisted our nurses in the screening of preschool through grade 9 students in vision and hearing. As always, we are very grateful for this assistance, without which we would be unable to conduct so many screenings in a timely way.

PERSONNEL

This year our longtime school nurse, Joan Wood, retired. Joan provided the Medfield Schools with 28 years of dedication and caring to the children and staff. Ms. Nancy Scheimer has been hired to fill Mrs. Wood's position at the Wheelock School.

Other personnel changes include Mrs. Barbara Sullivan, as a Middle School special education teacher, and Ms. Susan Gross as the Wheelock/Dale St. School inclusion coordinator.

Respectfully submitted,

Kathleen McArdle
Director of Pupil Services



REPORT OF THE ATHLETIC DIRECTOR

To the Superintendent of Schools:

I respectfully submit my annual report as the athletic director for the Medfield Public Schools for the year ending December 31, 2003.

It is my pleasure to report that for the ninth year in a row over seventy-five percent of the student body participated in athletics. This statistic reaffirms the integral part athletics play in our school and the education of our children.

My goal will be to continue to emphasize the tradition of sportsmanship, which has been our history here in Medfield. Fair play, competition, goal setting and team work are just a few of the life lessons that athletics can teach. Athletics truly is the other half of education.

We offer 27 varsity interscholastic sports to our students. This year we won nine Tri-Valley League Championships, and 65% of all our contests. This was the best winning percentage in the league. We also won the Larry Ames Award which is given each year to the town with the best winning percentage in our division. This is the third time in six years that we have won this prestigious award. We all take great pride in this accomplishment.

Boys and girls interscholastic teams were offered at three levels during the past year. The following is the entire athletic coaching staff by season:

WINTER

Basketball (Boys)	Varsity	Herb Grace
	Junior Varsity	Michael Mason
	Freshman	Ben Vessa
Basketball (Girls)	Varsity	John Dunn
	Junior Varsity	Meredith Miller
	Freshman	Dan Callahan
		Paul Coutinho
Cheering		Georganne Gerlach
Ice Hockey	Varsity	John Panciocco
	Junior Varsity	John Fratillilo
		Doug Kay

Indoor Track (Boys)		Nicholas Stevens Bernie Shea (Assist.) Matt Cherner
Indoor Track (Girls)		
Gymnastics	Varsity Assistant	Michelle Hopping Bill Matyskiel
Swimming	Varsity Assistant	Carol Bauer Jennifer Hornsby
	SPRING	
Baseball	Varsity	Mark Nickerson
	Junior Varsity	Ben Vessa
	Freshman	Nick Mabardy
Softball	Varsity Junior Varsity	Johanna Madge Erik Ormberg
Tennis (Boys)	Varsity	Vincent Joseph
Tennis (Girls)	Varsity	Ross Irwin
Tennis	Junior Varsity Coed	Andy Delery
Track and Field (Boys)	Varsity	Michael Kraemer Bernie Shea Brian Lee
Track and Field (Girls)	Varsity	Michael Slason Carol Bauer Mairi Reynolds
Volleyball (Boys)	Varsity	John Hastings
Lacrosse (Boys)	Varsity Junior Varsity	Robert Aronson Michael Douglas Paul Ramos
Lacrosse (Girls)	Varsity Junior Varsity	Kristen Supko Jason Heim

FALL

Cheering		Georganne Gerlach
Golf	Varsity Junior Varsity	George Callahan Al Keith
Cross Country	Varsity	Michael Kraemer Bernie Shea Carol Bauer
Field Hockey	Varsity Junior Varsity Freshman	Jennifer Carey Veronica Boyle Sarah Dawson
Football	Varsity Junior Varsity Freshman	Vincent Joseph Mike Slason Erik Ormberg Steve Ryan Ian Gagne
Soccer (Boys)	Varsity Junior Varsity Freshman	Tucker Reynolds Jason Heim Paul Coutinho
Soccer (Girls)	Varsity Junior Varsity Junior Varsity II	Kristen Smith Travis Taliferro Jeanne Kearney
Volleyball (Girls)	Varsity Junior Varsity Junior Varsity II	John Hastings Jennifer Hastings Nick Bryan

All of our interscholastic teams participate in the Tri-Valley League which consists of Ashland, Bellingham, Dover-Sherborn, Holliston, Hopkinton, Medfield, Medway, Millis Norton and Westwood. Medfield is currently ranked fourth in the TVL in total enrollment, grades nine through twelve. The league is highly competitive in all sports, boys and girls. Tri-Valley teams traditionally are quite successful in state tournament play.

Our athletic highlights begin with the winter season, 2002-2003. The girls basketball team had a 12-8 regular season record, good for fifth place in the league. The girls qualified for state tournament play for the fourteenth year in a row. Our boys team finished their season with a 12-8 record. Girls indoor track was third in the TVL, with a 4-2 record. Our boys indoor track team was 6-0, and won the league title. Jared Marshall was the league MVP. The ice hockey teams record was 12-4-3, good for second place in the league. Our girls swim team was 9-1 on the season, and came in second in the South Sectionals. The boys swim team was 3-8 in a very competitive league. Our girls gymnastics team finished their season at 5-4. Val Matyskiel was the state champion in the vault, and the floor exercise.

The spring of 2003 was another successful season for our Warriors. Softball had a 8-9 record and just missed qualifying for the tournament. Our baseball team finished 6-13 in a rebuilding year. Our girls tennis team was 10-2, and were co-champions in the league. The boys tennis team finished 8-8 and qualified again for the state tournament for the fourteenth consecutive year. Boys track finished the season undefeated 9-0, and won the Tri-Valley League title for the second consecutive year. Our girls track team finished 8-1, finishing second in the TVL. Our third year boys varsity lacrosse team had a remarkable season; they finished with a 17-3 record and won the league for the third year in a row. Andy Pepin was named defensive player of the year. The girls lacrosse team had a tremendous season finishing 13-4-1, and qualified for the state tournament for the third year in a row.

Fall 2003 was very exciting for our Warrior teams. Girls volleyball was second in the TVL with a 17-3 mark. Lyndsay Church was selected as a Globe and Herald All Scholastic. The football team finished 6-5. Bryan Lee was the MVP of the Thanksgiving Day game against Dover-Sherborn. The highlight of the year was defeating Hopkinton for the first time in many years. Field hockey won their second league title in as many years going 10-4-2. Boys soccer finished their season 5-8-4, in a rebuilding year. Our girls soccer program had a great season, and finished 12-4-4, they were second in the league. Both our boys and girls cross-country teams had outstanding seasons. Both the boys and the girls were undefeated each going 7-0. Robin Bauer was the MVP of the league. Our golf team had an 15-3 record and tied for the league title. After winning their first league title the boys went on to win the first ever boys state title in Medfield High School history. Steve Neidermire was a Globe and Herald All Scholastic, and George Callahan was the Globe Coach of the Year.

The annual All Sports Banquet, sponsored by the Medfield Boosters, was held in early June at the Glen Ellen Country Club in Millis. An audience of over 600 student athletes, coaches and parents were treated to a very special evening including the seventh annual Thomas Reis Sportsmanship Award which was presented this year to Katherine Moon. At the banquet, in addition to the individual sport MVP awards, Krista Suojanen, and Matthew Muir were named the 2002-2003 Scholar Athlete recipients. Medfield High

School's "Wall of Fame" inductees were James Kallio, Class of 1986, and Colleen O'Brien, Class of 1988.

At the June graduation exercises, J.J. Reardon and Katie Whalen were named recipients of the School Boosters Spirit Award. First Team Tri-Valley League All-Star selections for 2002-2003 are as follows:

Boys Basketball	Kevin Kristof Evan Moon	
Girls Basketball	Jill Anelauskas	
Ice Hockey	Nate Beatrice Jon Sammarco	Jon Freewald Rob Lynch
Boys Indoor Track	Jared Marshall Thomas Woods	Philip Kiley
Girls Indoor Track	Krista Suojanen Steph Agrimanakis Erin Fitzgerald	Pandi Sullivan Allie Calaguire
Swimming	Kaitlin Anelauskas	Robin Bauer
Gymnastics	Valerie Matyskiel	
Baseball	Jeff Hart	
Softball	Ali Catenacci	
Girls Tennis	Katherine Cianfrocca Jenny Rodenhouse	Julie Zaia Allison Carney
Boys Tennis	Ryan Ward	Brendan Ward
Boys Track	Tom Woods Chris Hubbard Jared Marshall Brendan Merrill Igor Volodin Evan Trowbridge	Philip Kiley Geoff Hacket Chris Hubbard Greg Lines Matt Muir Alex Hinga

Girls Track	Krista Suojanen Christie Majkut Erin Fitzgerald Steph Agrimanakas	Robin Bauer Kate Goltz Pandi Sullivan
Boys Volleyball	Alex Leong	
Boys Lacrosse	Matt Aronson Kevin Hall	Andy Pepin Brendan Lynch
Girls Lacrosse	Kathleen Typadis Katie Whalen	Caitlin Spaulding Marigny Mulock
Golf	Steve Neidermire	Jeff Cutter
Cross Country	Nick Sullivan Steve Lang Julie Zaia Kristen Marshall	Matt Tuths Robin Bauer
Field Hockey	Adrena Altoonian	
Boys Soccer	Alex Hinga	Dan Shuman
Girls Soccer	Ali Grant Kathleen Typadis	Jackie Wade
Football	Kevin Hall Charlie Gryska	Bryan Lee
Volleyball (Girls)	Kristen Holborn Molly Barrett	Lyndsay Church

Our cheering teams under the guidance of Georganne Gerlach were, as always, talented and creative. Our cheerleaders contribute to the athletic program's success by providing leadership, support and much enthusiasm to our teams, spectators and community. Year after year, their cheering and dance routines are without equal in the Tri-Valley League. The annual Homecoming Pep Rally organized by the fall cheering team and our student council was once again spectacular! Our Thanksgiving game rally, and bonfire was a big success. This was followed by our Alumni Touch Football Tournament.

This concludes my annual report as the Director of Athletics. On behalf of all the Warriors, I would like to thank the School Committee, the administration, the Medfield School Boosters and the community for all of their support throughout the year.

Respectfully submitted,

Jon Kirby
Director of Athletics

Report of the Medfield Community Education Program

To the Superintendent of Schools:

The Medfield Community Education Program, under the direction of Mr. Richard DeYoung, is comprised of an adult education program, after-school intramural programs at Blake Middle School and Dale Street School, and a summer enrichment program.

The Adult Education Program offers workshops on financial planning as well as courses in painting and technology. Sports and wellness activities such as basketball for men, indoor soccer, and weight training and fitness continue to be very popular. Dance instruction was offered for the first time this fall and all classes were completely filled. An SAT Preparation course is offered in the fall and spring to high school students as well as five sessions of drivers education.

The Blake Middle School Intramural Program, under the direction of Mr. Nat Vaughn, offers programs to sixth, seventh, and eighth grade students in both the fall, winter and spring. This year's offerings included cross-country, oil painting, homework club, and golf.

The Dale Street School Intramural Program, under the direction of Mrs. Heidi Crable, offers programs to fourth and fifth grade students in both the fall and spring. The offerings included rocket making, homework club, newspaper club, basketball, flag football, and arts and crafts.

As I conclude my final year as the director of Community Education in Medfield, I would like to recognize the efforts of Mrs. Crable and Mr. Vaughn, the directors of the school intramural programs and Mrs. O'Brien, the director of the Summer Experience program. Each director has worked very hard to insure that quality activities are in place for the students who take part in their programs. I continue to look forward to expanding the offerings in our entire program. If there is interest in having a course offered in a particular area, or if you know of someone who is interested in offering a course through the Adult Education Program, please call me at (508) 359-1415.

Respectfully submitted,

Richard L. DeYoung
Director

**TOWN CLERK'S REPORT
FOR THE YEAR ENDING
DECEMBER 31, 2003**

MARRIAGES 2003

	<u>FEBRUARY</u>		
2/14	Gerald T. Bellegarde	8/31	Matthew K Pelkey
	Lorraine J. Korba		Jennifer A MacGinnis
2/15	Gregory C. Lynch		
	Terri L. Aalto	9/6	Frederick W Bray III
2/15	Benjamin J. Chow		Jennifer C Dolan
	Catherine A. Croteau	9/6	Matthew L Pipras
			Christina L Berwaldt
	<u>MARCH</u>		
3/21	Ronald D. McLellan	9/12	Frederick A Palascak, Jr
	Melaney L. Murray		Melanie J Lambert
	<u>APRIL</u>		
4/5	Stephen M. Gansler	9/14	Andrew B Lipson
	Jayne Morrissey		Wanda I Torres
4/12	Dan Vernon Bair, II	9/20	Jeffrey S Bean
	Melissa Ann Culkins		Amity Howland
		9/20	Mark T Munroe
		9/27	Margaret M Wilcox
			Alexander R Frick
			Jaclyn M O'Leary
	<u>MAY</u>		
5/10	James Matthew Martin		
	Karen L Pierce	10/3	Vincent E Villella
5/17	Alfred J Bonoldi, Jr.		Maria A Nicolazzo
	Marion Kennish	10/3	Michael A Calderone
5/30	Todd D Paetznick		Jessica L Hanlon
	Lisa M Angell	10/9	Marcio Vaciloto
			Alessandra M Desouza
	<u>JUNE</u>		
6/14	Richard R Bellmo	10/11	Erik R Malmquist
	Karen M Daniele		Lynne T LaPlante
6/21	Ted C Johnson	10/11	Brian C Aldrich
	Jacquelyn Merinoff		Rocio Monserrat
6/28	James J Rigley	10/12	Jason C Frigon
	Patricia M Stanley		Kimberly A Palson
	<u>JULY</u>		
7/19	Michael J Madruga	11/29	
	Melinda L Naves		Patrick V Connors
	<u>AUGUST</u>		
8/2	Joseph H Villa	12/1	Maria Joann Sparrow
	Christine H Haverty		Albert J Pilosi
8/30	Kurt Jackson	12/27	Eileen V McColgan
	Meghan E Casey		

BIRTHS 2003

JANUARY

1/3 Naomi S.C. Lung
1/12 Colin J. Bolduc
1/15 Abigail J. Zarker
1/16 Edward T. Liu
1/17 Catherine G. Dooley
1/23 Allison C. Soucy
1/23 Theodore C. Sawan

5/8 Catherine A Bergland
5/9 Ryan T Parks
5/15 Dylan K Smith
5/19 Lana B Farrell
5/22 Sarah E Lamb
5/25 Colin J Eldred
5/29 Alexander C Demille
5/30 Brendan A Melley

FEBRUARY

2/2 Kyle C. Franks
2/6 James M. Clark, IV
2/10 Maija A. Flynn
2/19 Michael A. Downing
2/19 Brenna M. Smith
2/20 Ty R. McGovern
2/25 Kaylie J. Corsi
2/25 Evan S. Adolph
2/27 David P. Hill, II

6/2 Amanda K Howell
6/9 Ava L Gardner
6/11 Samuel M Kornet
6/13 Brendan W Driscoll
6/14 Lucan R Pagliarulo
6/17 David M Mirtich
6/19 Charles G Walsh
6/19 Molly D Hardiman
6/26 Nicole M Mulready
6/29 Sarah A Jorgensen
6/29 Margaret E Jorgensen
6/30 Olivia A Tomlin
6/30 Samantha Falvey

MARCH

3/4 Aidan M. Redding
3/12 Gabriela A. Christo
3/12 Paige G Koterba
3/15 Gabrielle L Zehme
3/15 Andrew D Griswold
3/26 Adrian P Sheehy

7/1 Charlotte C Royston
7/6 Chad H Gordon
7/6 Benjamin E Slepoda
7/7 Mia M Jensen
7/7 Grace E O'Donnell
7/10 Molly E Collins
7/10 Nigel C Lau
7/11 Benjamin B Previte
7/16 Thomas C Ferris
7/23 Samuel J Patry
7/23 Kayla R Luczak
7/29 Noah G Epstein
7/31 Samuel J Palmer

APRIL

4/2 James C. Layden
4/2 Maria N. Neafus
4/4 Liam E. Frazier
4/5 Alexander L. Werner
4/5 Jack A. Amaral
4/7 Julia R. Cahill
4/8 Krista R Anderson
4/10 Molly E Wagenseller
4/21 Tyler W Marshall
4/23 Alexis M Joyce
4/24 Hannah R MacLeod

8/7 Aidan R Corrodi
8/9 Patrick J Roycroft
8/12 Ann I McCarthy
8/27 Tatum N Lynch

MAY

5/1 Peter J Turchon
5/4 Alessandra H Kelley

8/28 Samantha M Reddy
8/29 Seamus M Dowling

DECEMBER

12/5 Randle P Hepburn
12/5 Christopher A Hodge
12/10 James W Davignon, II
12/11 Heidi A Sarris
12/17 Mary M Long
12/18 Meghan L Naughton
12/27 Sophia M Brown
12/29 Charles G Katsikaris

SEPTEMBER

9/1 John E Sokol
9/4 Timothy J Casey
9/4 Mary J Orio
9/5 Nathaniel P Baacke
9/7 Declan O Crichton
9/11 Aidan F Sullivan
9/12 Jared G Hirschfeld
9/17 Jan P Passas
9/19 Anna T Rose
9/25 Sean D Driscoll
9/27 Siobhan M Connolly
9/29 Marcus O Rodriguez

OCTOBER

10/4 Patrick J Crowley
10/4 Elizabeth F Crowley
10/4 Kathleen A Crowley
10/4 Natalia M McNeil
10/9 Jack T Goodman
10/9 Lily R Goodman
10/9 Ana R Trias
10/12 Luke T Rosenzweig
10/17 Alexa L Hasapidis
10/17 Daniel J Riddick
10/21 Rowan P Gilmartin
10/22 Kylie M Herbstzuber
10/29 Elizabeth A Jacobsen
10/31 Nicholas M McNeeley

NOVEMBER

11/6 Joanna M Priovolos
11/6 Caroline G Mills
11/7 Elizabeth C East
11/7 Victoria J East
11/8 Andrew M Stanton
11/19 Peter J Clifford
11/19 Kyle B Gaffney
11/30 Quin C Fedor

DEATHS 2003

JANUARY

1/3	Frank N. Duest
1/3	Ann Mitchell
1/5	Vincent Bravo
1/18	Edith D. Levenson
1/24	Margaret D Mandile

FEBRUARY

2/3	Cecilia M. Haney
2/7	Earl L Hedberg
2/16	Helen M. McLaughlin

MARCH

3/2	James R. Genewicz
3/12	Dorothy M. Feeney
3/14	Tobey J. Reed
3/16	Madelin E. Smith
3/16	Arthur L. Robsham
3/17	Catherine J. Gray
3/29	Hildur Sorensen
3/31	Frank I. Fisher

APRIL

4/4	William J Upham, Jr
4/10	Eva Helen Grover
4/18	Dean T MacIntyre
4/18	Valerie A Ricci
4/19	Charles MacDonald
4/21	Charles Kenny

MAY

5/6	Lillian L Frego
5/7	Mary E Ames
5/10	William G Butters

JUNE

6/4	Thomas J Monahan, Jr.
6/26	Joseph E Comeau

JULY

7/6	Robert Keers, Jr.
7/6	Edna K Entrikin
7/26	William K Krawec

AUGUST

8/3	William F Haverty, Jr.
8/5	Constance McHugh
8/7	Marta Vali
8/10	Barbara I Hersey
8/17	Claire E Green
8/23	Jean E Manning
8/30	John C Willis

SEPTEMBER

9/4	June H Thurston
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OCTOBER

10/9	Helen Lacey
10/15	Ethel M Owen
10/15	Richard J Wakely
10/17	Benjamin M Greely, Jr
10/18	Christine L Ferguson
10/20	Ronald E Kerr
10/31	Estelle M Flanagan

NOVEMBER

11/8	Samuel Nejame, Jr
11/8	Catherine A Miller
11/19	Kevin M Mucciaccio
11/20	Mary F Devaney
11/22	John B Regan
11/26	Derek S Cedrone

DECEMBER

12/1	John J Markle
12/6	Dorothy E Drew
12/25	Mildred Hemphill

**TOWN OF MEDFIELD
WARRANT FOR ANNUAL TOWN ELECTION
MARCH 31, 2003**

Norfolk,ss.

To the Constables of the Town of Medfield in said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in Town elections by ballot at the Ralph Wheelock School gymnasium, located on Elm Street in said Medfield, on MONDAY the 31st day of MARCH, A.D., 2003, at 6:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Town Election for the candidates for the following offices:

One Moderator for one year

One member of the Housing Authority for a term of two years

One Town Clerk, one Selectman, one Assessor, one member of the School Committee, two Library Trustees and one Trust Fund Commissioner for terms of three years

One member of the Planning Board and one member of the Housing Authority for terms of five years.

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Meeting.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 18th day of March, Two-Thousand and Three.

Osler L. Peterson, Chairman S\

Ann B. Thompson S\

Paul Rhuda S\

BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purposes

named, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: John Mayer
Date: March 19, 2003

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC
Town Clerk

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN ELECTION
MARCH 31, 2003**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

ASST. WARDEN: Angelo Allegretto

TELLERS: Andy Thompson, John McGowan, Eric Iafolla, Joan Bussow, Ruth Chick, Phyllis Wilmarth, Emmy Mitchell, Joanne Kunz, Phyllis Cerel, Rita Allegretto, Jane Timmerman, Sandy Williams, Herbert Williams, Andy Clark, Susan Haake, Jane Ready and Missy Cavanaugh.

The polls were closed at 8:00 P.M.

The total vote was 1,578. There are 7,750 registered voters, 20% of voters voting.

	<u>PRECINCT</u>				
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
MODERATOR (one yr) VOTE FOR ONE					
Scott F. McDermott	309	350	322	301	1282
Write In	0	1	2	0	3
Blanks	69	76	79	69	293
					1578
TOWN CLERK (three yrs) VOTE FOR ONE					
Carol A. Mayer	305	343	313	300	1261
Write In	0	1	2	1	4
Blanks	73	83	88	69	313
					1578
SELECTMEN (three yrs) VOTE FOR ONE					
John T. Harney	149	221	148	144	662
Osler L. Peterson	217	202	247	221	887
Write In	1	1	1	0	3
Blanks	11	3	7	5	26
					1578
ASSESSORS (three yrs) VOTE FOR ONE					
Bruce J. Beardsley	288	326	290	286	1190
Write In	2	1	2	0	5
Blanks	88	100	111	84	383
					1578
SCHOOL COMMITTEE (three yrs) VOTE FOR ONE					
Susan L. Ruzzo	164	209	204	208	785
Kathleen N. Nordgren	26	47	45	18	136
Tina Cosentino	144	123	100	114	481
Write In	0	1	2	0	3
Blanks	44	47	52	30	173
					1578
LIBRARY TRUSTEES (three yrs) VOTE FOR NOT MORE THAN TWO					
Maura Y. McNicholas	295	337	317	294	1243
Jane Ready	12	12	11	13	48
Isobel Palson	5	2	1	6	14
Larry Stone	9	9	1	10	29
Write In	2	4	6	2	14
Blanks	433	490	470	415	1808
					3156

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
PLANNING BOARD (five yrs) VOTE FOR ONE					
Wright Dickinson	297	338	296	289	1220
Write In	0	1	1	0	2
Blanks	81	88	106	81	356
					1578

HOUSING AUTHORITY (two yrs) VOTE
FOR
ONE

L. Paul Galente	289	340	298	286	1213
Write In	0	0	0	1	1
Blanks	89	87	105	83	364
					1578

HOUSING AUTHORITY (five yrs) VOTE
FOR
ONE

James T. Regan	294	339	312	285	1230
Write In	0	2	3	0	5
Blanks	84	86	88	85	343
					1578

TRUST FUND COMMISSIONERS (three yrs)
VOTE FOR ONE

Georgia Colivas	15	11	7	13	46
Write In	9	18	14	8	49
Blanks	354	398	382	349	1483
					1578

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\
TOWN CLERK

April 1, 2003

TOWN OF MEDFIELD WARRANT FOR ANNUAL TOWN MEETING

Norfolk,ss.

To the Constables of the Town of Medfield in said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in elections and Town affairs, to meet at the Amos Clark Kingsbury School gymnasium located on Pound Street in said Medfield, on MONDAY the 2nd day of JUNE, A.D., 2003, at 7:30 o'clock p.m., then and there to act on the following articles:

Article 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

It was so **VOTED** (Consent Calendar 6/2/03)

Article 3. To see if the Town will vote to authorize the Treasurer/Collector to use all means in the collection of taxes as the Treasurer/Collector might, if elected to that office.

(Treasurer/Collector)

It was so **VOTED** (Consent Calendar 6/2/03)

Article 4. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

PERPETUAL CARE

Sandra Capen	\$ 425.00
Joan F. Willgohs	1700.00
Francisco & Pauline Medeiros	1700.00
William & Edith Cook	1700.00
Alexander & Barbara Smith	2550.00
Christine Olemedo	850.00
Amanda Basque	15.00
Joan Willgohs	1700.00
Susan T. Barbone	1700.00
Peter C. Bratsos	425.00
James Faro	1700.00
William J. & Christina P. Upham	1700.00
Diane Faro	1700.00

George W. & Elizabeth R. Hinkley	1700.00
Mary Kilduff	1700.00
David & Carol Ann Domeshek	1700.00
Robert L. O'Neil	1700.00
Catherine Petrone	850.00
Lorraine Egan	1700.00
Bruce P. & Jean L. Waite	1700.00
Marion G. Phillips	1700.00
John A. Fernandes	1700.00
Lorraine Ricard	1700.00
Frederick & Helen Dorgan	1700.00
Sandra Amorello	<u>1700.00</u>
	\$37,415.00

(Cemetery Commissioners)

It was so VOTED (Consent Calendar 6/2/03)

Article 5. To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53E ½ to provide for a Fire Alarm Revolving Fund to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$6,500 to come from the Maintenance Fee account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Department)

It was so VOTED (Consent Calendar 6/2/03)

Article 6. To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53E ½ to provide for an Ambulance Revolving Fund to be used for payment of principal and interest costs on the ambulance, funds not to exceed \$45,000 to come from the Ambulance Mileage Fee Account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Department)

It was so VOTED (Consent Calendar 6/2/03)

Article 7. To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53E ½ to provide for an Advanced Life Support Fund to be used for the payment of Advanced Life Support charges, funds not to exceed \$30,000 to come from the users of said services or their insurers and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Department)

It was so VOTED (Consent Calendar 6/2/03)

Article 8. To see if the Town will vote to accept the provisions of G.L. Chapter 44, Section 53E ½ to provide for a Library Revolving Account to be used for operating and capital expenses of the Memorial Public Library, funds not to exceed \$10,000 to come from fees and fines collected by the Library and to authorize the Library Director to expend from said funds, or do or act anything in relation thereto.

(Library Trustees)

VOTED: To dismiss this Article (Consent Calendar 6/2/02)

Article 9. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

<u>Officer</u>	<u>Present Salary</u>	<u>W.C. Recommends</u>
Town Clerk	\$41,200	\$42,230
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioners	0	0
Trust Fund Commissioners	0	0

(Board of Selectmen)

It was so **VOTED (6/2/03 BY MAJORITY VOTE)**

Article 10. To see if the Town will vote to accept provisions of Chapter 41, Section 19K of the Massachusetts General Laws which provides for additional compensation for any Town Clerk who has completed the necessary courses of study and training and has been awarded a Certificate by the Massachusetts Town Clerks Association as a Certified Massachusetts Municipal Clerk, shall receive as compensation from the Town, in addition to the regular annual compensation paid by the Town, an amount not to exceed \$1,000 per year effective as of July 1, 2003, or do or act anything in relation thereto.

(Town Clerk)

VOTED: To dismiss this Article (Consent Calendar 6/2/03)

Article 11. To see if the Town will vote to amend the Town of Medfield bylaws as follows: By deleting existing Article I, Town Meetings, Section 3 in its entirety and renumber subsequent sections, or do or act anything in relation thereto.

(Town Clerk)

VOTED: To amend the Town of Medfield Bylaws as follows: By deleting existing Article I, Town Meetings, Section 3 in it's entirety and renumbering subsequent sections.

BY UNANIMOUS VOTE (6/2/03)

Article 12. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2003, to read as set forth in the warrant.

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

POLICE DEPARTMENT AS PER CONTRACT:

Weekly

FIVE STEP PLAN	<u>Minimum</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Maximum</u>
Police Sergeant	841.88	876.02	918.27		1,005.43
Police Officer	661.04	707.41	761.79	812.56	844.91
Sr. Police Dispatcher	581.19	610.76	645.15	652.23	715.85
Dispatcher	523.20	553.30	581.20	610.76	645.23

Specialist Range Annual Stipend: 461.84 to 2,640.93

<u>EIGHT STEP PLAN</u>	<u>Minimum</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	--	--
Police Sergeant	841.88	858.74	884.48	893.42	911.26
	929.48	948.06	1,005.43		
Police Officer	661.04	680.85	701.27	722.32	758.39
	781.17	804.57	844.91		
Senior Dispatcher	581.19	598.70	616.23	634.84	653.99
	673.71	693.95	715.86		
Dispatcher	523.20	539.06	554.93	571.90	588.87
	600.50	624.70	645.23		

Animal Control Officer/Inspector	563.72	581.54	598.09	615.91	635.06
	653.76	673.32	693.77		
<u>Annually</u>					
Assistant Animal Control Officer	1,647.18	1,799.90	1,952.63	2,104.33	2,260.13
	2,412.85	2,564.55	2,747.00		

Police Officers designated as Detective, Photographer/Fingerprinter, Prosecutor, Animal Control Officer/Assistant Animal Control Officer or Training Officer by the Police Chief shall receive additional compensation annually at a rate to be determined by the Police Chief in the above Specialist Range. In the absence of a police sergeant being on duty, the senior officer-in-charge, of any shift shall be paid 20% of the difference between the police officer's salary and the police sergeant's salary.

<u>MANAGERIAL POSITIONS</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Town Administrator	\$76,011	\$95,041	\$118,746
Police Chief	\$66,333	\$82,971	\$103,740
Superintendent of Public Works	\$66,333	\$82,971	\$103,740
Fire Chief	\$61,983	\$77,533	\$96,889
Treasurer/Collector	\$54,154	\$67,746	\$81,230
Library Director	\$61,983	\$77,533	\$96,889
Administrative Assistant	\$41,322	\$51,653	\$61,983
Town Accountant	\$47,303	\$59,156	\$71,009
Assistant Town Administrator	\$47,303	\$59,156	\$71,009
Deputy Assessor	\$41,322	\$51,653	\$61,983

Other Salaried Positions

Park and Recreation Director	\$41,322	\$51,653	\$61,983
Detached Social Worker	\$33,743	\$42,192	\$50,565
Children's Librarian	\$33,743	\$42,192	\$50,565
Council on Aging Director	\$33,743	\$42,192	\$50,565

Part-time Salaried Positions

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Human Resource Representative	\$15,768	\$19,682	\$23,706
Conservation Agent	\$15,768	\$19,682	\$23,706

HOURLY PAID POSITIONS

GR	MIN	S2	S3	S4	S5	S6	S7	MAX
1	8.16	8.67	8.97	9.26	9.52	9.82	10.11	10.37
2	8.89	9.14	9.40	9.70	9.97	10.29	10.59	10.90
3	9.34	9.62	9.90	10.21	10.53	10.82	11.13	11.49
4	9.83	10.12	10.42	10.72	11.06	11.40	11.74	12.10
5	10.37	10.70	11.03	11.36	11.71	12.02	12.39	12.69
6	10.90	11.20	11.53	11.88	12.24	12.61	12.99	13.39
7	11.49	11.73	12.20	12.57	12.96	13.34	13.74	14.09
8	12.11	12.44	12.82	13.21	13.60	14.02	14.44	14.87
9	12.69	13.07	13.46	13.87	14.28	14.71	15.17	15.64
10	13.39	13.79	14.19	14.62	15.05	15.53	16.00	16.47
11	14.09	14.53	14.95	15.40	15.88	16.35	16.83	17.34
12	14.81	15.24	15.70	16.20	16.68	17.18	17.69	18.22
13	15.64	16.11	16.59	17.12	17.63	18.16	18.71	19.26
14	16.43	16.92	17.45	17.97	18.51	19.07	19.63	20.21
15	17.34	17.89	18.43	18.98	19.55	20.14	20.75	21.37
16	18.21	18.77	19.32	19.90	20.50	21.12	21.75	22.40
17	19.17	19.76	20.36	20.96	21.59	22.24	22.90	23.60
18	20.18	20.79	21.42	22.07	22.72	23.41	24.11	24.84
19	21.20	21.83	22.49	23.17	23.86	24.58	25.32	26.07
20	22.25	22.92	23.61	24.31	25.04	25.79	26.57	27.37
21	23.36	24.07	24.78	25.52	26.29	27.08	27.89	28.73
22	24.52	25.28	26.04	26.81	27.62	28.44	29.30	30.18

Minimum wage \$6.75 per hour. Lower rates as authorized by the Commonwealth of Massachusetts may also be paid.

HOURLY GRADE LISTINGS

Grade 1

Page

Grade 2

Presently No Positions

Grade 3

Presently No Positions

Grade 4

Presently No Positions

Grade 5

Mini-bus Driver

Grade 6

Clerk Typist

Grade 7

Skilled Laborer

Grade 8

Library Assistant

Grade 9

Secretary

Sr. Library Assistant

Special Police Officer

Permanent Intermittent

Police Matron

Traffic Supervisor

Grade 10

Collector/Bookkeeper/Secretary

Grade 11

Truck driver

Grade 12

Outreach Worker (COA)

Custodian

Grade 13

Light Equipment Operator

Grade 14

Heavy Equipment Operator

Water Technician

Wastewater Treatment Operator

Administrative Secretary

Groundskeeper

Grade 15

Reference Librarian

Finance Data Processing Supervisor

Equipment Operator/Repairman

Grade 16

Sr. Heavy Equipment Operator

Sr. Administrative Secretary

Sr. Groundskeeper

Sr. Water Operator/Repairman

Tree Warden

Insect Pest Control

Call Firefighter

Firefighter EMT

Grade 17

Asst. Wastewater Treatment Operator in Charge

Asst. Water Operator in Charge

Sr. Equipment Operator/Repairman

Grade 18

Presently no positions

Grade 19

Wastewater Treatment Operator in Charge

Street/Water/Sewer Foreman

Grade 20

Senior Foreman

Sr. Wastewater Treatment Operator in Charge

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

	<u>Annually</u>
Veterans Agent	\$5,973
Sealer of Weights and Measures	2,034
Registrar, Clerk	1,177
Registrar	150
	<u>Weekly</u>
Police Intern	\$349 to \$473
	<u>Hourly</u>
Police- Private Special Detail	\$25.44
Tree Climber	16.66
Library Page	8.16 to 10.70
<u>FIRE</u>	<u>Annually</u>
Deputy Chief	\$3,067
Captain	1,840
Lieutenant	1,472
Clerk	638
Fire Alarm Superintendent	638
<u>INSPECTORS</u>	\$23.82 per inspection
	<u>Annual Minimum</u>
Inspector of Buildings	\$4,605
Local Inspector of Buildings	618
Gas Inspector	1,269
Assistant Gas Inspector	233
Plumbing Inspector	3,763
Assistant Plumbing Inspector	863
Wiring Inspector	2,095
Assistant Wiring Inspector	618
Zoning Enforcement Officer	23.82 per inspection
Street Inspector	12.54 per hour
<u>PARK AND RECREATION</u>	<u>Annually</u>
Program Director	\$12,127 to \$14,456
Swim Pond Director	5,052 to 6,938
Swim Pond Assistant Director	3,369 to 4,626
Swim Team Coach/Guard	2,806 to 4,048
Assistant Coach/Guard	1,797 to 3,123

Water Safety Instructor	2,134 to 3,123
Lifeguard	2,031 to 2,891
Swim Pond Badge Checker	674 to 1,041
Swim Pond Maintenance	786 to 1,041
Swim Pond Set-up Workers	561 to 2,313
Camp Director	2,246 to 4,426
Camp Specialists	1,123 to 4,380
Counselors	899 to 2,313
Jr. Counselor	224 to 695
Tennis Director	3,369 to 4,626
Tennis Instructor	674 to 1,157
Trainee	6.75 per hour

or do or act anything in relation thereto

(Personnel Board)

It was so **VOTED** (6/2/03) **BY UNANIMOUS VOTE**

Article 13. To see if the Town will vote to raise and appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2003, or such other sums as the Town may determine as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

MOTION TO AMEND: Animal Control Budget as follows:

01-292-1 Salaries	\$45,351
01-292-2 Operations	\$ 7,484
Total	\$52,835

AMENDMENT PASSES (6/2/02)

MOTION TO AMEND: Council on Aging budget as follows:

01-541-1 Personnel	\$81,578
01-541-2 Operations	\$17,906
Total	\$99,484

AMENDMENT PASSES (6/2/02) **YES – 426** **NO – 379**

VOTED: That the Town appropriate the sum of \$37,237,879 to defray the operating expenses of the various Town boards, Committees, Commissions and Departments as printed in the Warrant Report and/or as amended by this Town Meeting for the fiscal year commencing July 1, 2003 and that to meet said appropriation the following sums

be raised and appropriated on the fiscal 2004 tax levy or transferred from accounts or funds as follows:

\$34,599,836 – Tax Levy
300,000 – Stabilization Fund
125,000 – Bon Premiums
40,000 – Cemetery Perpetual Care Interest Account
37,600 – Ambulance Revolving Fund
1,078,724 – Water Enterprise Fund
1,056,719 – Sewer Enterprise Fund

BY UNANIMOUS VOTE (6/2/03)

Article 14. To see if the Town will vote to raise and appropriate from the Fiscal 2003 Tax Levy and/or transfer from available funds and/or borrow for Capital Expenditures including the following:

<u>DEPARTMENT</u>	<u>PROJECT</u>
Open Space Committee	Future land acquisition
Town Hall	GIS system plotter
Hospital Preservation Com.	Consultation services re: MSH closing
Park & Recreation	Community Center plans McCarthy Park fencing, netting & bleachers Docks at Hinkley Swim Pond Tennis court lighting
Fire Department	4x4 Pickup truck
Council on Aging	Installation of T-1 line & electrical updates
School Department -Wheeler School	Overlay existing tiles (2 corridors) Paving lot/Driveway/Lines
-Dale Street	New primary electrical service Overlay existing floor tiles Paving lot/Driveway/Lines
Police Department	Replace 2 cruisers w/2 Ford LTD marked cruisers Upgrade 3 State-condemned holding cells
DPW	Subdivisions' resurfacing

Storm water Phase II
10 Wheel Mack dump truck
F350 Dump truck
Sidewalk plow

And that the Board of Selectmen and/or the School Committee and/or the Park and Recreation Commission be further authorized to contract with and otherwise deal with any federal and state agencies for reimbursement of the cost of any capital expenditure; and to trade and/or sell toward part of the purchase price the following:

<u>DEPARTMENT</u>	<u>TRADE-IN OR SELL</u>
Fire Department	1989 Ford pickup

Police Department 2 cruisers

or do or act anything in relation thereto.

(Capital Budget Committee)

MOTION TO AMEND: That the sum of \$20,000 for Park & Recreation Community Center Plans be deleted and the sum of \$20,000 for Park & Recreation Docks at Hinkley Swim Pond be substituted in place thereof.

AMENDMENT PASSES (6/2/03)

VOTED: That the Town appropriate the sum of \$304,500 for Capital expenditures, as set out in the Warrant Report and/or amended by this Town Meeting, and that to meet this appropriation, the following sums be raised on the fiscal 2004 tax levy and/or transferred from available funds:

\$298,300 – Tax Levy
5,500 – Unexpended Appropriation Balances West Mill Restoration
<u>700</u> – Trade Ins
<u>\$304,500</u> – Total Capital Budget

and that the Board of Selectmen and/or the School Committee be further authorized to contract with and otherwise deal with any federal and state agencies for reimbursement of the cost of any capital expenditure; and to trade and/or sell toward part of the purchase price the following:

<u>DEPARTMENT</u>	<u>TRADE-IN OR SELL</u>
Fire	1989 Ford Pickup Truck
Police	Ford Police Cruiser

CAPITAL BUDGET FY04

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>AMOUNT</u>	<u>APPROPRIATED</u>
Open Space Committee	Future Land Acquisition	\$25,000	\$5,000
Town Hall	GIS System Plotter	\$6,000	\$0
Hospital Preservation Committee	Consultation Services re: MSH Closing	\$50,000	\$30,000
Park and Recreation	Community Center Plans	\$30,000	\$0
	McCarthy Park fencing, netting, and bleachers	\$30,000	\$0
	Docks at Hinkley Swim Pond	\$20,000	\$20,000
	Tennis Court Lighting	\$80,000	\$0
Fire Department	4x4 Pickup Truck	\$25,000	\$25,000
Council on Aging	Installation of T1 line and electrical upgrades	\$5,000	\$3,000
School Department Wheelock	Overlay existing tines (2 corridors)	\$40,000	\$0
	Paving lot/Driveway/Lines	\$35,000	\$0
Dale Street	New primary electrical service	\$80,000	\$80,000
	Overlay Existing Tiles	\$35,000	\$0
	Paving lot/Driveway/Lines	\$35,000	\$0
Police Department	Replace 2 cruisers w/2 Ford LTD cruisers	\$57,960	\$29,000
	Upgrade 3 State Condemned holding cells	\$21,332	\$0
Public Works	Subdivision Resurfacing	\$35,000	\$30,000
	Stormwater Phase II	\$25,000	\$25,000
	10 Wheel Mack Dump Truck	\$115,000	\$57,500
	F350 Dump Truck	\$45,000	\$0
	Sidewalk Plow	\$85,000	\$0
	TOTAL	\$880,292	\$304,500
To be funded by:	Tax Levy	\$298,300	
	Unexpended Appropriation Funds		
	West Mill Restoration	\$5,500	
	Fire Dept <i>Trade In</i> 89 Ford Pick Up	\$500	
	Police Cruiser <i>Trade In</i> Value	\$200	
	TOTAL CAPITAL BUDGET	\$304,500	

Article 15. To see if the Town will vote to reaffirm the vote of the 2002 Annual Town Meeting on article 19, regarding the appropriation of monies to design and construct water mains, services, fire hydrants, valves and appurtenances in Forest Street; the authorization for the Treasurer/Collector, with the approval of the Board of Selectmen to borrow for said purposes; and the authorization of the Water and Sewer Board to enter into contracts to accomplish said purposes or do or act anything in relation thereto.

(Water & Sewer Board)

VOTED: To reaffirm it's vote under Article 19 of the 2002 Annual Town Meeting to appropriate the sum of \$200,000 to design and construct water mains, services, fire hydrants, valves and appurtenances in Forest Street; and that the Treasurer/Collector, with the approval of the Board of Selectmen, be authorized to borrow in accordance with the provisions of paragraph (1) Section 7, Chapter 44 of the General Laws of the Commonwealth of Massachusetts and that the Water and Sewer Board be authorized to expend funds from the uncommitted Water Enterprise fund reserves to pay for said work and/or to meet the principal and interest payments on said borrowing; and the Water and Sewer board be authorized to enter into contracts for said work with consultants, designers and contractors. **BY UNANIMOUS VOTE (6/2/03)**

Article 16. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of developing a groundwater recharge program for the Medfield Wastewater Treatment Plant effluent, and to authorize the Water and Sewerage Board to accept grants from the State and/or Federal governments and to enter into contracts with consultants, designers and contractors, or do or act anything in relation thereto.

(Water & Sewer Board)

VOTED: That the Town appropriate \$50,000, said sum to be raised from the Sewer Enterprise Fund for the purpose of developing a groundwater recharge program for the Medfield Wastewater Treatment Plant effluent, and that the Water and Sewerage Board be authorized to accept grants from the State and/or Federal governments and be authorized to enter into contracts with consultants designers and contractors to accomplish said purposes. **BY UNANIMOUS VOTE (6/2/03)**

Article 17. To see if the Town will vote to appropriate the sum of \$9,157.81 from the Sewer Enterprise Fund Unreserved Retained Earnings to cover the fy02 Sewer Enterprise Fund deficit, or do or act anything in relation thereto.

(Water & Sewer Board)

VOTED: That the Town appropriate the sum of \$9,157.81 from the Sewer Enterprise fund Unreserved Retained Earnings to cover the fy02 Sewer Enterprise Fund deficit. **BY UNANIMOUS VOTE (6/2/03)**

Article 18. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of designing, constructing, accessing, furnishing and equipping a Senior Center; to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in accordance with the provisions of clause (3), Paragraph 7, chapter 44 of the Massachusetts General Laws; and to authorize the Council on Aging, with the approval of the Board of Selectmen, to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes; provided that all appropriations authorized under this article shall be contingent upon approval of a so-called Proposition 2 ½ debt exclusion, in accordance with Chapter 59, Section 21C of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

(Council on Aging & Adult Center Study Committee)

THIS ARTICLE DID NOT PASS (6/2/03)

Article 19. To see if the Town will vote to rescind the outstanding bonding authorization voted under Article 25 of the 1999 Annual Town Meeting, which article appropriated funds for alterations to the Wastewater Treatment Plant, or do or act anything in relation thereto.

(Treasurer/Collector)

VOTED: That the Town rescind \$600,000, the outstanding bonding authorization voted under Article 25 of the 1999 Annual town Meeting, which authorized bonding for alterations to the Wastewater Treatment Plant. **BY UNANIMOUS VOTE (6/2/03)**

Article 20. To see if the Town will vote to authorize the Board of Selectmen to enter into a ground lease with private developers for the whole parcel or any portion thereof of town-owned land off West Mill Street, identified on the Board of Assessor's maps as map 63, lot 10; map 56, lots 43, 44 and 45, title reference: Norfolk Registry of Deeds, Book 11040, Page 253 for a period not to exceed ninety-nine years for the purpose of providing a site for a private industrial and/or commercial development on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town of Medfield; and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact special legislation authorizing the Town of Medfield to enter into such lease(s), or do or act anything in relation thereto.

(Economic Development Committee & Board of Selectmen)

It was so **VOTED** (6/2/03) **PASSED BY MAJORITY VOTE**

Article 21. To see if the Town will vote to amend the bylaws of the Town of Medfield Article VII-Dog Control by deleting Section 3 Penalty and replacing a new Section 3 Penalty section to read as follows:

Section 3. Penalty Fines for violation of Sec. 1(A) (2)-(6)
And Section 2 (in any calendar year)

\$ 25 - First offense
\$ 50 - Second offense
\$100 - Third offense
\$150 - Fourth and subsequent offense

Fine for violation of Section 1(A)

\$ 25 - First offense
\$ 50 - Second offense
\$100 - Third offense
\$150 - Fourth and subsequent offense

and, in addition, any cost of prosecution.

or do or act anything in relation thereto.

(Board of Selectmen)

It was so **VOTED** (6/2/03) **BY UNANIMOUS VOTE**

Article 22. To see if the Town will vote to reaffirm it's vote under Article 22 of the 2002 Annual Town Meeting adopting the following resolution:

“Be it resolved by the Town Meeting that the Town of Medfield, together with the Towns of Dover and Sherborn, communicate to the Massachusetts General Court and/or the Office of the Governor its enthusiastic support for conveying all or a portion of the remaining open land at the Medfield State Hospital complex, which is still under the control of the Department of Mental Health, to the Department of Environmental Management so that this land may be added to the existing Medfield State Forest and/or used to create a new Medfield State Park to preserve the land in its natural state and to make it available to the residents of Massachusetts for recreational use.”

or do or act anything in relation thereto.

(Board of Selectmen, Medfield State Hospital Preservation Committee)

VOTED: To reaffirm the Town's vote under Article 22 of the 2002 Annual Town Meeting adopting the following resolution:

"Be it resolved by the Town Meeting that the Town of Medfield, together with the Towns of Dover and Sherborn, communicate to the Massachusetts General Court and/or the Office of the Governor its enthusiastic support for conveying all or a portion of the remaining open land at the Medfield State Hospital complex, which is still under the control of the Department of Mental Health, to the Department of Environmental Management so that this land may be added to the existing Medfield State Forest and/or used to create a new Medfield State Park to preserve the land in its natural state and to make it available to the residents of Massachusetts for recreational use."

BY UNANIMOUS VOTE (6/3/03)

Article 23. To see if the Town will vote to accept the provisions of Chapter 184, Section 51 of the Acts of 2002 to amend Chapter 59, Section 41C to increase the income limits to \$20,000 for single taxpayers and \$30,000 for married couples. Also, approve increasing the total asset limits up to \$40,000 for single and \$55,000 for married taxpayers. Age levels, abatement amounts and whole estate dwelling units will remain the same as in the previous vote to adopt Chapter 41C; or do or act anything in relation thereto.

(Board of Assessors)

VOTED: That the Town accept the provisions of Chapter 184, Section 51 of the Acts of 2002 which amends Chapter 59, Section 5, Clause 41C, to increase the income limits to \$20,000 for single taxpayers and \$30,000 for married couples and also to increase the total asset limits up to \$40,000 for single and \$55,000 for Married taxpayers. **BY UNANIMOUS VOTE (6/2/03)**

Article 24. To see if the Town will vote to accept the provisions of Section Four of Chapter 73 of the Acts of 1986 providing for an additional exemption for a taxpayer who shall otherwise qualify for an exemption under clauses 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41C, 42 or 43 of Section Five of Chapter 59 of the General Laws, which shall be uniform for all exemptions and none of which shall exceed one hundred percent of said exemption for which she/he qualifies; provided, however, that in no instance shall the taxable valuation of such property, after all applicable exemptions, be reduced below ten percent of its full and fair cash valuation except through the application of Section 8A of Chapter 58 or Clause 18 of Section 5 of Chapter 59 of the General Laws and provided further, that the additional exemption shall not result in any taxpayer paying less than the taxes paid in the preceding fiscal year except through the application of Section 8A of Chapter 58 or Clause 18 of

Section 5 of Chapter 59 of the General Laws. The provisions of this section shall apply to the fiscal year 2004, or do or act anything in relation thereto.

(Board of Assessors)

It was so **VOTED** (Consent Calendar 6/2/03)

Article 25. To see if the Town will vote to amend the Demolition Delay Bylaw, Article XVI, Procedure, Section 4.6 by striking the words “at any time” from the first sentence and adding the following two paragraphs:

- 4.7 No demolition permit for a preferably preserved structure shall be granted until all permits are in place for subsequent development. Permits include but are not limited to building permits, zoning variances or special permits (if necessary), licenses, and easements. All appeals from the granting of such permits must be concluded before the demolition permit may be granted.
- 4.8 Demolition permits are valid for six months, in accordance with State statute. If the building is not taken down within six months, the Commission may issue an extension, or it may require the applicant to reapply.

or do or act anything in relation thereto.

(Historical Commission)

VOTED: To amend the Demolition Delay Bylaw, Article XVI, Procedure, Section 4.6 by striking the words “at any time” from the first sentence and adding the following two paragraphs:

- 4.7 No demolition permit for a preferably preserved structure shall be granted until all permits are in place for subsequent development. Permits include but are not limited to building permits, zoning variances or special permits (if necessary), licenses, and easements. All appeals from the granting of such permits must be concluded before the demolition permit may be granted.
- 4.8 Demolition permits are valid for six months, in accordance with State statute. If the building is not taken down within six months, the Commission may issue an extension, or it may require the applicant to reapply.

BY MAJORITY VOTE (6/2/03)

Article 26. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing a preservation and rehabilitation plan for Vine Lake Cemetery, said sum to be expended under the jurisdiction of the Medfield Historical Commission in conjunction with the Cemetery Commissioners; and to authorize the Historical Commission, with the approval of the Board of Selectmen to apply for grants from the Federal and/or State governments and

or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes; or do or act anything in relation thereto.

(Historical Commission)

VOTED: That the Town Appropriate \$16,000 said sum to be raised on the tax levy for the purpose of preparing a preservation and rehabilitation plan for Vine Lake Cemetery, said sum to be expended under the jurisdiction of the Medfield Historical Commission in conjunction with the Cemetery Commissioners; and that the Historical Commission, with the approval of the Board of Selectmen be authorized to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes.

ARTICLE PASSED (6/3/03)

Article 27. To see if the Town will vote to amend ARTICLE XIV. HISTORIC DISTRICTS, as passed on 4/25/89 and amended since, by inserting and adding a new section as follows:

Section 10 Appeals from District Commission Determination. Any person aggrieved by a determination of the commission may, within twenty days after the filing of the notice of such determination with the town clerk, file a written request with the commission for a review by a person or persons of competence and experience in such matters, designated by the Metropolitan Area Planning Council (MAPC).

The finding of the person or persons making such review shall be filed with the town clerk within forty-five days after the request, and shall be binding on the applicant and the commission, unless a further appeal is sought in the superior court as provided in *General Laws*, Chapter 40C, Section Twelve A.

and by renumbering the present Section 10 as Section 11, or do or act anything in relation thereto.

(Historic District Commission)

VOTED: To amend ARTICLE XIV. HISTORIC DISTRICTS, as passed on 4/25/89 and amended since, by inserting and adding a new section as follows:

Section 10 Appeals from District Commission Determination. Any person aggrieved by a determination of the commission may, within twenty days after the filing of the notice of such determination with the town clerk, file a written request with the commission for a review by a

person or persons of competence and experience in such matters, designated by the Metropolitan Area Planning Council (MAPC).

The finding of the person or persons making such review shall be filed with the town clerk within forty-five days after the request, and shall be binding on the applicant and the commission, unless a further appeal is sought in the superior court as provided in *General Laws*, Chapter 40C, Section Twelve A.

and by renumbering the present Section 10 as Section 11.

BY UNANIMOUS VOTE (6/3/03)

Article 28. To see if the Town will vote to support the concept of developing a private golf course, restaurant and function facilities and affordable housing units at the site of Medfield State Hospital and instruct the Medfield State Hospital Re-use Committee to consider it as an option in developing a re-use proposal for the Commonwealth of Massachusetts, or do or act anything in relation thereto.

(Petition)

VOTED: To support the concept of developing a private golf course, restaurant and function facilities and affordable housing units at the site of Medfield State Hospital and instruct the Medfield State Hospital Re-use Committee to consider it as an option in developing a re-use proposal for the Commonwealth of Massachusetts. **MOTION CARRIED (6/3/03)**

Article 29. To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money requested by the Medfield State Hospital Re-use Committee in order to enable the Committee or the Board of Selectmen to engage a range of professional experts essential to the sound formulation of plans and responses representing the Town's interest in the sound disposition of the hospital properties, or do or act anything in relation thereto.

(Medfield State Hospital Re-use Committee)

VOTED: To dismiss this Article (Consent Calendar 6/2/03)

Article 30. To see if the Town will vote to name the bleachers, at the Robert Capers Memorial Little League Field in Metacomet Park, in memory of Paul Seeley who was one of the driving forces behind the beginnings of a Little League Program in Medfield and to install a plaque which has already been provided at no expense to Town and which indicates this designation and also to authorize appropriate dedicatory services, or do or act anything in relation thereto.

(Committee to Study Memorials)

It was so **VOTED (6/2/03) BY UNANIMOUS VOTE**

Article 31. To see if the Town will vote to amend the Town of Medfield Zoning Bylaw by adding a new Section 5.6 Historic Properties as follows:

5.6 Historic Properties

Properties containing historic structures are an important resource to the Town of Medfield providing a direct connection with the Town's past and contributing to the town's character.

5.6.1 Purpose – The purpose of this Historic Properties section is to preserve historic structures as defined herein by providing a regulatory process to enable a property owner to increase the productive use of the property.

5.6.2 Definitions

- (a) Historic property is any property which contains a still-existing principal or significant structure (constructed or erected upon it prior to 1900).
- (b) Principal structure: the main or primary structure, in terms of the present purpose or use of the property.
- (c) Significant structure: a structure the use or purpose of which is substantial, in terms of the present purpose or use of the property, such as a carriage house, caretaker's house, barn, or similar building.

5.6.3 Specially-Permitted Use or Uses. The Zoning Board of Appeals, upon application, may issue a special permit to the owner of an historic property for any use or combination of uses listed in Section 5.4 Table of Use Regulations; the decision whether or not to grant a special permit under this section is entirely within the Board's discretion; the Board shall not be required to issue a special permit, even if it is able to make the required findings to support granting a permit.

5.6.4 Procedure

- (a) Generally, the requirements set out in Section 14.10 for Special Permits by the Board of Appeals shall apply to this section.
- (b) In addition to the application requirements contained in Section 14.10.1, applicant shall submit the following:
 1. Historic documentation including an historic survey prepared by a qualified professional.

2. Plans prepared by a licensed architect or other design professional showing all proposed exterior improvements and changes; these shall include both a concept rendering and a site plan meeting the requirements of Section 14.13.

(c) In addition to the notice requirements contained in Section 14.10.3, the Board of Appeals shall forthwith transmit copies of the application and supporting documents to the Medfield Historic Commission for their review and comment.

(d) In addition to the required findings contained in Section 14.10.5, the Board of Appeals shall make the following specific findings of fact:

1. The proposed use(s) represent a reasonable adaptive reuse of the historic property.
2. The proposed use(s) will preserve or substantially preserve the historic nature and character of the property and the historic structures thereon.

(e) In addition to the authorized conditions contained in 14.10.6, the Board of Appeals, if it decides to grant a special permit under this section, shall impose such conditions, limitations, and safeguards as it deems necessary to preserve the historic nature and character of the property and the historic structures thereon, including a requirement that the property serve as the applicant's primary residence, and/or a requirement that applicant place a permanent historic preservation restriction, as defined in G.L. Chapter 184, Section 31, upon the property.

or do or act anything thereto.

(Planning Board)

VOTED: To amend the Town of Medfield Zoning Bylaw by adding a new section 5.6 Historic Properties, as printed in the warrant. **PASSED BY 2/3 VOTE (6/2/03)**

Article 32. To see if the Town will vote to amend the definition of the Flood Plain District as set forth in Section 10.2 of the *Zoning Bylaw* by striking the existing definition as set forth in that Section and substituting therefore the following:

The Flood Plain District is superimposed over all districts established by this *Bylaw*. The Flood Plain District is defined as all lands along or sloping to the Stop River and Charles River whose elevation is below 125 feet Mean Sea Level based on the Massachusetts Geodetic Datum of 1929. The Zoning Map of the Town of Medfield and the Vine Brook Zone A Flood Area as shown on the United States Department

of Housing and Urban Flood Insurance Rate Map, as amended, may be used as general guides to the location of the Flood Plain District, but lands show as being within the Flood Plain District on those documents are not to be treated as within the Flood Plain District for purposes of this *Bylaw* unless the land is below 125 feet Mean Sea Level as indicated in this definition.

or do or act anything in relation thereto.

(Planning Board)

VOTED: To amend the definition of the Flood Plain District as set forth in Section 10.2 of the Zoning Bylaw by striking the existing definition as set forth in that Section and substituting therefore the following:

The Flood Plain District is superimposed over all districts established by this *Bylaw*. The Flood Plain District is defined as all lands along or sloping to the Stop River and Charles River whose elevation is below 125 feet Mean Sea Level based on the Massachusetts Geodetic Datum of 1929.

The Zoning Map of the Town of Medfield and the Vine Brook Zone A Flood Area as shown on the United States Department of Housing and Urban Flood Insurance Rate Map, as amended, may be used as general guides to the location of the Flood Plain District, but lands show as being within the Flood Plain District on those documents are not to be treated as within the Flood Plain District for purposes of this *Bylaw* unless the land is below 125 feet Mean Sea Level as indicated in this definition.

PASSED BY 2/3 VOTE (6/2/03)

Article 33. To see if the Town will vote to amend Section 14.10.7 of the Zoning Bylaw by deleting in its entirety the paragraph beginning "In lieu of the findings..." and ending with "...special conditions."

and substituting therefore the following:

If it makes the findings set out in Section 14.10.5 (a) through (j) and subject to such conditions as the Board shall elect to impose pursuant to Section 14.10.6 of the *Bylaw*, the Board shall issue a permit for an accessory dwelling unit in a one-family dwelling unit if it makes the following findings and subjects the permit to the conditions required by this section.

or do or act anything in relation thereto.

(Planning Board)

VOTED: To amend the Town of Medfield Zoning Bylaw, Section 14.10.7 by deleting in its entirety the paragraph beginning "in lieu of the findings..." and ending with "...special conditions" and substituting therefore the language printed in the warrant. **BY UNANIMOUS VOTE (6/2/03)**

Article 34. To see if the Town will vote to amend the Town of Medfield Zoning Bylaw, Section 16: Aquifer Protection District as set out in a document prepared by Environmental Partners Group, Inc., copies of which are on file and available for public inspection at the Medfield Town House in the Town Clerk's office and the Planning Board's office and at the Memorial Public Library, which amendment is summarized as follows: to add under 16.2 Definitions, a new definition: "Secondary Aquifer Zone" and to add sections specifying permitted and prohibited uses within said Secondary Aquifer Zone in compliance with regulations of the Massachusetts Department of Environmental Protection and to renumber the sections as required,

or do or act anything in relation thereto.

(Planning Board)

VOTED: To amend the Town of Medfield Zoning Bylaw, Section 16: Aquifer Protection District as set out in a document prepared by Environmental Partners Group, Inc., copies of which are on file and have been available for public inspection at the Medfield Town House in the Town Clerk's office and the Planning Board's office and at the Memorial Public Library, as well as at tonight's meeting, which amendment is summarized as follows: to add under 16.2 Definitions, a new definition "Secondary Aquifer Zone" and to add sections specifying permitted and prohibited uses within said secondary Aquifer Zone in compliance with regulations of the Massachusetts Department of Environmental Protection and to renumber the sections as required. **BY UNANIMOUS VOTE (6/2/03)**

Article 35. To see if the Town will vote to adopt the attached "Zoning Map of the Town of Medfield, Massachusetts" prepared by Environmental Partners Group, Inc. of Hingham, Massachusetts, dated January 30th, 2003, and to revise the Zoning Bylaw, Section 3.0, as follows:

SECTION 3

ESTABLISHMENT OF ZONING DISTRICTS

3.2 ZONING MAP

The location and boundaries of the Zoning Districts are established and shown on a map titled “Zoning Map, Medfield, Massachusetts” dated January 30, 2003, which is a part of this Bylaw. The authenticity of the zoning Map shall be identified by the signature of the Town Clerk and the imprinted seal of the Town under the words: “This is to certify that this is the Zoning Map of the Town of Medfield, Massachusetts, referred to in the Zoning Bylaw of the Town of Medfield, Massachusetts, which was adopted by the Town Meeting commencing April 28, 2003.” Any change in the location of boundaries of a Zoning District by amendment of the Bylaw shall be authenticated in the same manner. The Zoning Map shall be kept on file in the Office of the Planning Board. Photographic reductions of this zoning map may serve as copies of the zoning map.

3.3.3 Where a boundary is indicated as a specific elevation, it shall be construed as the distance above Mean Sea Level based on the North American Vertical Datum (NAVD) OF 1988.

or do or act anything in relation thereto.

(Planning Board)

VOTED: To adopt the “Zoning Map of the Town of Medfield, Massachusetts” prepared by Environmental Partners Group, Inc. of Hingham, Massachusetts, dated January 30, 2003, attached to the warrant and posted at tonight’s meeting and to revise the Zoning Bylaw, Section 3.0, as printed in the warrant. **BY UNANIMOUS VOTE (6/2/03)**

Article 36. To see if the Town will vote to adopt the attached “Watershed Protection District Overlay map of the town of Medfield, Massachusetts,” prepared by Environmental Partners Group, Inc. of Hingham, Massachusetts, dated January 30th, 2003; to adopt the attached “Flood Plain District Overlay Map of the Town of Medfield, Massachusetts”, prepared by Environmental Partners Group, Inc. of Hingham, Massachusetts, dated January 30th, 2003; and to revise the Zoning Bylaw, Section 10.0 (Flood Plain District) and Section 11.0 (Watershed Protection District)’ as follows”

SECTION 10

FLOOD PLAIN DISTRICT

10.2 DEFINITION

The Flood Plain District is superimposed over all Districts established by this Bylaw. The Flood Plain District is defined as all lands along or sloping to the Strop River and Charles river whose elevation is below 125 feet Mean Sea Level based on the Massachusetts Geodetic Datum of 1929 (Elevation 1244 based on NAVD 1988)

and as shown on the Zoning Map of the Town of Medfield, Massachusetts and the vine Brook Zone A Flood area as shown on the United States Department of Housing and Urban Development Flood Insurance rate map, as amended.

10.5 The Board of Appeals, after holding a public hearing, shall issue a permit under this section if it finds that the use of the premises will not endanger the health or safety of the occupants thereof or of other land in the Flood Plain District. In deciding application for a Special Permit under this section, but without limiting the generality of the foregoing., the Board of Appeals shall find affirmatively:

10.5.1.1 That the basement floor elevation for any structure having sustained living occupancy shall be at least 125 feet above the Mean Sea Level (NGVD 1929), and the top of the foundation wall shall be at least 132 feet above Mean Sea Level (NGVD).

10.5.1.2 That safe vehicular and pedestrian access to, over and from the premises is provided on ways having all elevations no less than 125 feet above Mean Sea Level (NGVD 1929), unless data indicate a higher ground.

SECTION 11

WATERSHED PROTECTION DISTRICT

NO PROPOSED CHANGES IN TEXT.

or do or act anything in relation thereto.

(Planning Board)

VOTED: To adopt the "Watershed Protection District Overlay Map of the Town of Medfield, Massachusetts", prepared by Environmental Partners Group, Inc. of Hingham, Massachusetts, dated January 30, 2003, attached to the warrant, and posted at tonight's meeting to adopt the Flood Plain District Overlay District Map of the Town of Medfield, Massachusetts", prepared by Environmental Partners Group, Inc. of Hingham Massachusetts, dated January 30, 2003, attached to the warrant and posted at tonight's meeting and to revise the Zoning Bylaw, Section 10.0 (Flood Plain District) and Section 11.0 (Watershed Protection District) as printed in the warrant, except that 10.2 Definition of the Flood Plain District shall be that approved by vote on Article 32 of this 2003 Annual Town Meeting, with the following language added following "Massachusetts Geodetic Datum of 1929": (Elevation 124 based on NAVD 1988). **BY UNANIMOUS VOTE (6/2/03)**

Article 37. To see if the Town will vote to amend the Town of Medfield Zoning Map by changing the zoning district from “Industrial Extensive” to “Business Industrial” for the parcels shown on the Town of Medfield Assessor’s Map as Map 48, lots 2, 3, 4, 34, 55, 58, 59, or do or act anything in relation thereto.

(Planning Board)

VOTED: To amend further the Town of Medfield Zoning Map as amended by vote on Article 35 of this 2003 Annual Town Meeting by changing the zoning district from “Industrial Extensive” to “Business Industrial” for the parcel shown on the Town of Medfield Assessor’s Map as Map 48, Lots 2, 3, 4, 34, 55, 58, 59. **BY UNANIMOUS VOTE (6/2/03)**

Article 38. To see if the Town will vote to amend the Town of Medfield Zoning bylaw by substituting for the present language in Section 5.4.4.29 the following:

5.4.4.29 commercial or membership recreational (athletic, health, tennis, and/or swimming) facility, or do or act anything in relation thereto.

(Planning Board)

VOTED: To amend the Town of Medfield Zoning bylaw by substituting for the present language in Section 5.4.4.29 the following:

5.4.4.29 commercial or membership recreational (athletic, health, tennis, and/or swimming) facility.

BY UNANIMOUS VOTE (6/2/03)

Article 39. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for fiscal 2004, or do or act anything in relation thereto.

(Board of Assessors)

VOTED: To authorize the Board of Assessors to use the sum of \$1,000,000 from free cash in the Treasury for the reduction of the tax rate for fiscal 2004. **BY UNANIMOUS VOTE (6/3/03)**

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Meeting.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 6th day of May, Two-Thousand and Three.

Ann B. Thompson, Chairman S\
Paul Rhuda S\
Osler Peterson S\
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purposes named, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Richard D. Bishop S\
Date: May 7, 2003

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC
Town Clerk

Springfield Massachusetts

The foregoing amendments to the General By-Laws and Zoning By-Laws adopted under Articles 11, 21, 25, 27, 31 and 33 through 38 of the warrant for the Annual Town Meeting that dissolved on June 2, 2003 have been approved by the Attorney General's Office. Article 32 has been disapproved.

THOMAS F. REILLY
ATTORNEY GENERAL
By Kelli E. Gunagan, S\
Assistant Attorney General
October 22, 2003

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN ELECTION
JUNE 9, 2003**

Norfolk, ss.

To the Constables of the Town of Medfield in said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in Town elections by ballot at the Ralph Wheelock School gymnasium, located on Elm Street in said Medfield, on MONDAY the 9th day of JUNE, A.D., 2003, at 6:00 a.m. to 8:00 p.m. for the following questions:

PROPOSITION 2 ½ OPERATIONAL OVERRIDE QUESTION

Shall the Town of Medfield be allowed to assess an additional \$750,000 in real estate and personal property taxes for the general operating expenses of the various Town Departments for the fiscal year beginning July first, two-thousand and three?

() YES () NO

PROPOSITION 2 ½ DEBT EXCLUSION QUESTION

Shall the Town of Medfield be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the design, construction, furnishing, equipping and/or landscaping of a senior center?

() YES () NO

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, fourteen days at least before the time of holding said Town Meeting.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 13th day of May, Two-Thousand and Three.

Ann B. Thompson, Chairman S\
Paul Rhuda S\
Osler Peterson S\
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purposes named, by posting attested copies of the same at five public places fourteen days before the date of the elections as within directed.

Constable: Eric W. Bazigian
Date: May 14, 2003

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN ELECTION
JUNE 9, 2003**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: G. Marshall Chick

TELLERS: Al Allegretto, Andy Thompson, John McGowan, Eric Iafolla, Joan Bussow, Ruth Chick, Phyllis Wilmarth, Emmy Mitchell, Joann Kunz, Kathy Lee, Rita Allegretto, Jane Timmerman, Sandy Williams, Missy Cavanaugh, Herb Williams and Andy Clark

The polls were closed at 8:00 P.M.

The total vote was 1,971. There are 7,741 registered voters, 25% of voters voting.

	<u>PRECINCT</u>				<u>TOTAL</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
PROPOSITION 2 1/2 OPERATIONAL OVERRIDE QUESTION					
YES	276	337	377	315	1305
NO	143	161	178	183	665
BLANKS		1			1
					1971

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\
TOWN CLERK

June 10, 2003

**FINANCIAL REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2003**

**BOARD OF ASSESSORS
COMPARATIVE FINANCIAL REPORTS
2002, 2003 AND 2004**

2002

1 Residential	3907	\$1,382,324,600.00
2 Open Space	114	\$4,119,100.00
3 Commercial	144	\$40,972,800.00
4 Industrial	49	\$32,180,950.00
5 Personal Property	199	\$14,405,194.00
 Total Real and Personal Property	 4413	 \$1,474,002,644.00

Tax Levy	\$21,946,289.30
Overlay	\$64,615.06
Tax Rate per thousand all classes	\$14.91

2003

1 Residential	3923	\$1,394,860,000.00
2 Open Space	112	\$3,832,050.00
3 Commercial	133	\$41,033,250.00
4 Industrial	49	\$32,312,750.00
5 Personal Property	182	\$15,691,487.00
 Total Real and Personal Property	 4399	 \$1,487,729,537.00

Tax Levy	\$23,744,163.41
Overlay	\$103,869.41
Tax Rate per thousand all classes	\$15.96

2004

1 Residential	3930	\$1,903,413,160.00
2 Open Space	112	\$4,674,100.00
3 Commercial	134	\$49,668,050.00
4 Industrial	49	\$35,915,550.00
5 Personal Property	214	\$19,850,319.00
 Total Real and Personal Property	 4439	 \$2,013,521,179.00

Tax Levy	\$25,551,583.63
Overlay	\$141,540.24
Tax Rate per thousand all classes	\$12.69

COLLECTOR OF TAXES

Taxes receivable as of June 30, 2003

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Excise Tax</u>
2003	\$148,141.44	\$2,306.84	\$42,517.71
2002	32,224.99	3,390.82	20,970.55
2001	\$3,208.68	1,065.74	11,464.73
2000	4,274.42	614.31	0
1999	7,293.56	1,831.14	0
1998	0	0	0
1997 and Prior	0	0	0
TOTAL	195,143.09	9,208.85	74,952.99

Tax Title	\$15,800.68
-----------	-------------

Water Rates Receivable	\$194,197.73
Sewer Rates Receivable	\$170,345.71

ADDED TO TAXES:

Septic	0
Water and Sewer Liens	2,293.26
Committed Interest	277.86

Respectfully submitted,

Georgia K. Colivas
Tax Collector

TOWN TREASURER

To the Honorable Board of Selectmen
and Residents of Medfield:

Statement of Cash

Receipts Fiscal Year 2003

Including investment returns	\$63,966,242.92
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Disbursements Fiscal Year 2003

Including reinvestments	\$66,250,035.11
-------------------------	-----------------

Cash in Banks on June 30, 2003

	\$25,851,211.21
--	-----------------

Statement of Investments

Pooled Investment Fund

Investments with MMDT June 30, 2003	\$1,117,187.89
--	----------------

Total Cash, Savings and Investments June 30, 2003	\$26,968,399.10
---	-----------------

Statement of Interest Received on Savings/Investments

General Fund	\$591,107.56
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Pooled Investment Fund	\$ 51,914.62
------------------------	--------------

Total Interest Received in Fiscal 2003	\$603,530.21
--	--------------

Outstanding Debt Accounts June 30,2003

Debt Exclusion:

Town Land Acquisition	885,840
Sewers	12,877,344
School Construction	5,309,160
Library Renovation	1,425,000
School Roofs	535,000
Additional School Roofs	545,000
HS/Middle School/Memorial Construction	35,820,000

Non-Exclusion:

Fire Truck	\$120,000
Town Hall Renovation	1,610,000
Cap Landfill	590,000
Athletic Facilities	125,000
School Adm. Remodel	60,000
Land Acquisitions	2,695,000
Health Septic Loans (MWPAT)	70,392
Ambulance	65,000

Enterprise Fund:

Well No. 6	1,050,000
Water Treatment Plant	325,000
Causeway Water Main	760,000
WWTP Improvements	<u>2,185,000</u>
Total Long Term Debt	60,052,736

TOWN TREASURER
TRUST AND INVESTMENT ACCOUNTS

Funds in Custody of the Town Treasurer:

Retirement/Pension	\$2,762,856.79
Conservation	187,618.18
Stabilization	1,073,178.02
Special Unemployment Insurance	237,490.88
Group Insurance	99,296.26
Library Trusts	16,491.67
Granville Dailey-Library	82,520.27
Madelyn L. Grant Library Fund	46,906.06
Cemetery Perpetual Care	588,507.06
Gloria Lynn Library Scholarship	10,242.16
Municipal Insurance	202,997.25
Madelyn L. Grant Scholarship	122,226.66
Council on Aging	1,908.26
Palumbo Sports Fund	51.69
Pilgrim Health Care Fund	210,233.08
Moses Ellis Post #117 G.A.R.	8,949.93
Medfield Antiquities Trust	5,052.96
Tri-Centennial Trust	2,588.73
School Essay Fund	3,360.16
Allendale Sewer Pumping Station Fund	55,213.04
Dela Park Acres Trust	13,821.87
Cedarview Acres	13,881.62
Carruth Sewer District	13,931.49
Maude Washburn Trust Fund	3,269.69
Playground Trust	3,409.23
Elderly & Disabled Trust	3,141.99
375 th Anniversary Trust	1,005.29
Balance June 30, 2003	\$5,770,150.29

Respectfully submitted,
 Georgia K. Colivas, Treasurer/Collector

TOWN ACCOUNTANT
TOWN OF MEDFIELD
BALANCE SHEET
FISCAL YEAR ENDED JUNE 30, 2003

FUND: 01 GENERAL FUND

ACCOUNT
BALANCE

ASSETS			
01	101000	Cash	26,979,215.76
01	121000	2000 Personal Prop Tax Rec	614.31
01	121001	2001 Personal Prop Tax Rec	1,065.74
01	121002	2002 Personal Prop Tax Rec	3,390.82
01	121003	2003 Personal Prop Tax Rec	2,306.84
01	121099	1999 Personal Prop Tax Rec	1,831.14
01	122000	2000 Real Estate Tax Rec	4,274.42
01	122001	2001 Real Estate Tax Rec	3,208.68
01	122002	2002 Real Estate Tax Rec	32,224.99
01	122003	2003 Real Estate Tax Rec	148,141.44
01	122099	1999 Real Estate Tax Rec	7,293.56
01	123001	Prov For Abate/Exempt - 2001	-32,374.25
01	123002	Prov For Abate/Exempt - 2002	-7,119.76
01	123003	Prov For Abate/Exempt - 2003	-35,706.09
01	124000	Tax Title/Liens Receivable	15,880.68
01	125300	Deferred Taxes Receivable	51,289.17
01	126101	2001 Motor Vehicle Excise Recb	11,464.73
01	126102	2002 Motor Vehicle Excise Recb	20,970.55
01	126103	2003 Motor Vehicle Excise Recb	42,517.71
01	134002	Amb Chgs Billg Agency Rec	79,170.96
01	136000	Police Special Detail Recble	24,928.65
01	138000	Commercial Trash Fee Recble	1,617.00
01	143101	2001 App Sewer Bett Add Tax	116.95
01	143102	2002 App Sewer Bett Add to Tax	116.95
01	143103	2003 App Sewer Bett Add to Tax	116.95
01	143900	Committed Interest Sewer Ad/Tx	277.86
01	161010	Cherry Sheet-Non Recurring Rec	76,422.00
01	161080	Due From Trust Fund-80	22,346.83
			TOTAL ASSETS 27,455,604.59
LIABILITIES			
01	120000	Deferred Real Est & Pers Prop Tx	-129,151.84
01	124001	Deferred Tax Title/Liens	-15,880.68
01	125301	Deferred For Deferred Taxes	-51,289.17
01	126000	Deferred/Uncoll MVE Tax	-74,952.99
01	134100	Deferred/Uncoll Ambulance Charges	-79,170.96
01	136100	Deferred Police Special Detail	-24,928.65
01	138100	Deferred Comm Trash Fees	-1,617.00
01	143925	Deferred Special Betterment	-628.71

**TOWN OF MEDFIELD
BALANCE SHEET
FISCAL YEAR ENDED JUNE 30, 2003**

FUND:	01	GENERAL FUND	ACCOUNT BALANCE
LIABILITIES		continued	
01	201000	Warrants Payable	-1,768,239.31
01	222000	Retirement W/H From Pay	-3,452.74
01	222200	Voluntary Life Insurance Pay	-759.20
01	222500	Annuity W/H Payable	-5,184.91
01	222600	Deferred Compensation W/H Pay	-2,499.91
01	223000	Health Insurance W/H Payable	-28,227.99
01	223100	Life Insurance W/H Payable	-116.30
01	226800	Dental Insurance W/H Payable	-7,790.86
01	227010	Plng Bd Refundbl Deposit Paybl	-12,387.77
01	227011	Conservation Proj Deposit Paybl	-1,401.17
01	238020	Due to Spec Rev Fund-20	-160,875.51
01	238021	Due to Spec Revenue Fund-21	-397,354.87
01	238030	Due to Spec Rev Fund-30	-181,440.28
01	238031	Due to Spec Revenue Fund-31	-1,793,353.70
01	238032	Due to Spec Revenue Fd-32	-231,181.81
01	238040	Due to Capital Project Fund-40	-14,862,923.31
01	238041	Due to Sewer Cap Proj Fd - 41	-2,376,951.22
01	238060	Due to Water Enterprise - 60	-1,579,952.34
01	238061	Due to Sewer Enterprise - 61	-503,081.04
01	252000	Tailings	-175.24
		TOTAL LIABILITIES	-24,294,969.48
FUND BALANCE			
01	324001	F/B Res For Encumbrance	-464,984.03
01	324002	F/B Res For Exp-Special Articles	-357,233.39
01	324006	F/B Res For Capital Budget	-5,500.00
01	326000	F/B Res For Snow Deficit	152,087.72
01	333000	F/B Res For Expend FR F C	-1,000,000.00
01	359000	Fund Equity/Retained Earnings	-1,485,005.41
		TOTAL FUND BALANCE	-3,160,635.11
		TOTAL LIABILITIES & FUND BALANCE	-27,455,604.59

* FREE CASH CERTIFIED \$1,409,805

Town of Medfield
Fund 20 - School Grants
Fiscal Year 2003

	<u>Account Number</u>	<u>Account Title</u>	<u>Balance 6/30/03</u>
S	20-004	Community Partnership Grant	\$ 1,311.80
F	20-007	Title VIB-Early Childhood	\$ 1,741.35
F	20-008	Title VIB-941142	\$ 24,497.53
S	20-011	TEC Metrowest HS Alliance Grant	\$ 771.81
F	20-014	SPED Supporting Access to Curr.	\$ 16,364.34
S	20-020	DOE-FY98 Foundation Dollars	\$ 1,197.60
S	20-035	Subsidiary Agreement Grant	\$ 82,421.50
F	20-039	SPED Electronic Portfolio Grant	\$ 0.86
S	20-042	S-Academic Supp Serv Grant	\$ 1.24
F	20-044	F-Title V Grant	\$ 4,919.75
F	20-045	F-Teacher Quality Grant	\$ 15,146.73
F	20-046	F-Federal 50/50 Program	\$ 12,501.00
		Total	<u>\$ 160,875.51</u>
		Total Federal	\$ 75,171.56
		Total State	<u>\$ 85,703.95</u>
		Total School Grant's	<u>\$ 160,875.51</u>

Town of Medfield
Fund 21 -School Revolving
Fiscal Year 2003

<u>Account Number</u>	<u>Account Title</u>	<u>Balance 6/30/03</u>
21-003	School Athletic Revolving	\$ 21,435.04
21-004	Adult Education	\$ 36,215.75
21-006	Tuition Revolving	\$ 26,047.87
21-007	Fine Arts Revolving	\$ 7,782.16
21-016	School Intramurals	\$ 18,473.71
21-019	Middle School Interscholastic	\$ 11,719.69
21-020	Community Partnership	\$ 942.26
21-021	Medfield Coalition for Public Ed	\$ 25,382.26
	Subtotal	\$ 147,998.74
21-001	School Lunch	\$ 238,176.85
21-005	Capital Improvement	\$ 2,454.00
21-008	Custodian Detail Revolving	\$ 3,812.91
21-012	Voluntary Local Education	\$ 4,812.36
21-023	Sch Constr-\$55.6M-Contr Rev	\$ 100.00
	Subtotal	\$ 249,356.12
	Total	<u>\$ 397,354.86</u>

**Town of Medfield
Fund 30 - Town Grants
Fiscal Year 2003**

<u>Account Number</u>	<u>Account Title</u>	<u>Balance 6/30/03</u>
30-006	Police Drug Education	\$ 764.70
30-012	Hazardous Waste Collection	\$ 1,000.00
30-013	Dep Compost Bin	\$ 1,963.70
30-015	Police Vests	\$ 326.25
30-016	Library Building Grant	\$ 687.25
30-017	Law Enforcement Block Grant	\$ 108.26
30-020	Title V Public Info. Gr.	\$ 3,016.39
30-024	State Aid to Library	\$ 40,720.49
30-028	Community Policing FY98	\$ 154.62
30-029	DEP Recycling Grant	\$ 35,603.56
30-031	Police DARE Grant FY99	\$ 66.15
30-032	Community Policing Radio	\$ 639.00
30-034	Water Pollution Abatement	\$ 56,341.25
30-035	Community Policing FY00	\$ 2,972.20
30-036	DARE FY00	\$ 14.73
30-038	Senior Formula Grant FY03	\$ 371.72
30-039	DARE Grant FY01	\$ 44.73
30-042	Medfield Arts Council Int. Bearing	\$ 7,790.02
30-050	S-Police RAD Grant FY02	\$ 628.49
30-051	S-Dare Grant FY02	\$ 651.85
30-053	S-Community Policing FY02	\$ 265.77
30-055	S-Police RAD Grant FY03	\$ (6,647.00) * spend first get reimb later
30-056	S-Community Policing FY03	\$ 6,971.80
30-058	S-Fire Safety Equipment FY03 Grant	\$ 7,500.00
30-059	P. Outreach MCHF Gr CY03	\$ 17,336.25
30-060	S-Pol Safety Equip FY03 Grant	\$ 2,148.10
Total		<u>\$ 181,440.28</u>
add back 8/26/03 RAD Gr cash receipt		\$ 6,647.00 * (60 day rule)
Adjusted Total for Fund 30		<u>\$ 188,087.28</u>
Total Federal		\$ -
Total State		<u>\$ 181,440.28</u>
add back 8/26/03 RAD Gr cash receipt		\$ 181,440.28
		\$ 6,647.00 * (60 day rule)
		<u>\$ 188,087.28</u>

**Town of Medfield
Fund 31 - Town Revolving
Fiscal Year 2003**

Account Number	Account Title	Balance 6/30/03
31-001	Sale of Cemetery Lots	\$ 54,895.00
31-002	Cemetery Perpetual Care	\$ 42,855.00
31-003	Insurance Reimb <\$20,000	\$ 9,002.20
31-004	Park & Recreation Revolving	\$ 3,486.12
31-005	Tennis Revolving	\$ 9,559.12
31-006	Swim Pond revolving	\$ 288.50
31-007	Fire Alarm Revolving	\$ 24,851.71
31-008	Kennel Fee Revolving	\$ 7,874.03
31-010	Premium on Sale of Bonds	\$ 252,344.97
31-011	Pilgrim Self Insured Insurance	\$ 948,740.55
31-012	Fire CPR Revolving	\$ 1,066.53
31-013	Georgetown Roadwork	\$ 3,000.00
31-017	Special Investigation Police	\$ 1,373.50
31-022	Police Special Detail	\$ 36,973.64
31-024	Conservation Fees	\$ 889.47
31-026	Adv Life Support Fees Ambulanc	\$ 6,157.53
31-028	Ambulance Mileage Fees Revolg	\$ 56,745.21
31-029	Add'l Chap 90 funds	\$ 43,493.18
31-033	Town Hall Renv Bonding Company	\$ 33,575.27
31-036	Fire Arms Revolving	\$ 4,702.60
31-040	Pilgr. Enh 65 Self Insurance	\$ 171,708.73
31-041	Police RAD Class Rev. Acc't	\$ 1,509.84
31-042	Amb Mileage Rev-Billing Agency	\$ 39,384.00
31-043	Adv Life Support Fees-Billing Ag	\$ 7,877.00
31-045	Hwy Truck Repl fr Trust	\$ 31,000.00
Total		\$ 1,793,353.70

Town of Medfield
Fund 32 - Gifts
Fiscal Year 2003

Account Number	Account Title	Balance 6/30/03
32-001	Cable Access Gift	\$ 100.00
32-002	Fire Gift	\$ 2,106.38
32-003	Dwight Derby House Gift	\$ 1,000.00
32-004	Civil Defense gift	\$ 3,442.62
32-006	Copeland Gift Police	\$ 12,979.70
32-007	School/Police Safety Gift	\$ 164.20
32-008	Council on Aging Gift	\$ 8,920.70
32-010	Brook Run Development Gift	\$ 22,737.27
32-011	Pondview Sidewalk gift	\$ 193.87
32-013	Drug Wages Norwood Gift	\$ 742.46
32-014	Historical Commission Gift	\$ 34.00
32-015	Long Range Planning Gift	\$ 447.00
32-016	Comm to Study Memorials Gift	\$ 10,995.17
32-018	Memorial Day Gift	\$ 3,533.46
32-019	Hazardous Waste Gift	\$ 3,434.09
32-020	Outreach Gift	\$ 2,506.57
32-022	Park & Recreation Gift	\$ 2,369.68
32-025	Town Meeting Gift	\$ 75.00
32-027	Ambulance Gift	\$ 3,197.51
32-028	Library Gift	\$ 37,359.12
32-030	Grist Mill Gift	\$ 10,794.16
32-031	Town Common Gift	\$ 2,531.06
32-032	Conservation Gift	\$ 1,115.04
32-034	Library Building Gift	\$ 31,714.01
32-035	Dare Police Donations	\$ 2,370.76
32-038	COA TRIAD Gift	\$ 641.41
32-039	Library Book/Materials Gift	\$ 13,768.78
32-040	McCarthy Field Gift Fund	\$ 242.42
32-041	Kennel Operations Gift	\$ 2,486.01
32-042	COA-Senior Van Gift ac	\$ 24,360.86
32-043	Arts/Cult Council Gift-Est 3/02	\$ 679.00
32-044	Entering Medfield Sign Gift ac	\$ 2,000.00
	Total	\$ 209,042.31
	<u>School</u>	
32-005	Computer Gift Program-School	\$ 21,887.55
32-029	MCCA Gift	\$ 251.95
	Total School	\$ 22,139.50
	Total	<u>\$ 231,181.81</u>

**Town of Medfield
Fund 80 - Trust Funds
Fiscal Year 2003**

<u>Account Number</u>	<u>Account Title</u>	<u>Balance 6/30/2003</u>
80-001	Cemetery Perpetual Care Trust	561,393.00
80-002	Unemployment Comp Trust	237,490.88
80-003	Conservation Trust Fund	187,618.18
80-004	Library Trust Fund	16,491.67
80-005	Pension Trust Fund	2,762,856.79
80-006	Stabilization Trust Fund	1,073,178.02
80-007	Health Claim Group Ins Trust	99,296.26
80-008	Municipal Building Ins Trust	202,997.25
80-009	Palumbo Trust Fund-Expendable	51.69
80-010	Gloria G. Lynn Trust-Expendable	10,242.16
80-011	Council On Aging Trust-Expend	1,908.26
80-012	Pilgrim Health Trust Expendable	210,233.08
80-013	Alendale Sewer Trust Expendbl	55,213.04
80-014	Dela Park Acres Expendable	13,821.87
80-015	Carruth Sewer Trust Expendable	13,931.49
80-016	Cedarview Acres Trust Expendbl	13,881.62
80-017	Cemetery Perp Care Interest	27,114.06
80-018	Granville Daily Trust	82,520.27
80-019	Essay Trust Fund	3,360.16
80-020	Tri-Centennial Trust Fund	2,588.73
80-021	Antiquities Trust-Non Expendbl	5,052.96
80-022	Mad Grant Scholar Trust-Ex	122,226.66
80-023	Moses Ellis Gar Trust-Non Exp	8,949.93
80-024	M. Washburn Trust-Non Expend	3,269.69
80-025	Playground Trust-Park & Rec	3,409.23
80-026	Madelyn Grant Library Trust Fnd	46,906.06
80-027	Elderly & Disabled Trust Fd	3,141.99
80-028	375th Anniversary Trust	1,005.29
Total For Trust Fund 80		<u>\$ 5,770,150.29</u>

Respectfully submitted,

Joy A. Ricciuto
Town Accountant

**WATER ENTERPRISE FUND
FISCAL YEAR 2003
ESTIMATED REVENUES AND EXPENDITURES**

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 1,079,095
TOTAL WATER REVENUES	\$ 1,079,095

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$ 222,478
OPERATIONS	\$ 385,299
RESERVE FUND PROJECTS:	
- NEW METERS	<u>\$ 45,000</u>

SUB-TOTAL WATER DEPARTMENT COSTS	\$ 652,777
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**ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:**

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 145,000
INTEREST 01-751-2	<u>\$ 106,854</u>
TOTAL DEBT SERVICE	\$ 251,854
INSURANCE	\$ 22,535
CNTY RETIREMENT CONTRIBUTION	\$ 27,768
SHARED EMPLOYEES	\$ 113,887
SHARED FACILITIES	\$ 6,774
FY01 RES FD TRF FR GEN FD (SALARIES)	<u>\$ 3,500</u>

SUB-TOTAL ALLOCATED EXPENSES	<u>\$ 426,318</u>
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ESTIMATED EXPENSES	\$ (1,079,095)
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ESTIMATED WATER FUND SURPLUS (DEFICIT)	<u>\$ -</u>
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,079,095
LESS: TOTAL COSTS	\$ (1,079,095)
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY	<u>\$ -</u>
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,079,095
TAXATION	\$ -
FREE CASH	\$ -
NON-ENTERPRISE AVAILABLE FUNDS	<u>\$ -</u>

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE WATER ENTERPRISE FUND	<u>\$ 1,079,095</u>
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WATER ENTERPRISE RATE STRUCTURE:

0 - 10,000	\$21.00 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$1.80 PER THOUSAND GALLONS
35,001 - 70,000	\$2.80 PER THOUSAND GALLONS
OVER 70,000 GALLONS	\$3.90 PER THOUSAND GALLONS

**SEWER ENTERPRISE FUND
FISCAL YEAR 2003
ESTIMATED REVENUES AND EXPENDITURES**

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	<u>\$1,066,070</u>
TOTAL SEWER REVENUES	\$ 1,066,070

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT

ORGANIZATION CODE 61-420-1 AND 61-420-2:

PERSONNEL	\$ 199,397
OPERATIONS	\$ 388,000
RESERVE FUND PROJECTS:	
- NEW METERS	\$ 45,000
- INFILTRATION INFLOW	<u>\$ 40,000</u>
	<u>\$ 85,000</u>
SUB-TOTAL SEWER DEPARTMENT COSTS	<u>\$ 672,397</u>

ALLOCATED EXPENSES APPROPRIATED IN OTHER DEPARTMENTAL BUDGETS:

DEBT SERVICE:	
PRINCIPAL 01-710-2	\$ 115,000
INTEREST 01-751-2	<u>\$ 101,804</u>
TOTAL DEBT SERVICE	\$ 216,804
INSURANCE	\$ 22,251
CNTY RETIREMENT CONTRIBUTION	\$ 31,390
SHARED EMPLOYEES	\$ 113,887
SHARED FACILITIES	\$ 4,841
FY01 RES FD TRF FR GEN FD (SALARIES)	<u>\$ 4,500</u>

SUB-TOTAL ALLOCATED EXPENSES	<u>\$ 393,673</u>
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ESTIMATED EXPENSES	<u><u>\$1,066,070)</u></u>
ESTIMATED SEWER FUND SURPLUS (DEFICIT)	<u><u>\$ -</u></u>

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,066,070
LESS: TOTAL COSTS	\$(1,066,070)
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY	<u><u>\$ -</u></u>
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,066,070
TAXATION	\$ -
FREE CASH	\$ -
NON-ENTERPRISE AVAILABLE FUNDS	<u>\$ -</u>

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE SEWER ENTERPRISE FUND	<u><u>\$ 1,066,070</u></u>
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SEWER ENTERPRISE RATE STRUCTURE:

RESIDENTIAL	BASED ON 75% OF WATER CONSUMPTION
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0 - 10,000	\$57.00 EVERY 6 MONTHS
10,001 AND OVER	\$5.70 PER THOUSAND GALLONS

COMMERCIAL	BASED ON 100% OF WATER CONSUMPTION
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0 - 10,000	\$57.00 EVERY 6 MONTHS
10,001 AND OVER	\$5.70 PER THOUSAND GALLONS

SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL
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WATER & SEWER ENTERPRISE FUND
ESTABLISHED JULY 1, 1991 (FISCAL YEAR 1992)
UNDER MASS GENERAL LAWS, CH 40/SECTION 39K

FOR THE YEAR ENDED JUNE 30, 2003

WATER

Total Services	3,786
Added Services	18
Thousand Gallons Pumped	526,927,321
Thousand Gallons Sold	1,673,000
Water Retained Earnings - Reserved	\$ 1,236,179
Water Retained Earnings - Unreserved	\$ 343,773 certified

SEWER

Total Services	1,976
Added Services	47
Sewer Retained Earnings - Reserved	\$ 380,552
Sewer Retained Earnings - Unreserved	\$ 122,529 certified

PERPETUAL CARE

Clifford W. Setterlund	\$ 2,550.00
Tanya Chermak	425.00
Shawn & Cindy Collins	2,550.00
Margaret Wold	425.00
Craig & Michelle M. Luhrmann	1,700.00
Richard & Julie Desorgher	1,700.00
James & Kathleen Leonard	1,700.00
Dorothy B. Harpster	550.00
Clayton Balcom	425.00
Mildred Willis	3,300.00
Robert K. McCarthy	1,275.00
Donald Miller	850.00
Maria K. Mucciaccio	1,700.00
M. Arlene Regan	<u>550.00</u>
	\$19,400.00

INDEX

Elected Town Officers	8
 <u>Appointments By</u>	
Assessors, Board of	14
Fire Chief	14
Health, Board of	14
Moderator	14
Planning Board	15
School Committee	14
Selectmen, Board of	8
Treasurer/Collector	14
Warrant Committee	14
 <u>Town Department Reports</u>	
Aging, Council on	72
Animal Control Officer/Inspector	34
Appeals on Zoning, Board of	28
Conservation Commission	45
Fire Department	36
Health, Board of	63
Historical Commission	49
Historic District Commission	53
Housing Authority	70
Inspection Department	40
Library Trustees	59
Medfield Emergency Management Agency	33
Memorial Day Address	62
Memorial Public Library	57
Memorials, Committee to Study	60
Metropolitan Area Planning Council	77
Norfolk County Commissioners	76
Norfolk County Mosquito Control	80
Parks and Recreation Commission	74
Planning Board	26
Police Department	30
Public Works Department	20
Sealer of Weights and Measures	44
Selectmen, Board of	18
Town Clock, Keepers of	56
Tri County Regional Vocational Technical School	82
Tree Warden and Insect Pest Control	75

Veteran's Services	61
Water and Sewerage Board	24

School Department Reports

School Committee	89
Superintendent of Schools	94
Staff Directory	96
Director of Finance and Operations	115
Amos Clark Kingsbury High School	117
Graduation Exercises, High School	120
Thomas A. Blake Middle School	127
Dale Street School	131
Ralph Wheelock School	134
Memorial School	137
Pupil Services Department	140
Athletic Director	143
Community Education Program	150

Town Clerk's Records

Marriages	152
Births	153
Deaths	155

Town Meetings and Elections

Annual Town Election: March 31, 2003	156
Annual Town Meeting: June 2, 2003	160
Special Town Election: June 9, 2003	187

Financial Reports

Assessors, Board of	191
Collector of Taxes	192
Perpetual Care	207
Town Accountant	196
Treasurer	193
Water and Sewer Enterprise Funds	206

MEDFIELD BOARD OF SELECTMEN



Lawrence E. Abar
1968-1972



R. Edward Beard
1975-1981



Austin C. Buchanan
1959-1968



Herbert B. Burr
1955-1958



Kenneth M. Childs, Jr.
1981-1985



Richard G. Connors
1964-1967



Richard P. DeSorgher
1980-1983



Arthur J. Farrar
1973-1976



Walter M. Frank
1967-1970



Robert H. Fraser
1941-1943



John F. Ganley
1990-1993



Charles W. Haigh
1934-1937 1940-1946



Frank G. Haley
1927-1954



John T. Harney
1994-2000



Tidal B. Henry
1993-1996



Harry A. Kelleher
1968-1977



Weston G. Kosti
1970-1973



Robert J. Larkin
1981-1990



Joseph L. Marcionette
1947-1964 1971-1975



William E. McCarthy
1946-1955



Sandra G. Munsey
1977-1980



William F. Nourse
1985-1988



Edward R. Perry
1963-1966



Osler L. Peterson
2000 to Present



Harold F. Pritoni, Jr.
1988-1994



Clarence A. Purvis
1996-1999



William R. Reagan
1976-1981



Paul B. Rhuda
1999 - Present



Joseph A. Roberts
1954-1963



Ann B. Thompson
1983-Present

